

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1003

Washington County Commissioners

Washington, Pennsylvania, November 19, 2015

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present: Father Mark Swoger, Holy Trinity Catholic Church, Washington, Pa.; American Legion Post 949 representative Tony Pasquerilla; Veterans Affairs Director Barry Grimm; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Abbey Rugola; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:04 a.m.

The Father Mark Swoger led the meeting with a prayer.

Mr. Pasquerilla led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 1002 dated November 5, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 1002, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESSBID AWARDS

Solicitor DeHaven recommended the Board, on behalf of Court Administration, approve the bid contract for three HP left hand data storage nodes, computer hardware and a three-year foundation care service and support with Staples Technology Solutions, Deerfield Beach, FL. and Pittsburgh, PA. The contract authorization amount is \$40,006.32 and funding has been recommended for capital. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Staples Technology Solutions.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Health Center, approve the bid contract with Golon, Inc., Pittsburgh, Pa., for the Health Center's canopy project. The contract authorization amount is \$199,147 and funding will be paid from the Hospital Authority, Local Share Account and Act 13. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Golon, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Planning Commission, approve the bid contract with Maccabee Industrial, Inc., Belle Vernon, Pa., for the Pigeon Creek No.10 bridge project. The contract authorization amount is \$465,290 and funding will be paid from the Local Share Grant and Act 13. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Maccabee Industrial, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for linen supplies for the Correctional Facility and Health Center to the following vendors:

ATD American, Wyncote, PA	Harbor Linen, Cherry Hill, NJ
Medline Industries Holding LP, Sugarland, TX	Standard Textile, Cincinnati, OH

This contract will be effective through December 31, 2016, at a total yearly cost of approximately \$50,000. This renewal agreement for the Correctional Facility was approved at the Prison Board meeting PB 11-18-15, dated November 18, 2015.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with the vendors listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for locksmith services on a time and material repairs rate on an "as needed" basis with Diebold, Inc., N. Canton, Ohio. This contract will be effective November 21, 2015 through December 31, 2016.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with Diebold, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for electrical services on a time and material repairs rate on an "as needed" basis with Schultheis Electric, Latrobe, Pa. This contract will be effective January 1, 2016 through December 31, 2016.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with Schultheis Electric.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract or engineering services for county-wide projects with HMT & Associates, Inc., Canonsburg, Pa. This contract will be effective through December 31, 2016.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with HMT & Associates.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for promotional items with Authentic Promotions, Carmichael, CA. This contract will be effective January 1, 2016 through December 31, 2016 with the option to extend for one additional one-year period.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with Authentic Promotions.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension of the bid contract for laundry supplies for the Correctional Facility to the following vendors:

Ecolab, Inc., St. Paul, MN

Gurtler Industries, Inc., South Holland, IL

This contract will be effective through December 31, 2016 at a total yearly cost of approximately \$15,000.

This renewal agreement for the Correctional Facility was approved at the Prison Board meeting PB 11-18-15, dated November 18, 2015.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with the vendors listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Elections Department, for payment of mileage for temporary technical workers who worked the November 3, 2015 election at the rate of 57.5 cents per mile: Lee Bethem, \$82.23; Steven Baka, \$81.25 and Don White, \$47.15.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving payment of mileage for the temporary technical workers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service credit for retirement purposes for Samantha Meek for the following time periods: February 14, 2009 through July 2, 2009 in the amount of \$1,880.78; May 13, 2011 through October 17, 2011 in the amount of \$1,822.34; January 28, 2013 through March 19, 2013 in the amount of \$621.26. The total cost for all time is \$4,324.38.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service credit for Samantha Meek.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a revised reimbursement agreement with the PADOT to increase the right-of-way costs an additional \$10,000. The updated amount is \$1,540,000 and will be paid \$1,232,000 federal; \$231,000 state and \$77,000 County. The approval also authorizes the Chairman to execute the agreement as well as designates the Chairman as the authorized signature on the agreement. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the reimbursement agreement with PADOT.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a deed of easement agreement with Angela D. and Robert J. Abt, Jr. for temporary easement required for the Millers Run Bridge No. 3 construction project. The contract authorization amount is \$9,000 and will be paid with liquid fuel funds. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the deed of easement agreement with Angela D. and Robert J. Abt, Jr.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a renewal of the current professional services contract for legal services to the County with Attorney Robert Grimm of the law firm Swartz Campbell, LLC, Attorney Carl Smith of the law firm Weber Gallagher Simpson Stapleton Fires & Newby LLP and Attorney Michael Palombo of the law firm Campbell, Durrant, Beatty, Palombo & Miller, P.C. This agreement will be effective January 1, 2016 through December 31, 2016. The terms of the previous contracts will remain the same

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the attorneys listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the new 2015-2016 provider service agreements with the list of following providers.

Patricia Robinson, Wampum, Pa.

Pamela Hineman, New Brighton, Pa.

Catherine Bryant, Aliquippa, Pa.

Kimberly Klette, Aliquippa, Pa.

Elyssa Porter, Freedom, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement for the provision of crisis stabilization and family preservation services with Pressley Ridge. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount is \$315,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Pressley Ridge.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement to provide outreach activities to adolescents in grades two through 12, with the Washington Hospital Teen Outreach. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount is \$75,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Washington Hospital Teen Outreach.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement to provide multisystemic therapy with Adelphoi Village. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount is \$60,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Adelphoi Village.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement to provide aggression replacement therapy with Adelphoi Village. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount is \$50,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Adelphoi Village.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of an administrative services agreement with Southwest Behavioral Health Management, Inc. to provide HealthChoices administrative services. This agreement will be effective January 1, 2016 through December 31, 2017. The maximum contract authorization amount is \$835,334.21 in year one and \$860,394.24 in year two. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Southwest Behavioral Health Management, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of advertising of requests for proposals for an annual maintenance and licensing contract to provide service and support for OnBase, the County's document imaging software used by both the County and Court Technology.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for Information Technology.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of an addendum to the fiber-use agreement with DQE Communications, LLC, of Pittsburgh, Pa. to provide an additional line to communicate with Ideal Cloud who will be hosting and managing our microsoft exchange environment. This agreement will be effective the date of agreement through September 1, 2016 with a year-to-year extension thereafter. The contract authorization amount for one Gbps will be \$1,500 per month.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with DQE Communications, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of a renewal agreement with the PA District Attorneys Institute (PDAI) for the maintenance and continuance of the PA Statewide Automated Victim Information and Notification (SAVIN) program. The program was provided to the Correctional Facility through PCCD (PA Commission on Crime & Delinquency) grant funds for the purposes of victim notification. This agreement will be effective January 1, 2016 through December 31, 2016. PCCD will pay 50% of the maintenance and service fees for '2016. Washington County's share for '2016 is approximately \$4,286.55. No additional county funds are required. This renewal agreement for the Correctional Facility was approved at the Prison Board meeting PB 11-18-15, dated November 18, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the PA District Attorneys Institute.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the correctional facility, of authorization to pay FIT Optimized Solutions, Windber, Pa., for furnishing and installing one Copeland replacement compressor for the AHU-S1 VAV Unit including material and equipment rental. The contract authorization amount is \$22,055.85 and funding has been recommended for the capital expenditure funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with FIT Optimized Solutions.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, to adopt a resolution approving the conveyance of five acres of Parcel No. 5B in the California Technology Park to the Washington Hospital to construct an outpatient facility. The purchase price of the property will be \$250,000 and the hospital will invest approximately \$3.1 million for the development of the proposed 9,000 square feet medical center.



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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10:00 a.m. on Wednesday, November 18, 2015, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting will be held immediately following today's meeting. All county offices will be closed on Thursday and Friday, November 26 and 27, 2015, in observance of Thanksgiving.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:17 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_  
December 2, 2015  
ATTEST: Mary E Helicke  
CHIEF CLERK

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