

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1013

Washington County Commissioners

Washington, Pennsylvania, April 7, 2016

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irely Vaughan and Harlan G. Shober, Jr. Also being present: Rev. Todd Crouch and Ken Alderson, Fountain of Life Church, Washington, Pa.; American Legion Post.639 Representative Tony Luskoski; Director of Administration Scott Fergus; Solicitor J. Lynn DeHaven; Chief Clerk Irene M. Reese; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representatives Gracie Abel and Sheri Taddeo; Controller Mike Namie; Human Resources Director Kathleen Bali; District Attorney Gene Vittone; Clerk of Courts Frank Scandale; Children & Youth Services Director Kim Rogers and staff; Redevelopment Authority representative Jean Watson; Behavioral Health and Developmental Services Director Jan Taper and staff; District Attorney's Office of Victims Services representatives Sara Reese, Judy Nemeth and Lisa Wood; SPS STARS Program representatives Joanna Dragan, Anne Rice and Rachel Karetzi; Columbia Gas of Pennsylvania representative Adam Lanier; PA 8-1-1 representatives Bill Kiger and Jon DeMoss; Washington County Law Library representatives Suzanne McCord and Jamie Yancich; representing local libraries Rachel Moniger, Myrna Oleynik, Charlotte Carpenter, Diane Ambrose, Theda Diethorn and Toni Zbyl; WJPA representative Carl Malm; Observer-Reporter Publishing Co. representatives Barbara Miller and Jim McNutt; Herald-Standard representative Chris Buckley and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:00 a.m.

The Rev. Todd Crouch led the meeting with a prayer.

Mr. Luskoski led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1012 dated March 17, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1012, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Maggi read a retirement certificate in honor of John Orndoff of Behavioral Health and Developmental Services. Mr. Orndoff thanked the Commissioners and the County for the opportunity to service the public. Director of BH and DS Jan Taper thanked Mr. Orndoff for his many years of service.

Mr. Shober read a proclamation declaring April 2016, as 8-1-1 Safe Digging Month.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the above proclamation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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The proclamation we presented to William Kiger of PA One Call. Mr. Kiger stated that PA One Call has been around for 44 years serving every utility. He thanked the Commissioners for the proclamation and stated how important it is to call before digging.

Mr. Shober read a proclamation declaring April 10 through 16, 2016, as National Library Week.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the above proclamation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Diana Ambrose of Citizens Library thanked the Commissioners for this proclamation and for recognizing all the libraries in Washington County.

Mrs. Vaughan read a proclamation declaring April 10 through 16, 2016, as National Crime Victims' Rights Week.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above proclamation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Sara Reese, victim's advocate, accepted the proclamation and thanked the Commissioners for this acknowledgement. She stated we have to build a trust and bring awareness to restore hope.

Mrs. Vaughan read a proclamation declaring April 2016, as Sexual Assault Awareness Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above proclamation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Joanna Dragan, STTARS Program Supervisor, accepted the proclamation. She thanked the Commissioners and stated that prevention is possible.

Mrs. Vaughan read a proclamation declaring April 2016, as Child Abuse Prevention Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above proclamation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Kim Rogers, Children & Youth Director, thanked the Commissioners for always supporting their office and she thanked her office staff for their continuous hard work.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board, on behalf of Purchasing, award the bid contract for the furnishing and delivering of office supplies to W.B. Mason Co., Inc., North Versailles, PA. This contract will be effective May 1, 2016 through April 30, 2019 with the option to extend for two additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with W.B. Mason Co., Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of Information Technology, approve the extension of our current service agreement for video surveillance, access control and intercom services to ASCC, Cranberry Twp., PA. This contract extension will be effective through April 30, 2017. The contract authorization amount will not exceed \$30,000 and will be funded through the IT operating budget.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with ASCC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID CONTRACT

Solicitor DeHaven recommended the Board, on behalf of Court Administration, award the bid contract for courthouse carpet and flooring to Don Greer's Fashion Floors, Washington, PA. This purchase would be made via Bid Contract #060513-4 Carpet and has been recommended for Act 13 funding at a cost of \$221,000.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Don Greer's Fashion Floors.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

CHANGE ORDER

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve the change order increase of \$600 for the new HVAC unit to Swede Construction Corp. The contract total will increase from \$31,900 to \$32,500.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with Swede Construction Corp.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID REJECTION

Solicitor DeHaven recommended the Board approve, on behalf of the Planning Commission, the rejection of all bids for flood control cleaning. All bids exceeded the budget.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid rejection for flood control cleaning.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Industrial Development Authority, to adopt a resolution and applicable elected representative, relating to Section 147 (f) of the Internal Revenue Code of 1986, as amended, approving issuing by the Washington County Industrial Development Authority of its notes in principal amount not to exceed \$3,200,000 for Tech Met Properties, LLC. (Owner) and Tec Met, Inc. (Company), for the purpose of financing a manufacturing project consisting of the acquisition of property and the renovation of a 88,275 square foot manufacturing building, thereon to be leased by Owner to the Company located at 79 East Eighth Street, Donora, Washington County, PA.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Washington County Airport, to adopt a resolution to authorize the purchase at 806 Mounts Road, consisting of approximately one acre, which includes a mobile home, from John and Linda Murr for a sum not to exceed \$71,000 plus closing costs. The purpose of the purchase is for airport runway expansion and is located within the area of the master plan. The Bureau of Aviation has approved the purchase and it will be funded 90% federal, 5% state and 5% county funds.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one acre from John and Linda Murr.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority of Washington County and the Washington County Land Bank, of a three party cooperative agreement for the Redevelopment Authority to provide staffing and services to the Land Bank. This agreement will be effective April 7, 2016 and shall continue until terminated by either party upon notice of 180 days. The County of Washington agrees to fund the Land Bank at the rate of \$150,000 per year.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Redevelopment Authority and the Washington County Land Bank.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority of Washington County, of an additional award to the 2015 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund Grant Agreement through the Pennsylvania Housing Finance Agency for the Washington City Mission in the amount of \$20,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the additional award to the 2015 PHARE grant agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of the addition of the Society of Medicolegal Death Investigators to the approved list of County Associations.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addition of Society of Medicolegal Death Investigators to the list of County Associations.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of travel for the Finance director to attend the annual GFOA Conference in Toronto on May 22-25, 2016. The cost of the conference is not to exceed \$2,000 and will be charged to the finance budget.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Toronto.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of Lee Nickovich to the Planning Commission Board and Jean Watson to the Redevelopment Authority Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the board appointments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the renewal of the current hay lease agreement with Curtis Hamilton for tracts 10, 11, 12 and 13 (total 53 acres) in Cross Creek Park. This agreement will be effective April 17, 2016 through April 16, 2017. Mr. Hamilton will pay \$20 per acre to harvest hay.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Curtis Hamilton.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an amendment to the division order with Range Resources for the Malinky Unit 7H to adjust the unit size from 635.3572 acres to 636.6172 acres of which the county decimal interest is .00237497.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the amended division order with Range Resources.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an easement agreement with the Burgettstown Area Community Development Corporation to construct an 11' x 50' ADA compliant deck onto the Burgettstown Train Station building adjacent to the Panhandle Trail. This easement was approved in 2012 but was never executed.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Burgettstown Area Community Development Corporation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an addendum to the agreement with HRG, Inc. for the earth moving design at the Washington County Fairgrounds. The Fair Board has opted to change the original design of the site development plan for the area which requires a contract addendum in the amount of \$20,400. The new contract authorization amount is \$56,400 and will be paid from gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum to the agreement with HRG, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a grant application to Southwestern Pennsylvania Commission for the construction of the fairgrounds entrance improvements. The contract authorization amount is \$750,000 and will be paid through Trolley in-kind and gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant for the fairgrounds entrance improvements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a budget modification for the Victims of Crimes Act grant with the Pennsylvania Commission on Crime and Delinquency. The funding amount has not changed.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the budget modification with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of an agreement with Zions Bank to serve as a paying agent for the County's 2016 General Obligation Bonds. The contract authorization amount has a one-time set-up fee of \$300 and an annual fee of \$300.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Zions Bank.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a grant with the Pennsylvania Commission on Crime and Delinquency to purchase equipment to be used for the verification process associated with the Megan's law. No County match is required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of an agreement with Mon Valley Hospital to provide multiphasic blood screening services for employees and spouses. This agreement will be effective January 1, 2016 through December 31, 2016. The contract authorization amount is \$30.00 per person.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Mon Valley Hospital.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2015-2016 provider service agreements with the list of previously approved providers.

Jacqueline Garland, Beaver Falls, Pa. Renee Swearinger, Darlington, Pa.

Peggy Anderson, Beaver Falls, Pa. Connie Matthews, Aliquippa, Pa.

Linda Green, Beaver Falls, Pa. Robin Goosby, Beaver Falls, Pa.

Richeal Miller, Ambridge, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2015-2016 new provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider service agreements for the period of July 1, 2015 through June 30, 2016. No additional county funds are required.

| <u>PROVIDER</u> | <u>AMOUNT</u> |
|---|---------------------------|
| Three Rivers Adoption Council | \$120,000 |
| Community Action Southwest, Inc. – Afterschool Services | \$155,000 |
| Community Action Southwest, Inc. – Independent Living | \$125,000 |
| Community Action Southwest, Inc. – Transitional Living | \$500,000 |
| Cornell-Abraxas, Inc. | \$600,000 |
| TOTAL | <u>\$1,500,000</u> |

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the listed provider service agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Avanco International, Inc. to provide Child Accounting and Profile System (CAPS) version 12 upgrade. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount is not to exceed \$1,075.32 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Avanco International, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a data sharing agreement with the Pennsylvania Department of Human Services to use the Child Welfare Information Solution (CWIS) exchange. This agreement will be effective December 27, 2015 through December 26, 2016. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the data sharing agreement with the Pennsylvania Department of Human Services.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement addendum with Youth Educational Services to provide independent living skills services. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount will increase by \$140,000 to \$350,000. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement addendum with Youth Educational Services.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a letter of agreement with Jilan B. Hawk to conduct a comprehensive assessment of Washington Communities Human Services' Early Intervention Supports Coordination Unit. This agreement will be effective April 1, 2016 through June 30, 2016. The contract authorization amount is \$2,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Jilan B. Hawk.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Health Center, of advertising for bids for the paving and line painting at the Washington County Health Center.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertising for bids for paving and line painting.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of advertising for requests for proposals for a new location for MDJ Redlinger. The current contract expires July 30, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertising for proposals for a new location for MDJ Redlinger.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of advertising for requests for proposals for a new location for MDJ Mark. The current contract expires December 31, 2016.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertising for proposals for a new location for MDJ Mark.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the District Attorney, of an agreement with Security Systems of America, Pittsburgh, Pa. for the purpose of providing installation and monitoring services for the Drug Task Force. This agreement will be effective March 21, 2016 through March 20, 2019. The contract authorization amount is \$29.95 per month and \$2,353.00 for installation and will be charged to the Drug Task Force operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Security Systems of America.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Building & Grounds, of a preventative maintenance agreement with Daikin Applied Americas, Inc. to cover the McQuay Chiller service coverage and two preventative maintenance visits. The contract authorization amount is \$3,888 per year and will be paid by the Building & Grounds operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Daikin Applied Americas, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Automation, of a purchase with CDW-G, Inc., Vernon Hills, IL for a HP server to replace an end of life server with the Courts OnBase system. The total amount is \$19,005 and will be purchased under Costars 3 contract and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase with CDW-G, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Adult Probation, of a purchase of two air cards through Verizon Wireless for pretrial services. The monthly service cost will be \$39.99 and will be paid from their operating budget. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of two air cards.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of a purchase of office furniture for the Courthouse Square Public Meeting Room with The Hon Company, c/o PEMCO of Bethel Park, Pa. The total amount is \$23,429.67 and will be purchased under Act 13 funding and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of office furniture.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of a purchase of two replacement tape libraries/disaster recovery systems with Advanced Computer & Network Corporation, Pittsburgh, Pa. The total amount is \$26,380 and will be paid from Capital funds and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of two replacement libraries/disaster recovery systems.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority to adopt a resolution approving the conveyance of 3.862 acres of Parcel No. 7 to Caltech 7 Partners (Crossgates, Inc.). Caltech 7 Partners intends to purchase 3.862 acres of land in California Technology Park to construct a 21,234 square foot expansion to the existing DreBo America facility which will be used for packaging and distributing carbide-tipped drill bits for stone and concrete.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, April 6, 2016, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be held immediately following today's meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$11,125.44.

URBANIK DAVID J
390 TYLER AVENUE
WASHINGTON, PA 15301
Tax Year: 2016
District WASHINGTON 7TH W
Parcel 770-015-00-02-0018-00
Amount \$102.21

NAUGHTON JARED P
614 JEFFERSON AVENUE
BROWNSVILLE, PA 15417
Tax Year: 2016
District WEST BROWNSVILLE ANNEX
Parcel 675-020-00-02-0006-00
Amount \$15.18

DILLE DONALD E & SARAH J
415 DILLE RUN ROAD
PROSPERITY, PA 15329
Tax Year: 2016
District SOUTH FRANKLIN
Parcel 590-002-00-00-0009-00
Amount \$3.91

BYERS SEAN & VERONICA
132 FROEBE ROAD
VENETIA, PA 15367
Tax Year: 2016
District PETERS TOWNSHIP
Parcel 540-006-00-00-0080-07
Amount \$1,202.73

TATE KELSEY L & ANTHONY G
313 MAPLEWOOD DRIVE
MCMURRAY, PA 15317
Tax Year: 2016
District PETERS TOWNSHIP
Parcel 540-007-10-01-0012-00
Amount \$484.82

MCAFOOSE TYLER
151 OLD MEADOW ROAD
CANONSBURG, PA 15317
Tax Year: 2016
District NORTH STRABANE
Parcel 520-001-11-00-0001-00
Amount \$692.7

POST ROBERT L & RENEE M HARDIE
2690 OLD NATIONAL PIKE
WASHINGTON, PA 15301
Tax Year: 2016
District NORTH FRANKLIN
Parcel 510-001-04-04-0012-00
Amount \$128.57

DILLE DONALD E & SARAH J
415 DILLE RUN ROAD
PROSPERITY, PA 15329
Tax Year: 2016
District MORRIS
Parcel 450-003-00-00-0007-00
Amount \$449.29

KANOTZ JOSEPH M & KATHLEEN A
110 WILLOW LANE
HOUSTON, PA 15342
Tax Year: 2016
District HOUSTON
Parcel 360-004-00-00-0005-02K
Amount \$681.07

SMITH OSCAR W & HOLLI
630 ELMHURST DRIVE
WASHINGTON, PA 15301
Tax Year: 2016
District EAST WASHINGTON
Parcel 290-013-00-01-0015-00
Amount \$490.42

FETSKO TERRY S & MONICA B
303 N SHADY AVENUE
HOUSTON, PA 15342
Tax Year: 2016
District CHARTIERS
Parcel 170-016-15-00-0007-00
Amount \$83.29

BUCKHOLT JACK C
335 N MAIN STREET
HOUSTON, PA 15342
Tax Year: 2016
District CHARTIERS
Parcel 170-007-02-00-0040-00
Amount \$177.15

MCGURK MICHAEL L
1223 SECOND STREET
MCDONALD, PA 15057
Tax Year: 2016
District ROBINSON
Parcel 550-016-02-01-0010-00
Amount \$169.38

QUINN DANIEL & JOYCE
127 LINDENVALE DRIVE
MCMURRAY, PA 15317
Tax Year: 2016
District PETERS TOWNSHIP
Parcel 540-007-07-01-0008-00
Amount \$455.22

KONTON CHAD P & JENNIFER L
151 MUNNTOWN ROAD
EIGHTY FOUR, PA 15330
Tax Year: 2016
District NOTTINGHAM
Parcel 530-002-00-00-0059-00
Amount \$182.8

MILES BRYAN & DAWN H
15 GROVE STREET
WASHINGTON, PA 15301
Tax Year: 2016
District NORTH FRANKLIN
Parcel 510-0002-02-04-0001-00
Amount 180.9

WISE EDWARD & KATHY
3215 HENDERSON ROAD
WASHINGTON, PA 15301
Tax Year: 2016
District MT PLEASANT
Parcel 460-003-00-00-0026-01
Amount \$318.08

JUTCA ALAN S & MARY ELLEN
60 SHERATON DRIVE
WASHINGTON, PA 15301
Tax Year: 2016
District EAST WASHINGTON
Parcel 290-014-00-00-0003-00
Amount \$757.13

BILLETER BRIAN W
423 E. BEAU STREET
WASHINGTON, PA 15301
Tax Year: 2016
District EAST WASHINGTON
Parcel 290-006-00-03-0011-00
Amount \$309.61

PFEIFFER SARAH C & CHRISTOPHER
S BAUER
P.O. BOX 96
MILLSBORO, PA 15348
Tax Year: 2016
District EAST BETHLEHEM
Parcel 260-009-00-01-0001-00
Amount \$13.28

HERNANDEZ FRANCISCO A JANDRES
& GRISELDA MACHADO JANDRES
1145 TOLL GATE ROAD
WEST ALEXANDER, PA 15367
Tax Year: 2016
District DONEGAL
Parcel 230-003-00-00-0015-02
Amount \$314.72

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

MILLER DAVID L
113 PARKER STREET
HOUSTON, PA 15342
Tax Year: 2016
District CHARTIERS
Parcel 170-016-08-06-0018-00
Amount \$287.03

DAMICO JESSICA L & ERIC KRYNAK
716 HOWARD STREET
CANONSBURG, PA 15317
Tax Year: 2016
District CANONSBURG 1ST W ANNEX
Parcel 095-001-03-02-0011-01
Amount \$243.21

SLIMAN EDMUND JR & VIOLA B
155 COVE ROAD
WASHINGTON, PA 15301
Tax Year: 2016
District SOUTH FRANKLIN
Parcel 590-015-00-00-0002-05
Amount \$16.86

ARNONI MC CO
P.O. BOX 1450
CHICAGO, IL 60690
Tax Year: 2016
District UNION
Parcel 640-004-00-00-0004-00
Amount \$110.64

FLAMENT KATHRYN
39 MELENYZER DRIVE
MONONGAHELA, PA 15063
Tax Year: 2016
District FALLOWFIELD
Parcel 320-006-00-00-0031-00
Amount \$261.59

PHOTON-525 LLC
6888 SAINT REGIS BLVD
HUDSON, OH 44236
Tax Year: 2016
District CHARTIERS
Parcel 170-006-00-00-0014-01
Amount \$42.99

PRIGG CHARLES T
78 PRIGG ROAD
WASHINGTON, PA 15301
Tax Year: 2016
District CANTON
Parcel 120-010-00-00-0008-02
Amount \$43.58

STANEK JON F
P.O. BOX 815
MCMURRAY, PA 15317
Tax Year: 2016
District CECIL
Parcel 140-014-01-00-0056-05
Amount \$18.42

ALLISON WILLARD D & SANDRA
22 DUNCAN AVENUE
BURGETTSTOWN, PA 15021
Tax Year: 2016
District BURGETTSTOWN
Parcel 070-005-00-00-0011-01
Amount \$380.5

SLIMAN EDMUND JR & VIOLA B
155 COVE ROAD
WASHINGTON, PA 15301
Tax Year: 2016
District SOUTH FRANKLIN
Parcel 590-015-00-00-0002-06
Amount \$16.52

ASHLEY LESLIE & PATRICK
45 FULTON ROAD
CANONSBURG, PA 15317
Tax Year: 2016
District NORTH STRABANE
Parcel 520-013-03-01-0008-00
Amount \$13.11

SEC OF HOUSING & URBAN DEV
100 PENN SQUARE EAST
PHILADELPHIA, PA 19107
Tax Year: 2016
District EAST BETHLEHEM
Parcel 260-004-02-09-0008-00
Amount \$2.17

KRESS TRISHA & JEFFREY
1511 RTE 980
CANONSBURG, PA 15317
Tax Year: 2016
District CHARTIERS
Parcel 170-004-00-00-0009-04
Amount \$674.01

BRYNER ANDREW L & JEAN B
1802 W 400 NORTH
WINCHESTER, IN 47394
Tax Year: 2016
District BUFFALO
Parcel 060-010-00-00-0037-00
Amount \$0.29

WITHAM JASON
2324 WASHINGTON ROAD
CANONSBURG, PA 15317
Tax Year: 2016
District NORTH STRABANE
Parcel 520-013-03-03-0006-00
Amount \$2.71

HOMEROSKY BRIAN
817 FIRST STREET
CANONSBURG, PA 15317
Tax Year: 2016
District CECIL
Parcel 140-009-12-00-0025-00
Amount \$1,106.88

GRECO VALERIE E
P.O. BOX 605
ROSCOE, PA 15477
Tax Year: 2016
District ALLENPORT
Parcel 010-021-00-04-0008-00
Amount \$9.47

NORTHGATE ASSOCIATES
929 GESSNER, SUITE 1700
HOUSTON, TX 77042
Tax Year: 2016
District SOUTH STRABANE
Parcel 600-003-00-00-0018-02D
Amount \$118.95

FEDINETZ GEORGE M & PATRICIA A
5 KRESS LANE
MCDONALD, PA 15057
Tax Year: 2016
District MT PLEASANT
Parcel 460-020-05-00-0011-00
Amount \$3.97

CLAYSVILLE SPORTSMAN CLUB INC
P.O. BOX 282
CLAYSVILLE, PA 15323
Tax Year: 2016
District DONEGAL
Parcel 230-013-00-00-0007-00
Amount \$41.16

WISE ROBERT JR
164 HORTON ROAD
BROWNSVILLE, PA 15417
Tax Year: 2016
District CENTERVILLE 1ST W
Parcel 151-060-00-00-0001-03
Amount \$0.93

ARTHUR GLEN A & LISA M
575 AMITY RIDGE ROAD
AMITY, PA 15311
Tax Year: 2016
District AMWELL
Parcel 020-027-00-00-0005-03
Amount \$6.03

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:16 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: _____

CHIEF CLERK

April 20, 2016