

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1009

Washington County Commissioners

Washington, Pennsylvania, February 4, 2016

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Pastor John Miller, Life Church, Washington, Pa.; American Legion Post 639 Representative Tony Luskoski; Veterans Affairs Director Barry Grimm; Director of Administration Scott Fergus; Solicitor J. Lynn DeHaven; Chief Clerk Irene M. Reese; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Abbey Rugola; Human Resources Director Kathleen Bali; Controller Mike Namie; Redevelopment Authority Director Bill McGowan; State Senator Camera Bartolotta and Senator Bartolotta's District Director Will Thomeier; State Representative Brandon Neuman; Senator Reschenthaler's Director of Community Outreach Stacey Reibach; Domestic Violence Services of Southwestern PA representatives Alexandra Brooks and Kelly L. Young; Canonsburg Lake Committee representatives Debra Valentino, Barbara Burke, Lou Doughton and Joan Jessen; City Mission President and CEO Dean Gartland and his wife Sue Gartland; City Mission Director of Development Dr. Sally Mounts; and City Mission Director of Mission Initiatives Jerry Oxford; City Mission Director of Programs Wendy K. Barbeau; Penn State Extension representative Joseph Conklin; Washington County Health Center employees Fran Maroni and Chelsey Leckie; WJPA representatives Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; Herald-Standard representative Chris Haines and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:03 a.m.

The Pastor John Miller led the meeting with a prayer.

Mr. Luskoski led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1008 dated January 21, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1008, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

A check in the amount of \$550,000 was presented to the Canonsburg Lake Restoration and Improvement Committee for the Canonsburg Lake Aquatic Ecosystem Restoration Project as part of the Local Share Account program. This will be used along with other funds for the first phase of the restoration.

Chairperson Debra Valentino accepted the check on behalf of the committee and thanked the Commissioners and the Local Share Committee for the opportunity to begin saving the lake. Ms. Valentino also introduced Barbara Burke, Joan Jessen and Lou Doughton, members of the committee.

Mrs. Vaughan read a proclamation declaring February 2016, as Teen Violence Awareness and Prevention Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above proclamation.

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Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

The proclamation was presented to the Domestic Violence Services of Southwestern PA representative Alexandra Brooks. Ms. Brooks accepted the proclamation and thanked the Commissioners for acknowledging this important issue. Ms. Brooks not only educates teens on the warning signs of violence and different types of abuse but she stated she would do everything she possibly could to keep teens out of the shelter.

Mr. Shober read a proclamation declaring February 8, as City Mission Day, and to celebrate the 75th anniversary of the City Mission.

Moved by Mr. Shober; seconded by Mrs. Vaughan, approving the above proclamation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Mr. Gartland introduced his wife Susan, Director of Development Dr. Sally Mounts, Director of Programs Wendy K. Barbeau, Director of Mission Initiatives Jerry Oxford, Marketing and Event Manager Maria Stockman. Mr. Gartland thanked the Commissioners for this recognition. He stated the mission is contributing to life-changing work among the people that need this service the most. The mission is trying to end homelessness one life at a time. The City Mission is committed to meet the most immediate needs of the people that walk through their doors. The mission makes sure they are fed, clothed, safe and stay in a safe facility. The mission also provides counseling and medical services.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

District Director of Penn State Cooperative Extension Joe Conklin spoke regarding the success of the 100th anniversary of the Pennsylvania Farm Show. Commissioner Maggie stated he attended the Farm Show. Washington County had 100 entries, 40 of which were first place in their classes. Mr. Conklin also mentioned that Cooperative Extension agents and entomologists have a task force to examine the Zika virus. He also mentioned that Ag Days are March 11 and 12, 2016.

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board, on behalf of Elections, award the contract for election supplies to William Penn Printing, Pittsburgh, Pa. and Consolidated Graphic Communications, Bridgeville, based on the per unit costs and percentage discount submitted in their bid proposals. This contract will be effective from the date of agreement, through December 31, 2016, at a total yearly cost of approximately \$57,000 which will be charged to their operating budget. This bid is being awarded to the lowest most

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with William Penn Printing and Consolidated Graphic Communications.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, award the contract for lumber and building materials to Nilco/West Elizabeth Lumber Company, Elizabeth, Pa. based on the per unit costs submitted in their bid proposals. This contract will be effective from the date of agreement, through December 31, 2016, with the option to renew for three additional six-month periods at a total yearly cost of approximately \$35,000. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Nilco/West Elizabeth Lumber Company.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of Purchasing, authorize the extension of the pump priced gasoline and diesel fuel bid for various departments with Guttman Oil Co., Belle Vernon, Pa. based on the per unit costs submitted in their bid proposals. All prices are based on OPIS Daily Oil gram. The contract extension is effective March 1, 2016 through February 28, 2017, with the option to renew year to year through February 28, 2018.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension for gasoline.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Human Services, authorize the extension of the rehabilitation services contract to Advantage Care Rehabilitation, Inc., Pittsburgh, Pa. The contract extension will be effective April 1, 2016 through March 31, 2017. The contract authorization amount is \$2.2 million. This renewal is in accordance with the terms and conditions of the original bid contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension for rehabilitation services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval on behalf of Juvenile Probation of on-site training of Juvenile Probation personnel with Four Core Training titled The Four Core

Competencies for Juvenile Professionals. The training will be conducted March 6-7, 2016, at a cost of \$1,000 plus travel.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the on-site training.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the reappointment of Steve Toprani to the Redevelopment Authority Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the board reappointment.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, a memorandum of understanding with the PA Resources Council for a joint effort to conduct a household hazardous waste collection. The contract authorization amount is \$6,500 and will be paid from recycling funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding with PA Resources Council.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a lease agreement with Nick Petronka to farm 8.4 acres behind the Health Center at a fee paid to the County of \$20 per acre. This agreement will be effective March 1, 2016 through March 31, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Nick Petronka.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the authorization to bid for a company to assist with clearing banks of underbrush, debris and trees within 10 miles of flood control projects maintained by Washington County.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid authorization for clearing of debris.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, a request for proposal from engineering firms to design and permit a group of three bridges for superstructure replacement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the superstructure replacement of three bridges.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, a construction inspection of the Millers #3 bridge in Cecil Township with GAI Consulting Engineers. The contract authorization amount will not exceed \$93,040.50 and will be paid 80% federal, 15% state and 5% county.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the construction inspection with GAI Consulting Engineers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with HRG, Inc. to design and permit a paved walking trail from the Route 50 launch area to the Lynn Portal kayak launch area. The contract authorization amount is \$37,500 and will be paid with oil and gas funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with HRG, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, a memorandum of understanding with Keep Pennsylvania Beautiful for a waste tire collection. Planning will contract with vendors and staff the event and Keep Pennsylvania Beautiful will manage the grant and funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding with Keep Pennsylvania Beautiful.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with Schultheis Electric, Latrobe, Pa. for labor, equipment and materials to complete the installation of electrical service for newly installed restrooms and one existing at Mingo Park. The contract authorization amount is \$20,200.00. All work will be done under the electrical services time/materials contract and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Schultheis Electric.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of an agreement between the County of Washington and American Federation of State, County and Municipal Employees, District Council 84 (AFSCME). This agreement will be effective January 1, 2016 through December 31, 2018. The contract authorization amount calls for a 2.5% annual raise in 2016; 2.5% annual raise in 2017 and 3% annual raise in 2018. Employees will contribute 10% to monthly health insurance premiums in 2016, 11.5% in 2017 and 12.5% in 2018.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with American Federation of State, County and Municipal Employees.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2014-2015 provider service agreements with the list of previously approved providers.

Joan Hisson, Bentleyville, Pa.

Akira Kirkpatrick, Beaver Falls, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2014-2015 new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreement addendums for the period of July 1, 2015 through June 30, 2016. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
The Academy for Adolescent Health, Inc.	\$57,000	\$95,535
ACHIEVA Support	20,000	96,000
The CARE Center dba SPSHS CARE Center	1,493,384	1,634,288
Washington Drug & Alcohol	241,702	324,702

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TOTAL	\$1,812,086	42,150,525
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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed provider agreement addendums.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Diversified Human Services, Inc. to add Community Habilitation Licensed Day Habilitation with Transportation. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount will increase by \$5,000 to \$92,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement addendum with Diversified Human Services, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of meeting expenses for the period of January 1, 2016 through December 31, 2016. Meeting expenses will not exceed \$4,590 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the meeting expenses.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Building and Grounds, of payment to Schultheis Electric, Latrobe, Pa. in the amount of \$32,315.73 for labor, equipment and materials to rework the Family Court panels and install them on the emergency power generator. Funding has been recommended for the bond issue.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving payment to Schultheis Electric.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for ammunition, guns, tasers and accessories.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising of ammunition, guns, tasers and accessories.

Roll call vote taken:

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Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of an agreement with Cloud 5 Solutions, LLC for support and consulting services on the CAD system. This agreement will be effective February 1, 2016 through January 31, 2017, and will renew annually with a cost not to exceed \$12,000/year. All costs are based on hourly, as needed services and services outside this scope of work will require written approval from Washington County. The cost will be paid from the 911 operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Cloud 5 Solutions, LLC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Sheriff's Department, to approve the following purchases from Day Ford, Inc., Monroeville, Pa.: one 2016 Ford Interceptor Utility Model K8A AWD \$36,131.50 and one 2016 Ford Interceptor Sedan Model P2M AWD \$32,951.50. This purchase is being made from the PA State Contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of two vehicles.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously

ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, February 3, 2016, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be held immediately following today's meeting. All county offices will be closed on Monday, February 15, 2016, in observance of President's Day.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$20,842.58.

PRICE A WILLIAM & MARY
KATHERINE
850 VANCE DRIVE
CANONSBURG, PA 15317
Tax Year: 2013
District CANTON
Parcel 120-011-09-06-0016-00
Amount \$93.58

PRICE A WILLIAM & MARY
KATHERINE
850 VANCE DRIVE
CANONSBURG, PA 15317
Tax Year: 2014
District CANTON
Parcel 120-011-09-06-0016-00
Amount \$93.58

PRICE A WILLIAM & MARY
KATHERINE
850 VANCE DRIVE
CANONSBURG, PA 15317
Tax Year: 2015
District CANTON
Parcel 120-011-09-06-0016-00
Amount \$93.58

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HC B FOUNDRY
2127 INNERBELT BUSINESS
CENTER DRIVE, SUITE 310
ST LOUIS, MO 63114
Tax Year: 2011
District SOUTH STRABANE
Parcel 600-003-00-00-0020-03
Amount \$4,926.79

THOMPSON JOHN F JR &
KIMBERLY M
7009 HILL STATION DRIVE
LAWRENCE, PA 15055
Tax Year: 2015
District CECIL
Parcel 140-012-00-00-0090-00
Amount \$940.85

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0038-00
Amount \$246.75

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0033-00
Amount \$235.14

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0025-00
Amount \$252.23

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0039-00
Amount \$244.02

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0042-00
Amount \$245.84

HC B FOUNDRY
2127 INNERBELT BUSINESS
CENTER DRIVE, SUITE 310
ST LOUIS, MO 63114
Tax Year: 2012
District SOUTH STRABANE
Parcel 600-003-00-00-0020-03
Amount \$4,926.79

CANTON TWP
655 GROVE AVENUE
WASHINGTON, PA 15301
Tax Year: 2015
District CANTON
Parcel 120-011-16-02-0004-00
Amount \$5.03

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0034-00
Amount \$235.14

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0029-00
Amount \$238.34

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0002-00
Amount \$244.07

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0037-00
Amount \$259.67

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0046-00
Amount \$241.19

HC B FOUNDRY
2127 INNERBELT BUSINESS
CENTER DRIVE, SUITE 310
ST LOUIS, MO 63114
Tax Year: 2013
District SOUTH STRABANE
Parcel 600-003-00-00-0020-03
Amount \$4,926.79

CANTON TWP
655 GROVE AVENUE
WASHINGTON, PA 15301
Tax Year: 2015
District CANTON
Parcel 120-011-16-02-0002-00
Amount \$2.82

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0032-00
Amount \$235.14

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0030-00
Amount \$235.14

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0001-00
Amount \$235.41

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0040-00
Amount \$242.41

PETERS TWP LAND CO. LLC
PO BOX 238
PRESTO, PA 15142
Tax Year: 2015
District PETERS TWP
Parcel 540-010-30-00-0045-00
Amount \$236.5

