

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 1000

Washington County Commissioners

Washington, Pennsylvania, October 1, 2015

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present: Pastor Don Waltmeyer, Washington Presbyterian Church, Washington, Pa.; American Legion Post 613 representative Chuck Ringling; Veterans Affairs Director Barry Grimm; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department Director Lisa Cessna; Planning Department representatives Denise Skoczylas, Abbey Rugola, Holly Dames, Caroline Sinchar, Sherri Taddeo, Jason Theakston, Vincent Ley and Jeff Leithauser; Domestic Violence Services representative Alexandra Brooks; Behavioral Health and Developmental Services Director Jan Taper; Behavioral Health and Developmental Services representatives Mary Jo Hatfield and Sara Sichi; Teen Outreach Director Mary Jo Podgurski; Teen Outreach representatives Anna Phelan, Mallorely Allen and Rich Podgurski; WJPA representatives Jim Jefferson and Bob Gregg; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizens Frank Byrd and Jason Drill.

Mr. Maggi called the meeting to order at approximately 10:01 a.m.

Pastor Don Waltmeyer led the meeting with a prayer.

Mr. Ringling led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 999 dated September 17, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 999, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a proclamation declaring the month of October as Domestic Violence Awareness Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Alexandra Brooks, on behalf of the Domestic Violence Services of Southwestern Pennsylvania, accepted the proclamation. She thanked the Commissioners for their continued support in their efforts to curb domestic violence.

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Mr. Shober read a proclamation declaring the month of October as Ambassador for Respect Month; Respect and Awareness for Mental Health Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above proclamation.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Behavioral Health and Developmental Services Director, Jan Taper, thanked the Commissioners for recognizing October as Ambassador for Respect Month. Mrs. Taper also stated her department partners with Dr. Mary Jo Podgurski, Director of Academy for Adolescent Health, Inc., and services the youth mental health needs of this community.

Director of Academy for Adolescent Health, Inc. Director Dr. May Jo Podgurski, thanked the Commissioners for their ongoing support recognizing this program that is currently in the ninth year. She stated there is an essay contest that's run every year with different themes. This theme is picked by the students of the Adolescent Advisory Board and this year it's mental health awareness.

Mr. Shober read a retirement certificate congratulating Denise Skoczylas with serving over 40 years with the County of Washington.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None

OLD BUSINESS

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract with Alfred Nickles Bakery, Inc., Navarre, Ohio, for bread products for Washington County Health Center and Correctional Facility. This contract will be effective October 1, 2015 through September 30, 2016, with the option to extend for two additional one-year periods. The contract authorization amount is approximately \$54,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Alfred Nickles Bakery, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract for the Joint Municipal Purchasing Program for Washington County to the following vendors based on the cost submitted in their original bid proposals:

American Rock Salt, Mt. Morris, NY	Chemung Supply Corp., Elmira, NY
Del Sir Supply, Inc., Meadow Lands, PA	NOCO Distribution, LLC., Tonawanda, NY

This contract will be effective October 1, 2015 through September 30, 2016 at a total yearly cost of approximately \$10,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with the vendors listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, to adopt a resolution approving the 2015 Hazard Mitigation Plan for Washington County.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2015 Hazard Mitigation Plan resolution for Washington County.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the authorization to bid for the construction of two new shelters (Shelter 1 & 2) at Mingo Creek Park in 2015 and the construction of three new shelters (Shelters 3, 4 & 5) in 2016. Costs are estimated at approximately \$150,000 to be paid from the oil and gas funds. These shelters will replace existing shelters at the same locations and are recommended in the 2014 Master Plan.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the authorization to bid for the construction of new shelters at Mingo Creek Park.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, to authorize the advertising for proposals to design and permit a paved trail in Cross Creek

County Park to connect from County Park Road to Lynn Portal Road (approximately 3 miles). Costs will be paid from the gas and oil funds and is recommended in the 2014 Master Plan.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for proposals to design and permit a paved trail in Cross Creek County Park.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, to authorize the advertising for proposals to design and permit a widened roadway surface on Thompson Hill in Cross Creek County Park. Costs will be paid from the gas and oil funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to authorize the advertising for proposals to design and permit a widened roadway in Cross Creek County Park.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the new 2015-2016, provider service agreements with the list of following providers.

Re'co Glover, Ambridge, Pa.

Shari Jackson, Rochester, Pa.

Pamela Swedish, Freedom, Pa.

Shana Joyce, McDonald, Pa.

Sabrina Epps, Donora, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the new provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement for the provision of placement services with NHS Human Services. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount is \$150,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with NHS Human Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of a service agreement for the provision of placement services with White Deer Run, Inc. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount is \$625,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with White Deer Run, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of a modification agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. to extend the term of the existing agreement for three years with the option to renew for two additional years. This agreement will be effective July 1, 2015 through June 30, 2018. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Southwestern Pennsylvania Area Agency on Aging, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following provider agreements to provide homeless assistance services for the period of July 1, 2015 through June 30, 2017. Costs are provided by the U.S. Department of Housing and Urban Development (HUD) through the Emergency Shelter Grant Program. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	
Emergency Shelter Services	\$62,660
Transitional Housing	\$60,557
Domestic Violence Services of Southwestern PA	
Transitional Housing	\$15,000
Emergency Shelter Services	\$40,000
Community Action Southwest	
Emergency Shelter Services	<u>\$94,230</u>
TOTAL	<u>\$272,447</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the following provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of a one-year maintenance agreement for the CAD System with Intergraph, Corp., Madison, Alabama. This agreement will be effective October 1, 2015 through September 20, 2016. The contract authorization amount is \$206,684 and will be paid from the wireless fund (\$73,184.15) and from the 911 operating budget (\$133,499.85).

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Intergraph, Corp.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of an addendum to an existing agreement with SynergIT for hardware system upgrades. Costs will increase \$25,000 but not exceed \$50,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving agreement with SynergIT.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Parks and Recreation, of the purchase of three Double Rocky Mountain buildings and one single Rocky Mountain building with chases, to be placed at Mingo Creek Park. Costs will be \$164,000 for all buildings and will be paid from the oil and gas lease funds. This purchase will be made via the PA COSTARS 14 state contract, and therefore, does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of the Rocky Mountain buildings.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of an agreement with Blue Devil, Burgettstown, Pa. for internet service for MDJ Havelka for their Polycom videoconferencing. The contract authorization amount is \$59.05 per month plus a \$35 installation fee. Additional Static IP's will be charged \$5 each. This contract is on a month-to-month basis and will be paid from their operating budget. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Blue Devil.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m., Wednesday, September 30, 2015, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting has been cancelled. All county offices will be closed on Monday, October 12, 2015, in observance of the Columbus Day holiday.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:30 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

October 15, 2015
ATTEST: Mary E Helicke
CHIEF CLERK

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