

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1316649LD

Minute No. 1016

Washington County Commissioners

Washington, Pennsylvania, May 19, 2016

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Pastor Rico Vespa of Claysville United Methodist Church, Claysville, Pa.; American Legion Post 613 representative Barry Grimm; Director of Administration Scott Fergus; Solicitor J. Lynn DeHaven; Chief Clerk Irene M. Reese; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Gracie Abel; Human Resources Director Kathleen Bali; Treasurer Francis King; Veterans Director Susan Meighen; Washington County Community Foundation board members Tom Gladden and Amy Shope; Washington County Conservation District representative Jennifer Dann; Washington Health System Teen Outreach Director Mary Jo Podgurski and representative Deborah Regets and students; The Consortium for Public Education representative Patti Hoke; Charleroi Area School District Superintendent Edward Zelich and Charleroi Area students; EQT representatives Stephanie Paluda and Nathaniel Manchin; WJPA representative Jim Jefferson; Herald-Standard representative Chris Haines; Observer-Reporter Publishing Co. representatives Barbara Miller and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:05 a.m.

Pastor Rico Vespa led the meeting with a prayer.

Mr. Grimm led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1015 dated May 5, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1015, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a proclamation proclaiming May as *National Teen Pregnancy Prevention Month*, and urged all residents and organizations to support the valuable work of Washington Health System Teen Outreach program.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the proclamation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Accepting the proclamation is Director May Jo Podgurski. She thanked the Commissioners and urges all citizens to support the work of The Washington Health System Teen Outreach Program.

Mr. Shoher read a certificate congratulating Charleroi Area School District students for their Stream Stewardship Program. They evaluate area streams in the Lower Monongahela Watershed.

Science teacher Howard Johnson spoke on behalf of the students and school district thanking the Commissioners for the recognition and EQT for helping to sponsor this educational endeavor.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None

OLD BUSINESS

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Planning Commission, award the bid contract to A. Folino Construction, Inc., Oakmont, Pa. for paving. The contract authorization amount is \$868,101.80 for the Panhandle Trail, \$115,813.25 for Mingo Creek Park, \$21,723.05 for the Jefferson Avenue Bridge, \$19,640.00 for the Rankin Road Bridge and \$97,319.50 for the Ballfield Park Road for a total bid price of \$1,122,597.60 to be funded from gas and oil monies for the Panhandle Trail & Mingo Creek Park & Act 44/89 funds for the bridges. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shoher, approving the above contract.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Washington County Health Center, award the bid contract for repaving and sealing of the front parking lot at the Health Center to Mondine Asphalt, Oakdale, Pa. The contract authorization amount is \$41,617 and will be paid from Act 13 funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shoher, approving the contract with Mondine Asphalt.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Washington County Health Center, award the bid contract for Fiscal Analysis RFQ for the Health Center to Arnett Carbis Toothman, New Castle, Pa. The contract authorization amount is \$30,000 and will be paid from their operating budget.

Moved by Mrs. Vaughan, seconded by Mr. Shoher, approving the contract with Arnett Carbis Toothman.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of Aging Services, award the bid contract for kitchen and housekeeping supplies to the following vendors based on their "per unit" cost as submitted in their proposal.

AGF Company, McKees Rocks, Pa.	A-Z Janitorial Services, Washington, Pa.
Calico Industries, Inc., Annapolis Junction, Md.	Central Poly Bag Corp., Linden, N.J.
Jack Frye Sales & Service, Clairton, Pa.	Janitors Supply Co., Erie, Pa.
Trimark/SS Kemp, Pittsburgh, Pa.	

This contract will be effective July 1, 2016 through June 30, 2017. The contract authorization amount is approximately \$70,000/year. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above listed vendors.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve the extension of our current service agreement for Industrial Commodities to the following vendors based on their percentage discount from their catalog/website unit cost.

W.W. Grainger, Lake Forest, Ill.	Fairmont Supply, Canonsburg, Pa.
MSC Industrial Supply Co., Pittsburgh, Pa.	

This contract extension will be effective June 18, 2016 through May 31, 2017. All other terms and conditions of the current agreement remain the same.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension listed above.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Information Technology, approve the extension of our current service agreement for data and telephone wiring based on a time and material and as needed: basis to North Star Communications, Inc., Cecil, Pa. This contract extension will be effective through June 30, 2017. All other terms and conditions of the current agreement remain the same.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with the North Star Communications, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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CHANGE ORDER

Solicitor DeHaven recommended the Board, on behalf of Purchasing, of a change order increase in the amount of \$1,192.22 with Golon, Inc., for design confirmation/adjustment of the Health Center Canopy Project. This change order will increase the total amount of their contract from \$199,147 to \$200,339.22.

Moved by Mr. Shober, seconded by Mrs. Vaughan, approving the change order with Golon, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution in support of a Citizens Commission for Legislative Redistricting and Congressional Reapportionment, to be transmitted to all members of the Pennsylvania Senate and House of Representatives.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Public Defender, of travel for one employee to attend the National Association of Drug Court Professionals 22nd Annual Training Conference in Anaheim, Calif. from June 1 through 4, 2016. The cost of the conference is approximately \$720 and will be paid from Act 198 Substance Abuse Funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Anaheim, Calif.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a project modification of the Restrictive Treatment Program grant with the Pennsylvania Commission on Crime and Delinquency in the amount of \$227,571. This grant will be effective July 1, 2015 through June 30, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the project modification with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of a renewal of the Pretrial Drug and Alcohol Initiative grant with the Pennsylvania Commission on Crime and Delinquency in the amount of \$231,136. This grant will be effective July 1, 2016 through June 30, 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant renewal with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to advertise a request for proposals from qualified engineering firms for the design and permitting of the replacement of Chartiers #58 in the City of Washington; replacement of Chartiers #30 in Cecil Township; and the rehabilitation of Ten Mile 40 in Amwell Township. Costs for advertising will be paid through PADOT ECMS per the requirements of using state funds for these projects.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the advertisement for proposals.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a division order with Range Resources for the Galaran Unit 4H in Jefferson Township at a decimal interest of 0.00170111.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the division order with Range Resources.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a one-year membership in the Association for Talent Development for maximum development and utilization of human potential. The membership includes Talent Development magazine and an annual State of the Industry report at a cost of \$229 a year.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the membership.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2015-2016 provider service agreements with the list of previously approved providers.

Teckla Schwartz, Beaver Falls, Pa. Virta Humphries, New Brighton, Pa.
Kelly Nicoles, Clinton, Pa. Tonya Lentz, Freedom, Pa.
Debra L. Zakrzewski, Finleyville, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2015-2016 new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a letter of agreement with Brandon Rumbaugh, to provide a motivational presentation at the Mental Health Awareness Fair on May 25, 2016. This agreement will be effective May 1, 2016 through June 30, 2016. The contract authorization amount is not to exceed \$500 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Brandon Rumbaugh.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of a provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc., for the Aging Wavier Home Delivered Meal Program at a rate of \$2.60 per unit. This agreement will be effective July 1, 2016 through June 30, 2017. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Wesley Spectrum to provide placement services. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization will not exceed \$140,000 and no additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Wesley Spectrum.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement addendum with Adelphoi Village to provide MST services. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount will increase from \$60,000 to \$80,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement addendum with Adelphoi Village.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of a renewal of our current agreement with Sungard Public Sector, Inc., Chicago, IL., for software support and maintenance for our entire Financial System and Fund Accounting System. This agreement will be effective June 1, 2016 through May 31, 2017. The contract authorization amount is \$46,518.74 and will be charged to their budget. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving agreement with Sungard Public Sector, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the correctional facility, of a contractual agreement between the Washington County Correctional Facility (WCCF) and Washington Drug and Alcohol Commission (WDAC) that provides for a case manager on sight fulltime at the WCCF. The case manager will develop a pre-release/re-entry program in collaboration with the WCCF staff and conduct research and provide evidenced-based programs guided towards reducing recidivism. This case manager will also conduct drug and alcohol assessments in the jail and coordinate and deliver a Public Education Program (Act 33) through a contractual agreement with the Washington School District. GED courses will be offered as part of this program. Establishing this service within the correctional facility will maintain standard compliance as established by state and federal law as it applies to corrections and public education. This service will be provided at no costs to the tax payer. Costs not exceeding \$23,000.00 per year would be paid to The Washington Drug and Alcohol Commission. This service is a cooperative effort between the Washington School District, Washington Drug and Alcohol Commission and the correctional facility. This agreement is contingent upon approval of the Washington

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School District School Board. This agreement was approved in the Prison Board meeting held Wednesday, May 18, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Washington Drug & Alcohol Commission.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the purchase of playground equipment from Pete Jeffrey & Associates, Indianola, Pa., to be placed at Ten Mile, Cross Creek and Mingo Creek parks. The total cost is \$111,904.00 and will be paid via oil and gas funds. This purchase is being made from the PA State contract and does not require bidding and would be in addition to existing structures at the parks.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase with Pete Jeffrey & Associates.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the purchase of NetMotion software for use in the 911 Center. The total cost is \$43,800 and will be paid via Act 13 funds. This purchase is being made from the PA State contract and does not require bidding. This software will rectify any issues of ever being logged completely out of the system.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of NetMotion software.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Juvenile Probation Leader Program, of a purchase of two cell phones for new hires. The monthly service cost will be \$39.99 through AT&T. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of two cell phones.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Sheriff's Department, of an upgrade of four existing lines and three new lines to smart phones including internet access so that deputies can access J-NET. The monthly service cost will be \$59.99 through Verizon for data and unlimited voice and will be paid from their operating budget. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the upgrade for smartphones.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, May 18, 2016, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board and Retirement Board meetings will be held immediately following today's meeting. All County offices will be closed on Monday, May 30, 2016, in observance of Memorial Day.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:43 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: _____

May 24, 2016
Mrs. M. Reese

CHIEF CLERK

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