

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1607929LD

Minute No. 1024

Washington County Commissioners

Washington, Pennsylvania, October 20, 2016

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Marine Corps League 1138 representative Sandy Young; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Cynthia Griffin; Administrative Assistant Joyce Thornburg; Executive Secretaries Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Veterans Affairs Director Susan Meighen; District Attorney Gene Vittone; Human Services and Washington County Health Center Director Tim Kimmel; Health Center employee Kathleen Zyra and her children Kris McDowell and Dan Powers; TRIPIL representatives Deborah Holden and Patrick Griffith; Bethlehem Center student Ben Sterling; Observer-Reporter Publishing Co. representative Barbara Miller; Herald-Standard representative Stephen Farris and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 100 a.m.

Commissioner Diana Irey Vaughan led the meeting with a prayer.

Ms. Young led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1023 dated October 6, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1023, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a retirement plaque recognizing Kathleen Zyra on her retirement from the Washington County Health Center. Director Tim Kimmel thanked her for being a tremendous asset to the health center and to the residents. Kathleen Zyra announced she would be volunteering in the health center in the near future.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Volunteer representative from TRIPIL handed out some literature regarding accessible dreams, Independence Place which is a quadruplex design. This handout explains the cost effectiveness of bundle housing and services together. This would include the elderly and the disabled.

OLD BUSINESS

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Washington County Correctional Facility, award the bid contract for resinous floors for the correctional facility work release and housing area –

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MR LIMITED E1607929LD

restrooms/showers to Stonhard, Division of StonCor Group, Inc., Maple Shade, NJ. The contract will be effective date of agreement in the amount of \$51,780 and will be paid from Act 13 funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications. This was approved in the Prison Board meeting held Wednesday, October 19, 2016, Minute No. PB-10-19-16.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Stonhard.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Washington County Correctional Facility, award the bid contract for a security gate at the loading dock of the correctional facility to Schrock Fence Company, Inc., Uniontown, PA. The contract will be effective date of agreement in the amount of \$37,224 and will be paid from Act 13 funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications. This was approved in the Prison Board meeting held Wednesday, October 19, 2016, Minute No. PB-10-19-16.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Schrock Fence Co.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID REJECTION

Solicitor DeHaven recommended the Board, on behalf of Building and Grounds, the rejection of all bids for heat pumps and authorize rebidding. The bids exceed the budget.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the rejection of all bids for heat pumps.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to ratify, on behalf of Purchasing, a lease agreement between the County of Washington and the Washington County Conservation District for 9,478 square feet of space at 50 Old Hickory Ridge, Washington, PA. This agreement will be effective for a term of 20 years with the option to renew for two additional 20-year periods.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving agreement with the Washington County Conservation District.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of the addition of Enviro 21 to the approved list of County Associations with dues totaling \$250 per year.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addition of Enviro 21 to the list of County Associations.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the reimbursement of the prior year training and travel costs to Washington Communities in the amount of \$1,552.36 for sending four staff members to the PA Mental Health Conference in State College on November 4-5, 2015. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the reimbursement of training and travel costs.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to appoint the following individuals to the Canvass Board for the 2016 General Election: Leona Alexis, Paulie Chappel, Charlie Watts, David Kresh, Cathi Kresh, Margery McKinley, Myrna Calabro, Patricia Davis and Carolyn Dunklin.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above appointments to the Canvass Board for the 2016 General Election.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2016-2017 provider service agreements with the list of previously approved providers.

Loretta Taylor, Beaver Falls, Pa. Donna Stevenson, Ambridge, Pa. Carrie Ray, Beaver, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2016-2017 new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for the period of July 1, 2016 through June 30, 2017. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Chatham University	\$32,608
Wesley Spectrum	\$3,000
TOTAL	<u>\$35,608</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the listed provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for the period of July 1, 2015 through June 30, 2016. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
AMI of Washington-Green Co., Inc.	\$496,500	\$607,636
The Academy for Adolescent Health, Inc.	\$95,535	\$102,237
ACHIEVA Support	\$96,000	\$104,872
Community Action Southwest	\$151,000	\$151,229
Mental Health Association	\$1,788,747	\$1,862,198
Residential Recovery Services	\$996,938	\$1,016,328
Karry C. Riddell Consulting Services, LLC	\$27,000	\$27,725
TOTAL	<u>\$3,651,720</u>	<u>\$3,872,225</u>

Moved by Mr. Shober; seconded by Mr. Maggi, approving the listed allocation adjustments.

Roll call vote taken:

Mr. Shober - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Alicia J. Logue related to the SAMHSA grant for the period of October 1, 2016 through September 30, 2017. The contract authorization amount is \$51,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Alicia J. Logue.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of a renewal agreement with the PA District Attorneys Institute (PDAI) for the maintenance and continuance of the PA statewide automated victim information and notification (SAVIN) program. This program was provided to the correctional facility through the PA Commission on Crime and Delinquency (PCCD) grant funds for the purposes of notifying a victim 24/7 of an offender's escape, subsequent apprehension, date of release, work release, etc. PCCD will pay 50% of the maintenance and service fees for '2017. Washington County's share for '2017 is approximately \$4,473.40. The agreement will be effective January 1, 2017 through December 31, 2017. This was approved in the Prison Board meeting held Wednesday, October 19, 2016, Minute No. PB-10-19-16.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the PA District Attorneys Institute.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of a services support agreement with SynergIT for "as needed" hardware and software support and engineering services for the county-wide Cisco Voice IP phone network and telephony infrastructure. This agreement will be effective from the date of agreement through October 31, 2017. The contract authorization amount will not exceed \$15,000 and will be paid from the IT/Telephone Operating Budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with SynergIT.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Automation, of the renewal of the current contract with Boyle Consulting for the purpose of assisting in the creation and conversion of crystal reports for the courts and the civil court FACTS case management system conversion. This agreement will be effective date of agreement through December 31, 2019 at a cost of \$125 per hour on-site; \$100 per hour off-site and \$150 per hour for crystal enterprise XI and/or custom web page development services. The contract authorization amount is not to exceed \$7,500 and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Boyle Consulting.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of the purchase of Cisco routers to replace aging equipment that supports the telephone systems for the Washington County Health Center and Courthouse Square with SynergIT, Inc., Pittsburgh, Pa. at a total cost of \$19,742. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase with SynergIT.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, October 19, 2016, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be held immediately following today's meeting.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:20 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: _____

Cynthia P. Suffer

CHIEF CLERK

October 24, 2016