

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMRLIMITED E00718327LD

Minute No. 1010

Washington County Commissioners

Washington, Pennsylvania, February 18, 2016

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioner Diana Irey Vaughan and Harlan G. Shober, Jr.; absent is Commissioner Larry Maggi. Also being present: The Rev. Peter D. Asplin, Bethlehem Lutheran Church, Scenery Hill, Pa.; Marine Corps League 1138 Representative Sandy Young; Veterans Affairs Director Barry Grimm and Susan Meighen; Director of Administration Scott Fergus; Solicitor J. Lynn DeHaven; Chief Clerk Irene M. Reese; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Jason Theakston; Human Resources Director Kathleen Bali; District Attorney Gene Vittone; Clerk of Courts Frank Scandale and Deputy Clerk of Courts Tammy Mankey; Congressman Murphy's field representative Devlin Robinson; WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; Herald-Standard representative Chris Haines; and concerned citizens Frank Byrd, Jason Drill and Bob Donnan.

Mrs. Vaughan called the meeting to order at approximately 10:01 a.m.

The Rev. Peter D. Asplin led the meeting with a prayer.

Ms. Young led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1009 dated February 4, 2016.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving Minute No. 1009, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mr. Shober read a certificate recognizing a Peters Township High School senior, Kellin Elizabeth Daley, upon receiving the Girl Scout Gold Award. Ms. Daley stated she wanted to help moms choose life over abortion. She provided the Pregnancy Resource Center with baby blankets, a child's first bible and a woman's devotionals. Ms. Daley used a phone app called Pro Life for praying for the moms that may be going through abortions. She stated this app will show how many babies are being saved.

Mr. Shober read a retirement certificate acknowledging the Director of Veterans Affairs, Barry Grimm, upon his retirement from the County.

Congressman Tim Murphy's field representative, Devlin Robinson, also presented Mr. Grimm with a congratulatory certificate.

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Mr. Grimm thanked the Commissioners for the opportunity to meet wonderful people while doing his job. He also thanked his assistant, Susan Meighen, for training him. Mr. Grimm stated there are over 32,000 veterans and spouses in Washington County.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

McMurray resident Bob Donnan addressed the Commissioners about his concerns regarding drilling and the effect on Cross Creek Park.

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board, on behalf of Building & Grounds, award the contract for vehicle repair and maintenance to Pancake Towing, Washington, Pa. for towing; \$65 light duty vehicle and \$75 heavy duty vehicle plus \$3/mile and winching fee at \$75 and Tomsic Motor, Washington, Pa. for mechanical, transmission and air conditioning repairs; \$65/hr. with 20% discount from list price on parts and body repairs at \$50/hr. with 20% discount from list price on parts. This contract will be effective from March 1, 2016 through February 28, 2017, with the option to extend for two additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidder on a time and material basis.

Moved by Mr. Shober, seconded by Mrs. Vaughan, approving the contract with Pancake Towing and Tomsic Motors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, award the contract for toner cartridges for Aging, Elections, Tax Assessment and the District Justices to The Office Pal, Lakewood, NJ. This contract will be effective the date of agreement, through December 31, 2016, with the option to renew for two additional one-year periods per mutual agreement of both parties. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mr. Shober, seconded by Mrs. Vaughan, approving the contract with The Office Pal.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Planning Commission, authorize the extension of the current welding services contract for the maintenance and repair of bridges with Maccabee Industrial, Inc., Belle Vernon, Pa. The contract extension is effective through March 31, 2017, with the

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option to renew for one additional year. All work is to be done based on a time and material rate on an as needed basis.

Moved by Mr. Shober, seconded by Mrs. Vaughan, approving the contract extension with Maccabee Industrial, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of a lease agreement with David W. Firis to lease site space on a tower owned by Mr. Firis for placement of a multi-channel VHF/UHF public safety transmitter/receiver and related equipment for use by the County Emergency 911 service, in the amount of \$750 per year due on January 1, of each year beginning in 2016, for a term of five years with the option to renew for two additional five-year terms with a 10% increase in rent for each of the additional five-year terms. This transmitter/receiver will service the Cross Creek park area of the county.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the lease agreement with David W. Firis.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of payment of two invoices of Frank Arcuri, Esquire, for legal services rendered to the District Attorney. The authorized payment is not to exceed \$500.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving payment to Frank Arcuri, Esquire.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the 3% match of the Hazard Mitigation Grant for the acquisition of a new generator plus the cost of licensing and insurance. The estimated cost of the generator will be \$67,810 resulting in a county match of \$2,034.30 to be paid from the Emergency Management Account.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the new generator.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of the advertisement of a proposed Land Bank ordinance to be adopted at the Commissioners meeting on March 3, 2016.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the advertisement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Juvenile Probation, of the renewal of the annual Grant-In-Aid application and financial statement. Grant funds are to be used to offset salaries and other operating expenses of the Juvenile Probation Department in the amount of \$250,889 for the period of July 1, 2015 through June 30, 2016.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the annual Grant-In-Aid application.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the appointments of J. Bruce McDowell and Aaron W. Hartman to the Washington County Library System Board.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the board appointments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with Pashek Associates for site design of the canoe/kayak launches to be installed in Charleroi, Monongahela and East Bethlehem. The contract authorization amount is \$20,785 and will be paid from a grant received by the Commonwealth Finance Agency.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the agreement with Pashek Associates.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with Maccabee Industrial, Inc. to modify beams owned by the county and fabricate weathering steel railings to be set on the pedestrian path in Mingo Park, replacing existing pedestrian bridges. The contract authorization amount is \$18,500.

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Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the agreement with Maccabee Industrial, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the renewal of the Victims of Crime Act with the Pennsylvania Commission on Crime and Delinquency. The grant amount is \$366,007 and is effective July 1, 2016 through June 30, 2019.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the grant with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2015-2016 provider service agreements with the list of previously approved providers.

Ms. Danielle's Preschool & Daycare, Duriel Smith, Aliquippa, Pa.  
West Alexander, Pa.

Lisa Dobich, Baden, Pa.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the 2015-2016 new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement with Perseus House for the provision of placement services. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount is \$200,000 and no additional county funds are required.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the purchase of service agreement with Perseus House.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement with Connect, Inc. for the provision of permanent supportive housing. This agreement will be effective February 1, 2016 through June 30, 2016. The contract authorization amount is \$51,980. The funds are provided by the Human Services Block Grant and no additional county funds are required.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the purchase of service agreement with Connect, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of its 2016 Special Budget in the amount of \$52,750. This budget will be used to cover supportive client services, child specific expenses, expenses related to the recruitment and retention of resource families, ancillary court expenses as well as meeting and event recognition expenses. No additional county funds are required.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the 2016 Special Budget.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement addendum with Adelphoi Village to extend the term of the agreement on a month-to-month basis until negotiated rates are agreed on. This agreement will be effective July 1, 2014 through June 30, 2015. The contract authorization amount will increase from \$50,000 to \$2,150,000. No additional county funds are required.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the purchase of service agreement addendum with Adelphoi Village.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement with Adelphoi Village for the period of July 1, 2015 through June 30, 2016. The contract authorization amount is \$2,100,000 and no additional county funds are required.

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Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the purchase of service agreement with Adelphoi Village.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, for a caseworker to travel to Steubenville, Ohio to conduct routine visits as required by the Department of Human Services. Travel costs will be \$40.00 per visit twice a month until discharge. No additional county funds are required.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving travel to Steubenville, Ohio.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, for contracted CASA provider to attend the Pennsylvania 2016 Family Group Decision Making Conference in Hershey, Pa. on April 26 and 27, 2016. Travel costs will be approximately \$282.15. No additional county funds are required.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving travel to Hershey, Pa.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following allocation adjustments for the period of July 1, 2015 through December 31, 2016. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Connect, Inc.		
Emergency Shelter	\$58,198	\$62,660

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the above allocation adjustments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Building and Grounds, of a contract with Schultheis Electric, Latrobe, Pa. for electrical work including labor, equipment

and material for multiple court offices. The contract authorization amount is \$170,930.00. Act 13 funding has been recommended.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the contract with Schultheis Electric.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Health Center, of the advertisement for bids for the modernization of the four car elevator group at the Washington County Health Center.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the advertising for bids.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the airport, of advertisement for bids for the obstruction removal project at the airport. Funding has been approved by the Bureau of Aviation Grant Program.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the advertising for bids.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Automation, of an agreement extension with Thomas Lane Consulting Services. The agreement will be effective date of agreement through December 31, 2019. The contract authorization amount is not to exceed \$43,280 and will be funded from the Court Automation budget.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the agreement extension with Thomas Lane Consulting Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of the purchase of a Galaxy S5 smart phone through Verizon. This phone is for a casework manager to respond to work related issues including emergencies. The cost of the phone will be \$199 and the service cost will be \$50/month. This purchase will be paid from the department operating fund.



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Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the purchase of a Galaxy S5 smart phone.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes.

Motion carried unanimously

ANNOUNCEMENTS

An executive session was held at 10 a.m. on Wednesday, February 17, 2016, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board and Retirement Board meetings will be held immediately following today's meeting.

SOLICITOR

None.

There being no further business, Vice Chairman Vaughan declared the meeting adjourned at approximately 10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: \_\_\_\_\_

*March 2*, 2016  
*Dee M. Reese*

CHIEF CLERK

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