

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 999

Washington County Commissioners

Washington, Pennsylvania, September 17, 2015

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present: Pastor Mike Lehman, Fairhill Manor Christian Church, Washington, Pa.; American Legion Post 793 representative Harry Thompson; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Mary Helicke; Secretary Paula Jansante; Planning Department representative Abbey Rugola; Controller Mike Namie; Human Resources Director Kathleen Bali; Law Library representative Jamie Yancich; Greater Washington County Food Bank representatives Peg Wilson, Peggy Grimes and Connie Burd; Burgettstown High School Principal Brian Faddon; Burgettstown High School students Liam Walsh and Sydney Bongiorno; Charleroi Area High School Superintendent Edward Zelich; Charleroi Area High School Principal Patricia Mason; Charleroi Area High School representatives Janet Toth, Elizabeth Lacane, Barbara Pepper, Adele Hopkins, Daniel Bieliski and Linda and Ken Wiltz; Observer-Reporter Publishing Co. representative Barbara Miller; The Valley Independent representative Rich Bruni, Jr.; and concerned citizens Frank Byrd and Jason Drill.

Mr. Maggi called the meeting to order at approximately 10:02 a.m.

The Pastor Mike Lehman led the meeting with a prayer.

Mr. Thompson led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 998 dated September 3, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 998, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mr. Shober read a certificate of congratulations to Burgettstown High School for receiving top recognition and excellence in the 2015 annual report by U.S. News and World Report. Burgettstown High School and middle school principal Brian Faddon thanked the Commissioners. He brought two senior class students with him, Liam Walsh and Sydney Bongiorno. This award is a testament to the students and the staff.

The Commissioners presented the same award to Charleroi High School. Superintendent Dr. Edward Zelich and Principal Dr. Patricia Mason accepted the certificate. Dr. Zelich thanked the Commissioners for this recognition. He stated there are 22,000 public high schools in the United States and only 20% of the schools are honored with this award.

Mrs. Vaughan read a proclamation for hunger awareness. This is proclaiming September as Hunger Action Awareness Month, encouraging all residents to connect and become involved with the food bank.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to proclaim September 2015 as Hunger Action Awareness Month.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

A food bank representative, Peg Wilson, thanked the Commissioners for their ongoing support of feeding people in the community. The opening of the new facility in Centerville will be held on October 17. This new facility also includes 22 acres that can be used to grow food crops. Executive Director of the Greater Washington County Food Bank, Connie S. Burd, thanked the Commissioners for this recognition and their continued support.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESS

BID CONTRACT EXTENSION

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract extension with Curtis Pharmacy Long Term Care Services, Washington, Pa. for the Washington County Health Center. This contract is effective through October 31, 2016 with the option to extend year to year.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Curtis Pharmacy Long Term Care Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid contract extension for plumbing services on a time and material basis at a 15% discount with McVehil Plumbing, Heating & Supply Co., Inc., Washington, Pa. This contract will be effective November 1, 2015 through October 31, 2016. The contract authorization amount is approximately \$30,000 for all county facilities. This extension is in accordance with the original bid documents.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the bid contract extension with McVehil Plumbing, Heating & Supply Co., Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of the District Attorney, approve the extension of our current contract for a Trauma Therapy and Consulting Services agreement with Mary Volkar, M.Ed. N.C.C., Venetia, Pa. The contract authorization amount will not exceed \$19,618 per year and all work is done on an "as needed" basis that will be funded from the VOCA grant. This agreement is effective July 1, 2015 through June 30, 2016 and will continue on a year to year basis. All other terms and conditions remain the same.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Mary Volkar, M.Ed. N.C.C.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### BID REJECTION

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, reject all bid submissions for toner cartridges. Requests for seal bids will be advertised once the current office supply contract expires.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the rejection of all bid submissions for toner cartridges.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to increase the salaries of precinct workers as follows:

Rates for Precinct Workers: Judge of Elections, Majority Inspector, Minority Inspector and Clerks: \$130.00; Constable: \$85.00

The precinct workers in precincts with more than 500 voters turning out will receive an additional \$10.00 increase for every 100 additional voters or fraction thereof over 500, not to exceed amounts capped by the Election Code (which is now \$200.00).

Student precinct workers will receive \$7.25 per hour (minimum wage). All students must abide by child labor laws.

In the event that the precinct workers are unable to provide the set-up duties required before the onset of the election, a sum of \$7.50 will be available for someone to assist with set-up.

In the event that the precinct workers are unable to assume janitorial duties, a sum of \$15.00 is available for this service.

The judge of elections and the minority inspector will return the election equipment and each will be paid an additional \$20.00.

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All precinct workers including students, working outside their own precinct, shall receive mileage to and from the polling site.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the salary increase of all precinct workers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner's Office, of travel for Dr. Leon Rozin, a contracted employee to travel to Duquesne University for the 2015 Fall Institute of Forensic Science and Law. Costs are estimated to be \$192.00 and will be charged to the Act 122 fund.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Duquesne University for Dr. Leon Rozin.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with Finleyville Volunteer Fire Company to conduct inspections of Mingo Park during the years 2015 and 2016 at a fee of \$1,000 annually. This agreement expires December 31, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Finleyville Volunteer Fire Company.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a project modification for the Victims of Juvenile Offenders grant with the Pennsylvania Commission on Crime and Delinquency. This grant modification is due to a personnel change. The funding amount remains the same.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant modification with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a project modification for the Rights and Services for Victims of Crime grant with the Pennsylvania Commission on Crime and Delinquency. The funding amount has increased from \$164,740 to \$193,570.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant modification with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the new 2015-2016 provider service agreements with the list of following providers.

Donna K. Adams, Aliquippa, Pa.

Faith Javens, Beaver Falls, Pa.

Sandra Greene, Aliquippa, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with ARC Human Services for prevocational services and residential habilitation unlicensed homes. This agreement will be effective July 1, 2015 through June 30, 2016. The contract authorization amount is \$259,500 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with ARC Human Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, to ratify a refundable grant agreement with Southwest Behavioral Health Management, Inc. for an amount not to exceed \$200,000. This grant is to assist with the financial needs of the department during the Pennsylvania State budget impasse. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant agreement with Southwest Behavioral Health Management, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement addendum with the Department of Housing and Urban Development (HUD) to transfer the Homeless Management Information System grant to the Department of Community and Economic Development. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement addendum with the Department of Housing and Urban Development.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of the following provider agreements for the period of July 1, 2015 through June 30, 2016. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
CASA	\$25,000
Twin Pines Family Services, LLC	\$100,000
Community Action Southwest – Team Dad	\$20,000
James Weaver, Esquire	\$25,000
Tamora Reese, Esquire	\$25,000
<b>TOTAL</b>	<b><u>\$195,000</u></b>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed provider agreements.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, to authorize the advertising of requests for proposals for three HP Left Hand Data Storage Nodes. Costs are estimated at \$56,065.86 and funding has been recommended for Capital.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for HP Left Hand Data Storage Nodes.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of an agreement for software upgrade with Sungard Public Sector, Inc., Chicago, Illinois. The contract authorization amount is \$33,940 and funding will be charged to Capital. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Sungard Public Sector, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of an agreement with SynergIT for hardware and software support and engineering services for the countywide CISCO voice IP phone network. This agreement will be effective September 1, 2015 through August 31, 2016 and will not exceed \$15,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with SynergIT.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An executive session was held at 10:00 a.m. on Wednesday, September 16, 2015, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board meeting will be held immediately following today's meeting.

#### SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$877.37.

KLOPSCH RICHARD G  
MARY V GREENE EXECUTRIX  
681 VALLEY PARK DRIVE  
LIBERTYVILLE, IL 60048  
Tax Year: 2015  
District BENTLEYVILLE  
Parcel 040-033-00-00-0009-00  
Amount \$28.91

MCVICKER DAVID A &  
BARBARA A & DAVID LOUIS  
51 PEARL ALLEY  
MONONGAHELA, PA 15063  
Tax Year: 2015  
District CARROLL  
Parcel 130-009-02-02-0034-00  
Amount \$10.15

MONONGAHELA VALLEY  
HOSPITAL  
1163 COUNTRY CLUB ROAD  
MONONGAHELA, PA 15063  
Tax Year: 2015  
District CARROLL  
Parcel 130-008-00-00-0005-00  
Amount \$5.37

ITALY LIMITED PARTNERSHIP  
12 SURREY DRIVE  
MONONGAHELA, PA 15063  
Tax Year: 2015  
District CARROLL  
Parcel 130-005-05-00-0023-00  
Amount \$201.76

NEMETH JUDITH PAULINE  
115 GREENE STREET  
CLAYSVILLE, PA 15323  
Tax Year: 2015  
District CLAYSVILLE  
Parcel 180-004-00-01-0010-00  
Amount \$142.27

HELSEL RONALD M &  
DENISE S  
911 HIGH POINT DRIVE  
COAL CENTER, PA 15423  
Tax Year: 2015  
District ELCO  
Parcel 300-002-00-00-0004-01  
Amount \$116.15

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CHIARELLI ELIO & NANCY  
 28 CHIARELLI LANE  
 MCDONALD, PA 15057  
 Tax Year 2015  
 District MT PLEASANT  
 Parcel 460-019-00-00-0016-02  
 Amount \$36.84

SIMMONS JIMMY B & JEANNA  
 MAR  
 125 GEREENBRIAR DRIVE  
 VENETIA, PA 15367  
 Tax Year 2015  
 District PETERS TOWNSHIP  
 Parcel 540-002-26-00-0029-00  
 Amount \$3.66

SPIKER ROBERT & JOYCE  
 1338 E BEAU STREET  
 WASHINGTON, PA 15301  
 Tax Year 2015  
 District SOUTH STRABANE  
 Parcel 600-007-04-02-0029-00  
 Amount \$311.4

BRADLEY EUGENE ETAL  
 14640 CATHERINE DRIVE  
 IRWIN, PA 15642  
 Tax Year 2015  
 District WEST BETHLEHEM  
 Parcel 660-026-00-00-0002-00  
 Amount \$20.86

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:32 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_  
 ATTEST: *Mary E. Helicki* *September 28*, 2015  
 CHIEF CLERK