

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1004

Washington County Commissioners

Washington, Pennsylvania, December 3, 2015

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present: The Rev. Keith Simmons, First United Methodist Church, Washington, Pa.; American Legion Post 175 representative Carolyn Dunklin; Veterans Affairs representative Susan Meighen; Solicitor J. Lynn DeHaven; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Abbey Rugola; Washington County Hospital Authority representative Bob Clarke; Redevelopment Authority representatives Nelia Cook, Randy Tunney and Ralph Stasko; Penn State University Extension employees, Southwest Training representative Lisa Neil; Washington-Greene Job Training representative Ami Gatts; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:03 a.m.

The Rev. Keith Simmons led the meeting with a prayer.

Ms. Dunklin led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1003 dated November 19, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1003, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Shober read a plaque of recognition presented to Kathy Rigby being selected at the 2015 PAHMA Diamond Award Manager of the Year. The Redevelopment Authority Director of Housing Jim Hott, thanked Ms. Rigby for her years of dedicated service to Char House Apartments, Charleroi, Pa.

Ms. Rigby thanked the Commissioners and the Redevelopment Authority of Washington County for allowing her the opportunity to serve.

Mrs. Irey Vaughan presented a retirement plaque to Sharon Dunmire and thanked her for her many years of service in Pennsylvania State Cooperative Extension office in Washington County. Director Joe Conklin thanked Ms. Dunmire for her years of serving the office and Washington County.

Ms. Dunmire thanked the Commissioners and Mr. Conklin for this recognition.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

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OLD BUSINESSBID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract with Crowther & Porter, LLC, Guys Mills, Pa., for markers for Veterans. The contract will be effective January 1, 2016 through December 31, 2016. This extension is in accordance with the original proposed documents.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with Crowther & Porter, LLC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Hospital Authority, to adopt a resolution for the health, safety, and welfare of the people in the area served by The Washington Hospital for The Washington Hospital Authority to refinance its note, in the amount not to exceed \$25,000,000 on behalf of the hospital for a project consisting of financing certain working capital needs of the hospital, including funding periodic payments to the hospital's defined benefit deferred compensation plan.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution for The Washington County Hospital Authority.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution acknowledging, ratifying and affirming that the Commissioners of Beaver, Greene and Washington Counties, acting on their authority as the Chief Local Elected Officials (CLEO), have entered into a new CLEO agreement for the Workforce Investment Area commonly known as the Southwest Corner Workforce Investment Area, replacing the previous 1999 agreement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution as stated above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a deed of easement agreement with Christopher E. Ross for a permanent and temporary

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easement required for the Millers Run Bridge No. 3 construction project. The contract authorization amount is \$7,700 and will be paid with liquid fuel funds. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the deed of easement agreement with Christopher E. Ross.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a deed of easement agreement with Keith Strimel for a permanent and temporary easement required for the Millers Run Bridge No. 3 construction project. The contract authorization amount is \$10,000 and will be paid with liquid fuel funds. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the deed of easement agreement with Keith Strimel.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the annual contract for medical coverage with Highmark Blue Cross Blue Shield. This agreement will be effective January 1, 2016 through December 31, 2016. The contract authorization amount will increase five percent from last year's rates.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Highmark Blue Cross Blue Shield.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, to renew the annual contract with TASC flexible spending. The per-participant fee will increase from \$3.69 to \$3.77 per quarter and the one-time annual renewal fee will increase from \$565.00 to \$577.00.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with TASC flexible spending.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, to renew the Opt-Out rate for health insurance to remain the same as 2015 at a rate of \$200 per month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Opt-Out rate for health insurance.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the drug and alcohol testing agreement with Washington Health System dba Washington Physicians Group for pre-employment and drug and alcohol testing services for all County employees in job categories subject to PADOT regulations. This agreement will be effective January 1, 2016 through December 31, 2016. The contract rates will increase/decrease as follows: Respiradyne (Pulmonary Screen) increase from \$32.00 to \$34.00; Audiogram decrease from \$32.00 to \$31.00 and T-spot testing \$60.00 (no previous rate).

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Washington Health System doing business as Washington Physicians Group.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, to renew the drug and alcohol testing agreement with Washington Hospital Occupational Medicine Center for general drug and alcohol testing services for all County employees in job categories subject to PADOT regulations. This agreement will be effective January 1, 2016 through December 31, 2016. The contract rates will remain the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the new 2015-2016 provider service agreement with Amber Leksell, Beaver Falls, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the new provider agreement.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Karry Riddell Consultant Services to include an additional work statement for the service of intellectual disability provider monitoring and qualification. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement addendum with Karry Riddell Consultant Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of a one-year extended warranty on the current contract with Sound Communications, Inc., Grove City, Ohio, for the 911 digital recording system. This agreement will be effective January 21, 2016 through January 20, 2017. The contract authorization amount is \$25,748.75 /year and will be paid from the Public Safety operating budget. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the extended warranty with Sound Communications, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of a renewal of the current contract with Presidio, Pittsburgh, Pa. for the CISCO Smartnet maintenance renewal. The contract authorization amount is \$32,952.10. Costs will be paid from the 2016 IT budget. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Presidio.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of a lease extension for Magisterial District Judge Ward with Gross Industrial Construction Company, Inc., Washington, Pa. This agreement will be effective March 1, 2016 through February 29, 2021. The contract rate is \$1,430/month including internet with a two percent increase annually.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the lease with Gross Industrial Construction Company, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Automation, of a purchase of one wireless jetpack internet access to be utilized by Juvenile Probation for network connectivity at the Washington County airport for the Juvenile Probation Officer JOB'S program. The contract authorization amount is \$39.99/month through AT & T and will be paid from the Juvenile Probation operating budget. The jetpack is free. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one wireless jetpack.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the District Attorney, of a purchase of a smartphone through Verizon to be utilized by Dennis Paluso, Deputy District Attorney. The cost of the phone will be \$49 and the monthly service cost will be \$50/month. This purchase is being made from the PA State contract and does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one smartphone for the Deputy District Attorney.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, to adopt a resolution to execute the 2015 PHARE Fund Grant agreement with the Pennsylvania Housing Finance Agency in the amount of \$805,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, December 2, 2015, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board and Retirement Board meetings will be held immediately following today's meeting.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:33 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

December 16, 2015
ATTEST: Mary E Helicke
CHIEF CLERK

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