

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1019

Washington County Commissioners  
Washington, Pennsylvania, July 21, 2016

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Father Mark Swoger, Holy Trinity Catholic Church, Washington, Pa.; American Legion Post 391 representative Herb Hermann; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Irene M. Reese; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; President Judge Katherine B. Emery; Court Administrator Patrick Grimm; Human Resources Director Kathleen Bali; Clerk of Courts Frank Scandale; Mayor of Monongahela Bob Kepics; Public Safety representatives Fred Lyon, Renee Bell and Joe Resnak; Adult and Juvenile Probation officers including: Randy Jackson, Jeremy Crow, Brian Penderville, Cathy Goans, Courtney Bonner, Heather Testa, Jeremy Gerba, Erik Parks, Dominic Moore, Rick Miller, Jacob France, Patrick Bonner, Jon Gould, Amanda Gallagher, Anson Zacour, Mike Porter, Greg Papson, Randy Butka, Shellie Mitchell and Monica Baronick; District Attorney interns Samantha Wessel and Tamairra Bunge; SEIU 668 representative Toni Vallone; WJPA representatives Jim Jefferson and Megan Lindley; Observer-Reporter Publishing Co. representative Barbara Miller; Herald-Standard representative Stephen Farris and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:02 a.m.

The Father Mark Sowger led the meeting with a prayer.

Mr. Hermann led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1018 dated June 16, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1018, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### PUBLIC COMMENTS

Monongahela Mayor Bob Kepics spoke regarding his concern of aggressive snakes in the Mingo Park area. The snakes were spotted near Shelter 3, Henry Bridge and the pump station. Mr. Fergus said this matter was already looked into. He said there are two types of water snakes, The Northern snake and the Queen snake. The Northern snakes are protected and are not allowed to be removed. The Queen snake is also protected and one per day is allowed to be removed. Neither are venomous and the Northern snake's first reaction is to retreat.

Mayor Kepics also stated his concern regarding cell phone usage near the creek is not accessible. This could be a very dangerous situation in case of an emergency. His suggestion is to place a cell tower or an emergency call box in the park. Mr. Maggi stated Mr. Fergus will talk to Mayor Kepics after the meeting regarding this issue.

Mayor Kepics said he was promised a replacement bridge to go across Pigeon Creek. So far he hasn't heard anything from the Planning Commission.

The business agent from SEIU 668, Toni Vallone, spoke on behalf of telecommunication officers in the 9-1-1 center. She is requesting the scheduling issue be resolved. Ms. Vallone stated the TCO's are working seven days per week at seven-day stretches and overtime of 16 hours with only one weekend off per month. She said the population and industry continue to grow while staffing has remained the same. Ms. Vallone is requesting the Commissioners intervene to obtain an acceptable schedule to insure the safety of the community, the employees and the morale within the department.

#### SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a proclamation declaring July 17 through July 23, 2016, as Pretrial, Probation and Parole Officers Week in Washington County.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

President Judge Emery accepted the proclamation and thanked the Commissioners for seeing the importance of probation officers. She stated adult probation has over 3,000 individuals on probation at any given time and juvenile probation has over 350 new cases each year. Adult probation generates almost \$1 million in fee collections and restitution while juvenile probation has a 95% collection rate which amounts to approximately \$20,000. President Judge Emery thanked the officers for knowing and caring for their clients.

(RECESS FOR PHOTOS)

#### OLD BUSINESS

#### BID CONTRACT EXTENSIONS/AWARD

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an extension of the bid contract for printing services and printed forms to the following vendors for the period of September 1, 2016 through August 31, 2017. This contract extension is under the same terms and conditions as the original bid documents.

Ad Forms, Donora, PA	Blanc Printing Company, Bridgeville, PA
Consolidated Graphics, Bridgeville, PA (formerly Cane Print Solutions & Graphics)	Efficiency Solutions, Pittsburgh, PA
Five Thousand Forms, Fogelsville, PA	Harper Printer Service, Pittsburgh, PA
Masters Ink Corp., Canonsburg, PA	Pegasus Printing, Inc./d.b.a. Quality Quick Printing & Copy, Washington, PA

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with the listed vendors.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve a bid contract for kitchen and housekeeping supplies to the following vendors:

A-Z Janitorial Services, Washington, PA	Central Poly Corp., Linden, NJ
Jack Frye Sales & Service, Clairton, PA	Janitor Supply, Smock, PA

This contract will be effective August 1, 2016 through July 31, 2017 at a total yearly cost of approximately \$185,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications. This was approved in the Prison Board meeting held Wednesday, July 20, 2016, Minute No. PB-7-20-16.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with the listed vendors.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an extension of our current contract for roof repair services based upon their time and material rates to R.A.M.E. Inc., Washington, Pa. This contract extension will be effective September 1, 2016 through August 31, 2017. Roof repairs are performed on an as needed basis. The contract extension is under the same terms and conditions as the original contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the extension with R.A.M.E., Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Washington County Correctional Facility, approve an extension of our current contract for inmate telephone services to Global Tek Link Corporation (DSI-ITI LLC – formerly Inmate Telephone, Inc.), Altoona, Pa. This contract extension will be effective through August 13, 2017. Inmate Telephone Services offers the highest commission with the lowest rates to the inmates and their families. The commission percentage is 52% and all hardware and software are provided free of charge. This was approved in the Prison Board meeting held Wednesday, July 20, 2016, Minute No. PB-7-20-16.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Global Tek Link Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Washington County Airport, award the bid contract for the diesel tractor with a boom mower for the airport to Crile Consolidated Industries, Inc., Washington, Pa. The contract authorization amount is \$32,950 and will be paid from the airport gas lease

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funds. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Crile Consolidated Industries, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an agreement for coffee and equipment for the Washington County Health Center based on the per unit cost to J.D. Marra Hotel & Restaurant Service, Washington, Pa. This agreement will be effective August 1, 2016 through July 31, 2018, with an option to extend for two additional one-year periods at a total yearly cost of approximately \$22,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the agreement with J.D. Marra Hotel & Restaurant.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an agreement for coffee service for the Washington County Health Center based on the per unit cost to J.D. Marra Hotel & Restaurant Service, Washington, Pa. This agreement will be effective August 1, 2016 through July 31, 2018, with an option to extend for two additional one-year periods at a total yearly cost of approximately \$13,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the agreement with J.D. Marra Hotel & Restaurant.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Tax Revenue, approve an extension of the software service/license agreement for the Digital Referenced Oblique Aerial Imagery Solution to Pictometry International Corp., Rochester, NY. The contract authorization amount is \$2,475 and will be used by the Tax Assessment office to update maps.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the extension of the agreement with Pictometry International Corp.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

BID REJECTION

Solicitor DeHaven recommended the Board, on behalf of the Health Center, reject all bids for bed and chair alarms, and pads and authorize rebidding. Changes need to be made to the bid specs.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the rejection of all bids for bed and chair alarms and pads and approve rebidding after changes are made to the bid specs.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of a grant of easement to Columbia Gas of Pennsylvania, Inc. with a width of 20 inches, which shall follow the route of a pipeline as installed across lands leased to the Pennsylvania Trolley Museum, together with the right of ingress and egress, which location is more fully set forth in Exhibit "A" to said Easement – Right-Of-Way, of which has been previously approved by the Trolley Museum.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant of easement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of \$600,000 of airport funds being held by the County, be advanced to the Redevelopment Authority of Washington County, manager of airport, for the purpose of acquiring the hangar and offices from Air Charter. The acquisition will be in the name of Washington County. The Commissioners have previously approved the purchase of this property for \$1,765,000 and the purchase price shall consist of an Local Share Agreement grant and a Bureau of Aviation grant. The amount will be paid back to the County upon receipt of the Bureau of Aviation grant.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advance of \$600,000 of airport funds be advanced to the Redevelopment Authority of Washington County.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval to amend the oil and gas lease with Range Resources dated December 20, 2012, covering land underlying the Panhandle Trail, adding .748 of an acre located in Chartiers Township, bringing the total area under lease to 359.248 acres.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the amendment with Range Resources.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Election Office, of an agreement with Elections Systems and Software for the leasing of 40 additional e-poll books for the purpose of providing additional poll books made necessary due to the increased turnout expected at this year's presidential election at a total cost of \$27,120. Leasing is recommended instead of purchasing the poll books due to the rate at which technology changes and the need for them is only every four years.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Elections Systems and Software.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the re-appointment of Sharon Russell to the Washington County Transportation Authority Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the board re-appointment.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of training for Deputy Coroners Timothy Warco II and Timothy Hilgartner to attend a one-day training for Level 1 handgun (Act 235) safety and handling. The training will be held on July 9, 2016 at a cost of \$115.00 per person and will be charged to the Coroner's operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the training for Timothy Warco II and Timothy Hilgartner.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Clerk of Courts, of an agreement with Credit Management Company, a debt collection agency of the Commonwealth

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of PA, located in Allegheny County, for the period of one year, effective June 29, 2016. The agency will add a 25% collection fee in addition to the debt amount as their fee. No monthly fee.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Credit Management Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Treasurer, of a temporary line of petty cash in the amount of \$20 needed to supplement doe license fees collected for the Commonwealth, due to a rate increase. The Pennsylvania Game Commission has asked the County to supplement the fees paid by check so as not to hold up the issuance of doe licenses. The Pennsylvania Game Commission will reimburse the County in full.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the temporary line of petty cash for doe license fees collected.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of a grant application for the Radiation Emergency Response Fund Grant, for the period of July 1, 2016 through June 30, 2017, in the amount of \$10,329. Funds are received through fees collected from nuclear power facilities in Pennsylvania to be used to improve emergency preparedness in case of a nuclear incident at the Beaver Valley Power Plant.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Radiation Emergency Response Fund grant.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of category revisions in the meeting expenses previously approved for calendar year 2016. There is no change in the amount of \$4,590.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the revisions for meeting expenses.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of the re-appointment of Gerald Gavazzi, John Drake, Ed Snarey, Michael Klauer, Thomas Moore, Roy Wise, Herb Hermann, Harry Thompson, Herman Bigi, Charles Rose, William Puchi, Nick Antonelli, Fred Owens, Rev. Frederick Pfeil, Thomas Shade, James Crouch, David White, George Eckert, Jr., George Hutchko, Anthony Pasquerilla, Phillip Fiumara, Richard Warco to the Veterans Advisory Council Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the board re-appointments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a division order with Range Resources for Eakin Unit C- 0.08742527 for wells associated with the Mingo Park lease.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the division order with Range Resources.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the 2016-2018 Unified Planning Work Program agreement with the Southwestern Pennsylvania Commission (SPC). The contract authorization amount through planning funds is \$17,784 and a county match of \$4,446 annually.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Southwestern Pennsylvania Commission.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of an agreement with Intermediate Unit 1 to provide educational support and services to participants of the LEADER Program. This agreement will be effective July 1, 2016 through June 30, 2017. The contract authorization amount will not exceed \$18,240.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Intermediate Unit 1.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.



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Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2016-2017 provider service agreements with the list of previously approved providers.

Subrina Glover, Ambridge, Pa.                      Helen McCartney, Washington, Pa.

Colleen Burkett, New Brighton, Pa.                Olivia Callaway, Washington, Pa.

Lenora Humphries, Aliquippa, Pa.                Linda Kimbrough, Leetsdale, Pa.

Cheryl Tisdale, Baden, Pa.                        Jacqueline Zajac, Monaca, Pa.

Emma Hall, Aliquippa, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2016-2017 new provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an allocation adjustment with Domestic Violence Services of Southwestern Pennsylvania for the period of July 1, 2015 through June 30, 2016. The contract authorization amount will increase from \$18,480 to \$27,480. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the allocation adjustment with Domestic Violence Services of Southwestern Pennsylvania.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with the Department of Housing and Urban Development (HUD) to provide housing and supportive services to homeless individuals and families in the amount of \$1,373,650. The agreements will be effective from May 1, 2016 through December 31, 2017. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreements with the Department of Housing and Urban Development.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following provider agreements for housing and supportive services to homeless individuals and families. No additional county funds are required.

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<u>AGENCY</u>	<u>AMOUNT</u>	<u>GRANT YEAR</u>
Domestic Violence Services	\$212,133	12/1/2016 – 11/30/2017
Residential Recovery Services	\$ 40,000	5/1/2016 – 6/30/2016
Connect, Inc.	\$193,891	6/1/2016 – 5/31/2017
Connect, Inc.	\$ 89,609	6/1/2016 – 5/31/2017
Connect, Inc.	\$491,001	5/1/2016 – 4/30/2017
Connect, Inc.	\$153,439	7/1/2016 – 4/30/2017
<b>TOTAL</b>	<b><u>\$1,180,073</u></b>	

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the listed provider agreements.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a memorandum of agreement with United Way for the provision of the PA 2-1-1 Southwest Information and Referral Services. This agreement will be effective July 1, 2016 through June 30, 2020, or until terminated by either party. The contract authorization amount is \$10,000 per year. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the memorandum of agreement with United Way.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider service agreements for the period of July 1, 2016 through June 30, 2017. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
The Bair Foundation of Pennsylvania	\$150,000
The Bair Foundation of Pennsylvania	\$600,000
CASA for Kids	\$ 25,000
George Junior Republic	\$575,000
Kids Count, Inc.	\$325,000
Dr. Neil Rosenblum, Ph.D.	\$ 30,000
<b>TOTAL</b>	<b><u>\$1,705,000</u></b>

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the listed provider service agreements.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Donnelly-Boland and Associates for the provision of fiscal support services. This agreement will be effective July 1, 2016 through June 30, 2017. The contract authorization amount is \$176,250. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Donnelly-Boland and Associates.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Zachary Mesher, Esq. to provide legal service/counsel to children involved with the Children and Youth Services agency. This agreement will be effective July 1, 2016 through June 30, 2017. The contract authorization amount is \$50.00 per hour. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Zachary Mesher, Esq.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with B. Tennille Newsome-Boyles, Esq. to provide legal service/counsel to children involved with the Children and Youth Services agency. This agreement will be effective July 1, 2016 through June 30, 2017. The contract authorization amount is \$50.00 per hour. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with B. Tennille Newsome-Boyles, Esq.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement addendum with Adelphoi Village for the provision of foster care placement services. The addendum extends the end date of the fiscal year 2015-16 contract until final negotiated rates are agreed upon. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement addendum with Adelphoi Village.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement addendum with Mars Group Home for Youth for the provision of foster care placement services. The contract authorization amount will increase from \$250,000 to \$280,000. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement addendum with Mars Group Home for Youth.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of a provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. to provide program funded services for individuals sixty years of age or older. This agreement will be effective July 1, 2016 through June 30, 2017, for an amount not to exceed \$1,634,242 and a county match of \$433,841.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for the period of July 1, 2015 through June 30, 2016. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
The Academy for Adolescent Health	\$ 31,000
Aging Services	\$ 27,000
Allegheny Health Choices, Inc.	\$ 50,000
Community Action Southwest	\$146,000
Frank C. Roney, Jr., Esq.	\$ 22,500
<b>TOTAL</b>	<b><u>\$276,500</u></b>

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the listed provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Health Center, of a statement of work with Kronos, Inc. to develop, test and install the payroll based journal interface. This interface is needed to comply with the Centers for Medicare and Medicaid Services (CMS) requirement that all skilled nursing facilities must report staffing levels from their respective payroll systems effective July 1, 2016. This statement of work will be effective from May 1, 2016 through December 31, 2016 at a cost of \$2,640. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the statement of work with Kronos, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Information and Technology, of advertising of bids for digitization of bound and paper records for the Prothonotary, Register of Wills, Clerk of Courts and Children and Youth Services.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising of bids for digitization of bound and paper records.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Airport, of advertising of bids for a new or used boom mower.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertising of bids for a new or used boom mower.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Sheriff, of an emergency purchase order for two multi-zone walkthrough metal detection systems and x-ray scanner tunnels. The total estimated amount is \$55,475.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the emergency purchase order for metal detection systems and x-ray scanner tunnels.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Court Administrator, of the renewal of our current professional services agreement with Center for Hearing and Deaf Services, Inc., Greensburg, Pa., for the purpose of providing hearing and deaf interpreting services for court related requests. This agreement will be effective July 1, 2016 through June 30, 2017. The contract authorization amount is \$60/hour 7 a.m.-7 p.m. each day for state registered interpreters and \$50/hour 7 a.m.-7 p.m. for non-state interpreters.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Center for Hearing and Deaf Services, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of an amendment to our lease agreement with Newmark Grubb Knight Frank (former Milcraft Center), for Magisterial District 27-1-01, (Redlinger) to a beginning monthly fixed rental rate of \$18.25/sq. ft. (total 4555 sq. ft.) with a \$0.25 per square foot annual increase, eliminating all additional rent and shared tax increase language. This agreement will be effective August 24, 2016 through August 31, 2023.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the amendment to the lease agreement with Newmark Grubb Knight Frank..

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of a month-to-month agreement with Andrew G. Uram Family Partnership for MDJ 27-1-01 for our current office space effective August 1, 2016 at the rate of \$4,800.90/month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Andrew G. Uram Family Partnership.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

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MR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety and Information Technology, of the renewal of our current agreement for VMware software support services with VMware, Inc., Palo Alto, CA. This agreement will be effective through June 15, 2017. The total cost is \$23,369 and will be paid via the Public Safety operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with VMware, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Recorder of Deeds, of an addendum to our current agreement with Washington-Greene County Job Training Agency, Inc., Washington, Pa. for an additional 300 sq. ft. of office space to be utilized for reassessment purposes. This agreement will be effective August 1, 2016 through October 31, 2016. Square footage of 2,833 at a total monthly cost of \$1,744.66 will be paid from the reassessment operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with Washington-Greene County Job Training Agency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of a lease agreement with Claysville Senior Citizens Center. The agreement would authorize Aging Services of Washington County to pay \$200 per month through November 30, 2016, and \$1 per month thereafter, as well as share the maintenance costs. Funding will come from their operating budget. This agreement will be effective July 1, 2016 through June 30, 2031. All other terms and conditions of the current lease agreement remain the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Claysville Senior Citizens Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of an agreement for rental of two or three self-storage units for Bentleyville Aging Center at a monthly cost of \$85 for a 10 x 20 unit and \$95 for a 10 x 25 unit. This agreement will be effective August 1, 2016 through August 30, 2017, with the option to extend on a month-to-month basis unless terminated by a 30-day written notice. Funding will come from their operating budget.

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IMR LIMITED E00718327LD

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement for rental of two or three self-storage units for Bentleyville Aging Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Domestic Relations and Court Administration, of a temporary agreement with nCourt for providing Domestic Relations electronic payment processing. The contract will be in effect unless a 90-day written termination notice is provided. Costs to clients range from 3% made at counter to 7% made to call center. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with nCourt.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with Comcast Business for two phone numbers ported over to Comcast, high speed internet and wireless networking at Mingo Park at a rate of \$134.80/month. This agreement will continue year-to-year unless cancelled, providing a 30-day notice. All costs will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Comcast Business.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Building & Grounds, of an extension to our current agreement with Building Control Systems, Inc., for preventative maintenance for the HVAC temperature control system for the Family Court Center. This agreement will be effective August 1, 2016 through July 31, 2017, with the option to extend year-to-year at a yearly cost of \$3,850. All repairs will be done on an as needed basis at the rate of \$125/hour regular time. This extension is under the same terms and conditions as the original agreement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the extension agreement with Building Control Systems, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.



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MR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to purchase laptops, tablets, and computers to replace aging equipment in Children & Youth Services with CDW-G, Inc., Vernon Hills, Pa. The total purchase cost is \$49,007 and will be paid via a split between county match funds and state/federal grant funds. This purchase is covered under Costars 3 contract and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of laptops, tablets and computers with CDW-G, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a purchase of one regular phone through AT&T for Bob Garove in the Bridge Department. The monthly service cost will be \$39.99 and will be paid from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one regular phone for the Bridge Department.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, the Land Bank Intergovernmental Cooperation Agreement and Memorandum of Understanding among the Washington County Land Bank and The County of Washington and Charleroi Borough and Charleroi School District.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Land Bank Intergovernmental Cooperation Agreement and Memorandum of Understanding.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, July 20, 2016, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting will be held immediately following today's meeting.

#### SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$1,548.34.

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WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

BORING SHANNON R  
134 MOUNTS VALLEY ROAD  
WASHINGTON, PA 15301  
Tax Year: 2016  
District BUFFALO  
Parcel 060-013-00-00-0007-00  
Amount \$12.51

CHANCELLOR MEDIA WHITECO  
52610 HOLIDAY DRIVE  
ST CLAIRSVILLE, OH 43950  
Tax Year: 2016  
District CLAYSVILLE  
Parcel 180-001-00-99-0017-00  
Amount \$1.02

THEAKSTON ERNESTINE  
PO BOX 396  
CHARLEROI, PA 15022  
Tax Year: 2016  
District FALLOWFIELD  
Parcel 320-014-00-00-0013-09  
Amount \$52.05

HUFF JAMES D & KAREN J  
62 ARMOUR DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2016  
District NORTH FRANKLIN  
Parcel 510-002-00-00-0040-01  
Amount \$12.95

GOSSLER MARIAN E & ROBERT JAMES  
1517 CANDOR ROAD  
BULGER, PA 15019  
Tax Year: 2016  
District ROBINSON  
Parcel 550-011-00-00-0011-00  
Amount \$3.53

BARKER JACK H & NORMA KLICK  
72 ARMOUR STREET  
WASHINGTON, PA 15301  
Tax Year: 2011  
District NORTH FRANKLIN  
Parcel 510-002-00-00-0040-02  
Amount \$14.27

BARKER JACK H & NORMA KLICK  
72 ARMOUR STREET  
WASHINGTON, PA 15301  
Tax Year: 2014  
District NORTH FRANKLIN  
Parcel 510-002-00-00-0040-02  
Amount \$14.27

WELCH MICHAEL D & PAULA R  
44 FRANCIS ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2009  
District SMITH  
Parcel 570-016-09-99-0006-00  
Amount \$24.22

WELCH MICHAEL D & PAULA R  
44 FRANCIS ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2012  
District SMITH  
Parcel 570-016-09-99-0006-00  
Amount \$28.18

GILBERT NANETTE M  
240 TAYLOR RUN ROAD  
MONONGAHELA, PA 15063  
Tax Year: 2016  
District CARROLL  
Parcel 130-005-00-00-0036-00  
Amount \$1.27

MOTY DEV CO INC  
51 RODGERS LANE  
CHARLEROI, PA 15022  
Tax Year: 2016  
District FALLOWFIELD  
Parcel 320-008-07-04-0010-00  
Amount \$4.53

WESTLAKE PENNY & KEVIN  
BATTISTA  
1566 STEUBENVILLE PIKE  
BURGETTSTOWN, PA 15021  
Tax Year: 2016  
District HANOVER  
Parcel 340-030-00-00-0026-00  
Amount \$214.26

JABLONSKI DANIEL J & MICHELLE M  
12 OVERHILL LANE  
CANONSBURG, PA 15317  
Tax Year: 2016  
District NORTH STRABANE  
Parcel 520-014-01-00-0046-00  
Amount \$0.57

STEPP REGINA  
2 TAYLOR AVENUE  
CLARKSVILLE, PA 15322  
Tax Year: 2016  
District WEST BETHLEHEM  
Parcel 660-002-00-01-0019-00  
Amount \$43.44

BARKER JACK H & NORMA KLICK  
72 ARMOUR STREET  
WASHINGTON, PA 15301  
Tax Year: 2012  
District NORTH FRANKLIN  
Parcel 510-002-00-00-0040-02  
Amount \$14.27

BARKER JACK H & NORMA KLICK  
72 ARMOUR STREET  
WASHINGTON, PA 15301  
Tax Year: 2015  
District NORTH FRANKLIN  
Parcel 510-002-00-00-0040-02  
Amount \$14.27

WELCH MICHAEL D & PAULA R  
44 FRANCIS ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2010  
District SMITH  
Parcel 570-016-09-99-0006-00  
Amount \$28.18

WELCH MICHAEL D & PAULA R  
44 FRANCIS ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2013  
District SMITH  
Parcel 570-016-09-99-0006-00  
Amount \$28.18

LEMASTERS DENNIS  
39 CROSSVIEW LANE  
NEW CUMBERLAND, WV 26047  
Tax Year: 2016  
District CECIL  
Parcel 140-009-02-04-0001-00  
Amount \$3.93

TAYLOR GROVER L & FAITH A  
16 LYNDA LANE  
CHARLEROI, PA 15022  
Tax Year: 2016  
District FALLOWFIELD  
Parcel 320-009-04-03-0018-00  
Amount \$10.04

BARKER JACK H & KLICK NORMA  
72 ARMOUR STREET  
WASHINGTON, PA 15301  
Tax Year: 2016  
District NORTH FRANKLIN  
Parcel 510-002-00-00-0040-02  
Amount \$14.57

ATEN GEORGE M  
1658 CANDOR ROAD  
BULGER, PA 15019  
Tax Year: 2016  
District ROBINSON  
Parcel 550-011-00-00-0022-00  
Amount \$397.78

HILDRETH JERRY & JODI  
39 BEHAM RIDGE ROAD  
WEST ALEXANDER, PA 15376  
Tax Year: 2016  
District WEST FINLEY  
Parcel 680-003-00-00-0006-00  
Amount \$206.62

BARKER JACK H & NORMA KLICK  
72 ARMOUR STREET  
WASHINGTON, PA 15301  
Tax Year: 2013  
District NORTH FRANKLIN  
Parcel 510-002-00-00-0040-02  
Amount \$14.27

CENTURY INN INC  
2175 E NATIONAL PIKE  
SCENERY HILL, PA 15360  
Tax Year: 2015  
District NORTH BETHLEHEM  
Parcel 490-015-00-00-0021-00  
Amount \$332.8

WELCH MICHAEL D & PAULA R  
44 FRANCIS ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2011  
District SMITH  
Parcel 570-016-09-99-0006-00  
Amount \$28.18

WELCH MICHAEL D & PAULA R  
44 FRANCIS ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2014  
District SMITH  
Parcel 570-016-09-99-0006-00  
Amount \$28.18

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IMR LIMITED E00718327LD

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:42 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Scott H. Ferguson August 12, 2016  
DIRECTOR OF ADMINISTRATION/CHIEF CLERK

# MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

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