

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 996

Washington County Commissioners

Washington, Pennsylvania, July 16, 2015

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present: Rev. Gary Schneider, North Ten Mile Baptist Church, Amity, Pa.; American Legion Post 793 representative Tony Pasquerilla; Veterans Affairs Director Barry Grimm; Solicitor J. Lynn DeHaven; Director of Administration Scott Fergus; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Secretary Paula Jansante; Planning Department representative Abbey Rugola; Human Resources Assistant Director Barbie Castrucci; Court of Common Pleas Judge Gary Gilman; Court Administrator Patrick Grimm; Washington County Coroner Timothy Warco; Washington County Health Center employees Lesa Hixenbaugh and Mark Simpson; Human Resources representative Michael Edgar; Recorder of Deeds representative Judy Hynok; CYS representative Marie Higgins; Chief Adult Probation Officer John Moschetta; Juvenile Probation representative Amanda Gallagher; WJPA representative Carl Malm; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizens Lisa Foltz, Louise McClenathan, Carl Widmayer and Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:05 a.m.

The Rev. Gary Schneider led the meeting with a prayer.

Mr. Pasquerilla led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 995 dated June 18, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 995, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Shober read a proclamation designating July 12 through July 18, 2015, as Pretrial, Probation and Parole Officers week. Accepting the proclamation is Judge Gary Gilman. Judge Gilman thanked the Commissioners for recognizing the work accomplished by probation offices. He stated, as a judge, he sees on a daily basis all the wonderful work that is done by the officers of both adult and juvenile probation.

Human Resources Generalist Michael Edgar read and presented certificates for 2014 perfect attendance.

Mrs. Vaughan read a retirement plaque and presented it to Lesa Hixenbaugh of the Washington County Health Center. The Commissioners thanked Ms. Hixenbaugh for more than 22 years of dedicated and loyal service at the health center. Health center representative Mark Simpson stated that Ms. Hixenbaugh started with the county in 1993. She started in nursing and in 2002 transferred to a unit clerk.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Louise McClenathan of Washington, stated that this county is suffering from elder abuse from politicians, judges, police officers, insurance salesman, contractors, etc. Ultimately, Ms. McClenathan is requesting the Commissioners set up elder abuse support programs.

Lisa Foltz of Washington addressed the Commissioners regarding transportation issues. She stated that Washington Rides still needs to be re-evaluated and be positively responsive to the needs of everyone including the seniors and the disabled.

OLD BUSINESS

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve the bid contract for envelopes and stationary to Blanc Printing Company, Bridgeville, Pa. This contract will be effective September 1, 2015 through August 31, 2016, with the option to extend for one additional year.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Blanc Printing Co.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve a bid contract for kitchen and housekeeping supplies to the following vendors:

A-Z Janitorial Services, Washington, Pa
Central Poly Corp., Linden, N.J.
Janitor Supply, Smock, Pa.

Calico Industries Inc., Annapolis Junction, Md.
Jack Frye Sales & Service, Clairton, Pa.
Pyramid School Products, Tampa, Fla.

This contract will be effective August 1, 2015 through July 31, 2016 at a total yearly cost of approximately \$185,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications. The portion of this bid award for the correctional facility was approved at the Prison Board meeting held July 15, 2015, Minute No. 7-15-15.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with the following vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an agreement with Crown Castle USA Inc., Canonsburg, Pa. for the development and operation of wireless communication structures throughout county owned properties. This agreement will be effective for the initial term of ten

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years with the option to extend for five additional year terms. After initial tenant and thereafter, the greater of \$1,500.00 per month or 40% share will be paid to the county. No additional county funds are required.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Crown Castle, USA, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID CONTRACT EXTENSION

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an extension of the bid contract for printing services and printed forms to the following vendors for the period of September 1, 2015 through August 31, 2016 with the option to extend for one additional year:

Ad Forms, Donora, Pa.	Blanc Printing Company, Bridgeville, Pa.
Cane Print Solutions & Graphics, Triadelphia, W.Va.	Efficiency Solutions, Pittsburgh, Pa.
Five Thousand Forms, Fogelsville, Pa.	Harper Printer Service, Pittsburgh, Pa.
Masters Ink Corp., Canonsburg, Pa.	Pegasus Printing, Inc./d.b.a. Quality Quick Printing & Copy, Washington, Pa.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the above contracts with the following vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an extension of the bid contract for lumber and building material items 84 Lumber Co., Eighty Four, Pa. and West Elizabeth Lumber Co., Elizabeth, Pa., based on their per unit cost and percentage discount off of manufacturer's list price.

This contract will be effective July 1, 2015 through December 31, 2015, with the option to renew for one additional six month period at a total yearly cost of approximately \$35,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above bid extension with the following vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an extension of the current contract with Otis Elevator Company, Pittsburgh, Pa. for elevator maintenance for all county

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facilities. This contract extension will be effective through June 30, 2016, and is under the same terms and conditions as the original contract. The portion of this contract extension for the correctional facility was approved at the Prison Board meeting held on July 15, 2015, Minute No. PB-7-15-15.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Otis Elevator Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Adult Probation, approve an extension of the current contract with Monitoring Programs, LLC, Littleton, Colo., for the house arrest monitoring system. This contract extension will be effective through July 31, 2016, with the option to extend for three additional one-year periods. Based upon court orders, the offender reimburses the county for full costs. The contract extension is under the same terms and conditions as the original contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Monitoring Programs, LLC.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an extension of the current contract for the coffee and equipment for the Washington County Health Center to J.D. Marra Hotel & Restaurant Service, Washington, Pa. This contract extension will be effective through July 31, 2016 at a total yearly cost of approximately \$24,000. The contract extension is under the same terms and conditions as the original contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with J.D. Marra Hotel & Restaurant.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an extension of the current contract for roof repair services based on time and material rates to R.A.M.E. Inc., Washington, Pa. This contract extension will be effective September 1, 2015 through August 31, 2016. Roof repairs are performed on an as needed basis. The contract extension is under the same terms and conditions as the original contract.

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Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with R.A.M.E., Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve an extension of the current contract for lab drug testing services based on the updated price list to Redwood Toxicology Laboratory, Inc., Santa Rosa, CA. This service is for the clients of Probation Services, Correctional Facilities, or any other departments as requested by Purchasing. This contract extension will be effective August 1, 2015 through July 31, 2017, with the option to extend for one additional two-year period at a total yearly cost of approximately \$16,000.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Redwood Toxicology Laboratory, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, approve the change order increase in the amount of \$15,759.78 (\$3,512.72 and \$12,247.06) with Otis Elevator Company, Pittsburgh, Pa. for a compressed schedule for the courthouse car including mobilization. This change order will increase the total amount of their contract from \$992,370.00 to \$1,008,129.78, and will be paid from Act 13 Funds.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the change order with Otis Elevator Company.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Domestic Relations, to ratify the Cooperative Agreement under Title IV-D of the Social Security Act entered into between the Pennsylvania Department of Human Services (DHS), the Domestic Relations Section (DRS) of the Court of Common Pleas of Washington County, and the Board of Commissioners. The purpose of the agreement is to administer and optimize the effectiveness and performance of the Title IV-D Child Support Enforcement Program in accordance with 45 CFR 305.33 and to ensure the securing of financial and medical support for minor children. The agreement is effective October 1, 2015 through September 30, 2020.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving and ratifying the cooperative agreement under Title IV-D of the Social Security Act between PA Department of Human Services (DHS), Domestic Relations Section (DRS) of the Court of Common Pleas of Washington County and the Board of Commissioners.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution authorizing the receipt of 911 subscriber and consumer fees for local use as provided by 35 Pa.C.S. §5306.1 of Chapter 53 (911 Emergency Communication Services) of Title 35 (Health and Safety) of the Pennsylvania Consolidated Statutes. The fees collected pursuant to this Resolution shall be used by Washington County for the provision of 911 services in Washington County as described in these statutes.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution authorizing the receipt of 911 subscriber and consumer fees.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with Phone Recovery Services, LLC and Dilworth Paxton, LLP to recover uncollected 911 phone surcharge fees on a contingency fee basis.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Phone Recovery Services, LLC and Dilworth Paxton, LLP.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify the purchase of Parcel 690-012-00-00-0015-00 from a judicial sale for \$2,182.35. The property is located near the entrance way of Cross Creek Park and will be used to expand the entrance to the park.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the ratification of the purchase of Parcel 690-012-00-00-0015-00.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, for Debbie Rutan to travel to Rutgers University in New Jersey to receive CGCIO certification on July 22, 2015, December 9, 2015 and June 22, 2016. The cost of the class is \$3,800 and all costs associated with out-of-state travel should not exceed \$2,500. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to New Jersey for Debbie Rutan.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with Nottingham Township for the re-surfacing of Chapel Hill Road in Mingo Creek Park. The County will pay for necessary asphalt and aggregate materials at a cost not to exceed \$70,000 and Nottingham Township agrees to supply the equipment and labor to pave the road. Costs will be paid with Oil and Gas funds. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Nottingham Township for the re-surfacing of Chapel Hill Road.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of financial assistance to the Amateur Astronomers Association of PA (AAAP, Inc.) not to exceed \$5,000 for the purchase and installation of a heat pump and insulation in the Mingo Observatory Planetarium to protect the equipment and provide year around programming. Costs will be paid with Oil and Gas funds. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the financial assistance for the purchase and installation of a heat pump and insulation for the Mingo Observatory Planetarium.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the authorization to advertise for surveillance cameras to determine feasibility and costs to position cameras in various locations within the parks. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for surveillance cameras.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the authorization to bid for the replacement of the Pigeon #10 bridge on Butsko Road in Fallowfield Township. Cost will be paid with Local Share Funds. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the authorization to bid for the replacement of the Pigeon #10 bridge.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an addendum in the amount of \$10,000 with Fourth Economy for additional services provided by Flinn Development and Consulting and coordination with state agencies on components of the Economic Development Strategy. The revised contract amount of \$54,500 will be paid with Local Share Grant Funds. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with Fourth Economy.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the annual Adult Probation Grant-In-Aid application and financial statement. This grant-in-aid is used to offset salaries and other operating expenses of the Adult Probation Department. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Grant-In-Aid application and financial statement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the new provider service agreements with the list of following providers:

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Jodie Pucci, Beaver, Pa.
Cindy Sue Johnson, Donora, Pa.

Yvette Wilder, Aliquippa, Pa.

Donna Frederick, Dunlevy, Pa.
Brittany Stevenson, Charleroi, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the new provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the agreement addendums with the Department of Housing and Urban Development (HUD) to provide emergency shelter services to homeless individuals and families. The addendums are for budget revisions that reflect the service needs of the providers. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement addendums with the Department of Housing and Urban Development (HUD).

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a service agreement with Families United Network, Inc. for the provision of foster care services for the period of July 1, 2014 through June 30, 2015. The contract authorization amount is \$200,000. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Families United Network, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a service agreement with Southwestern PA Legal Services, Inc. for the provision of legal services for the period of July 1, 2015 through June 30, 2016. The contract authorization amount is \$80,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Southwestern PA Legal Services, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a service agreement with Frank C. Kocevar, Esquire to provide legal service/counsel to children involved with the CYS agency. This agreement will be effective July 1, 2015 through June 30, 2016 and the contractor will be paid at a monthly rate of \$2,916.66 for eleven months and \$2,916.74 for the twelfth month. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Frank Kocevar, Esquire.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a service agreement with Erin Dickerson, Esquire to provide legal service/counsel to children involved with the CYS agency. This agreement will be effective July 1, 2015 through June 30, 2016 and the contractor will be paid at a monthly rate of \$2,916.66 for eleven months and \$2,916.74 for the twelfth month. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Erin Dickerson, Esquire.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a service agreement with MariAnn Hathaway, Esquire to provide legal service/counsel to children involved with the CYS agency. This agreement will be effective July 1, 2015 through June 30, 2016 and the contractor will be paid at a monthly rate of \$2,916.66 for eleven months and \$2,916.74 for the twelfth month. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with MariAnn Hathaway, Esquire.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of provider agreements with the list of following providers. This agreement will be effective July 1, 2015 through June 30, 2016 in the total amount of \$9,481,012. No additional county funds are required.

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<u>PROVIDER</u>	<u>AMOUNT</u>
AMI, Inc.	\$496,500
The Academy for Adolescent Health	\$57,000
ACHIEVA Support	\$20,000
Aging Services of Washington County	\$27,000
Allegheny HealthChoices, Inc.	\$50,000
The CARE Center	\$1,493,384
Centerville Clinics, Inc.	\$432,509
Chatham University	\$32,608
Community Action Southwest	\$151,000
Crossroads Speech & Hearing, Inc.	\$42,000
Diversified Human Services, Inc.	\$87,000
The Integrated Care Corporation	\$9,000
JG Early Intervention Specialists	\$164,000
Keystone Community Resources, Inc.	103,000
Life's Work	\$16,000
Logue, Alicia	\$88,400
Mental Health Association	\$1,721,497
Pathways of Southwestern, PA, Inc.	\$819,415
Pediatric Therapy Professionals, Inc.	\$20,000
Pressley Ridge	\$8,000
Psychiatric Care Systems, PC	\$140,400
Residential Recovery Services, Inc.	\$903,000
Riddell, Karry C. Consulting Services, LLC	\$27,000
Bridgette A. Roman, LSW	\$2,160
Frank C. Roney, Jr., Esquire	\$22,500
SPHS Southwest Behavioral Care, Inc.	\$1,046,948
The Early Learning Institute	\$42,000
Transitional Employment Consultants	\$140,500
Triad Behavioral Support Services, LLC	\$71,000
Washington Communities, Inc.	\$993,489
Washington Drug & Alcohol Commission	\$241,702
The Western PA School for the Deaf	\$12,000
TOTAL	<u>\$9,481,012</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a service agreement addendum with Washington Communities Human Services, Inc. for the period of July 1, 2014 through June 30, 2015. The contract authorization amount will increase from \$939,999 to \$1,039,999 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Washington Communities Human Services, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval on behalf of the Washington County Health Center and Correctional Facility, of an agreement with Ambulance & Chair Service for emergency and non-emergency medical transportation services based on the current 2015 fee schedule. Costs will be paid from the Health Center and Correctional Facility operating budgets. No additional county funds are required. The portion of this agreement for the correctional facility was approved at the Prison Board meeting held July 15, 2015, Minute No. 7-15-15.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Ambulance & Chair Service.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of a payment in the amount of \$39,414.78 for service and support under an existing agreement with ImageSoft Inc., Southfield, Michigan. This agreement will be effective January 1, 2015 through December 31, 2015, which covers the current and future OnBase support and service needs of Court Technology. Costs will be paid from the Court Technology and Information Technology operating budgets. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with ImageSoft, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Recorder of Deeds, of a yearly maintenance agreement with Canon Business Solutions, Inc. for an Océ TDS450 scanner printer. The yearly cost is \$2,687.76 plus \$0.06335 per copy over the 2,000 per month allotted copy amount. This agreement will be effective through May 31, 2016 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Canon Business Solutions, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Parks, to ratify the purchase of two Double Rocky Mountain buildings, to be placed at Cross Creek Park at a cost of \$95,480.00 for both buildings. Costs will be paid from oil & gas lease funds. The purchase will be made from CXT Concrete Buildings on the PA COSTARS 14 contract, and therefore does not require bidding.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the ratification to purchase two Double Rocky Mountain buildings to be placed at Cross Creek Park.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval on behalf of Human Services, authorization to advertise RFPs for approximately 1,500 square feet of office space needed in the Charleroi area to be utilized by Human Services as a remote site to access Drug & Alcohol, CYS and BHDS Services. Costs will be funded from a Human Services Grant. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the authorization to advertise for office space.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of Earl Sadler to the Washington County Farmland Preservation Board and the reappointment of Chase McClain, Jim Lyle, Marcia Minor-Opp and Tim Thomassy to the Tourism Promotion Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the board appointments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10:00 a.m. on Wednesday, July 15, 2015, following the agenda meeting to discuss personnel and potential litigation. The regularly scheduled Salary Board meeting will be held immediately following today's meeting. The next Retirement Board, Salary Board and Board of Commissioners meeting will be held on August 13, 2015.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$30,558.35.

GRECO JAMES P II & NANCY J
180 REDD RUN RD
WASHINGTON, PA 15301
Tax Year: 2015
District AMWELL
Parcel 020-009-00-00-0021-06
Amount \$9.65

SCHAFER RAYMOND C & GINA M
360 HACKNEY STATION RD
AMIY, PA 15311
Tax Year: 2015
District AMWELL
Parcel 020-027-09-99-0004-02
Amount \$56.37

VLANICH BARRY S
135 BERTRAM ST
BENTLEYVILLE, PA 15314
Tax Year: 2015
District BENTLEYVILLE
Parcel 040-015-00-03-0002-00
Amount \$6.1

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CHROBAK ANTHONY P
38 RUTAN RD
SCENERY HILL, PA 15360
Tax Year: 2015
District BENTLEYVILLE
Parcel 040-022-00-00-0004-00
Amount \$75.07

ROUTE 18 HOMES
940 HENDERSON AVE
WASHINGTON, PA 15301
Tax Year 2015
District CANTON
Parcel 120-010-09-99-0407-01T
Amount \$33.19

STAUFFER FOOD PRODUCT CO INC
PO BOX 511
KINGSPORT, TN 37662
Tax Year 2015
District CARROLL
Parcel 130-005-04-01-0004-00
Amount \$10.42

D FUCHS ENTER LP
PO BOX 411
CECIL, PA 15321
Tax Year 2015
District CECIL
Parcel 140-005-01-03-0006-00
Amount \$33.82

CLARK ELEANOR DIANNE
PO BOX 104
HOUSTON, PA 15342
Tax Year: 2015
District CHARTIERS
Parcel 170-007-01-01-0021-00
Amount \$203.41

WYTOVICH DOUGLAS & CRISTINE
PO BOX 253
COKEBURG, PA 15324
Tax Year: 2015
District COKEBURG
Parcel 200-004-00-02-0013-00
Amount \$76.3

TWO THOUSAND ELEVEN ALTA
VISTA LLP
100 3RD ST
CHARLEROI, PA 15022
Tax Year: 2015
District FALLOWFIELD
Parcel 320-011-00-00-0003-26
Amount \$25,428.28

ALTRUZ JOHN W & ROBERTA
PO BOX 296
MIDWAY, PA 15060
Tax Year: 2015
District MIDWAY
Parcel 410-012-00-01-0004-00
Amount \$377.33

SCHOENHOLTZ JOE
BOX 241 907 MARION ST
NEW EAGLE, PA 15067
Tax Year: 2015
District NEW EAGLE
Parcel 480-016-00-03-0007-00
Amount \$244.3

CHARTIERS MASONIC HALL ASSOC
235 W PIKE ST
CANONSBURG, PA 15317
Tax Year: 2015
District CANONSBURG 2ND W
Parcel 100-009-00-01-0027-00
Amount \$700.04

MILLER JOHN CRAVEN
190 REX RD
WASHINGTON, PA 15301
Tax Year 2015
District CANTON
Parcel 120-004-00-00-0001-00
Amount \$37.23

MONONGAHELA VALLEY HOSPITAL
1163 COUNTRY CLUB RD
MONONGAHELA, PA 15063
Tax Year 2015
District CARROLL
Parcel 130-008-00-00-0005-00
Amount \$54.13

ZALEK JUANITA
1134 FIRST ST
DENBO, PA 15429
Tax Year 2015
District CENTERVILLE 3RD W
Parcel 153-032-01-01-0096-00
Amount \$5.24

DORNAN ERIC D & JULIE M
230 WELSH ROAD
WASHINGTON, PA 15301
Tax Year: 2015
District CHARTIERS
Parcel 170-013-00-00-0006-07
Amount \$10.98

MIKOLAY WILLIAM & DANA
184 RIDGE RD
BROWNSVILLE, PA 15417
Tax Year: 2015
District DEEMSTON
Parcel 220-003-00-00-0007-00
Amount \$128.24

SMITH MICHELLE A & ADAM R
20 MY LANE
BURGETTSTOWN, PA 15021
Tax Year: 2015
District HANOVER
Parcel 340-014-09-99-0019-02
Amount \$35.87

ANKROM JARED & RAYNA
1139 BRUSH RUN RD
WASHINGTON, PA 15031
Tax Year: 2015
District MONONGAHELA 2ND W
Parcel 430-011-00-02-0014-00
Amount \$168.17

GORONCY JAMES G & JOHN III &
JOSEPH
2010 E NATIONAL PK
SCENERY HILL, PA 15360
Tax Year: 2015
District NORTH BETHLEHEM
Parcel 490-016-00-00-0035-02
Amount \$59.42

EMC INSURANCE CO NELLIE TARBUCK
110 MILBECK DRIVE
WASHINGTON, PA 15301
Tax Year: 2015
District CANTON
Parcel 120-003-09-99-0181-01T
Amount \$45.38

SPESAK PAUL & STEPHANIE A
130-005-00-00-0041-10
MONONGAHELA, PA 15063
Tax Year 2015
District CARROLL
Parcel 130-005-01-04-0003-00
Amount \$8.06

ROGERS MARK J & KATHERINE A
119 FAIRWAY DR
WAXAHCHIE, TX 75165
Tax Year 2015
District CECIL
Parcel 140-002-05-00-0069-00
Amount \$376.84

A&D FERGUSON DEVELOPMENT LLC
716 BUCCANEER LN
MANAHAWKIN, NJ 08050
Tax Year 2015
District CHARTIERS
Parcel 170-001-00-00-0001-01
Amount \$343.25

S&A HOMES INC
2121 OLD GATESBURG RD STE 200
STATE COLLEGE, PA 16803
Tax Year: 2015
District CHARTIERS
Parcel 170-017-07-00-0051-00
Amount \$29.09

MAIN CLYDE D JR & LEONA
599 CRAWFORD RD
FEDERICKTOWN, PA 15333
Tax Year: 2015
District EAST BETHLEHEM
Parcel 260-001-00-00-0002-00
Amount \$2

ZRIMSEK WILLIAM R & PATRICIA L
530 MCCLELLAND RD
FINLEYVILLE, PA 15332
Tax Year: 2015
District HANOVER
Parcel 340-035-00-00-0006-01
Amount \$143.73

BAKER MARK & CYNTHIA
8 WALNUT RD
MCDONALD, PA 15057
Tax Year: 2015
District MT PLEASANT
Parcel 460-018-00-00-0016-00
Amount \$2.59

NORTH FRANKLIN TWP RECREATION &
BUSINESS IMPROVEMENTS AUTHORITY
23 E BEAU ST
WASHINGTON, PA 15301
Tax Year: 2015
District NORTH FRANKLIN
Parcel 510-005-00-00-0006-01
Amount \$8.14

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

WILLIAMS MARSHA B
8006 PEBBLE CREEK DR
WASHINGTON, PA 15301
Tax Year: 2015
District NORTH FRANKLIN
Parcel 510-002-12-02-0018-00
Amount \$36.61

WATERFORD VILLAS HOMEOWNERS
ASSN
102 BROADWAY ST STE 500
CARNEGIE, PA 15106
Tax Year: 2015
District NORTH STRABANE
Parcel 520-001-00-00-0006-01
Amount \$63.73

SOPKO JAMES & JUDITH
622 BEAUMONT DR
MORGANTOWN, WV 26508
Tax Year: 2015
District PETERS TOWNSHIP
Parcel 540-004-02-00-0004-01
Amount \$13.19

ROBINHILL DEVELOPMENT CO
6277 LIBRARY RD
BETHEL PARK, PA 15102
Tax Year: 2015
District ROBINSON
Parcel 550-005-00-00-0001-00
Amount \$49.98

BRIGGS DARRYL L & PATRICIA ANN
11 MAIN ST
TAYLORS TOWN, PA 15365
Tax Year: 2015
District SOUTH FRANKLIN
Parcel 590-012-00-00-0018-00
Amount \$29.89

SMITH BRIAN J & AMY KELLER
72 ELM RD
DAISYTOWN, PA 15427
Tax Year: 2015
District WEST PIKE RUN
Parcel 700-005-00-00-0003-07
Amount \$0.19

JACOBS ROGER W & JO A
863 E WHEELING ST
WASHINGTON, PA 15301
Tax Year: 2010
District WASHINGTON 5TH W
Parcel 750-038-00-01-0020-00
Amount \$5.69

JACOBS ROGER W & JO A
863 E WHEELING ST
WASHINGTON, PA 15301
Tax Year: 2013
District WASHINGTON 5TH W
Parcel 750-038-00-01-0020-00
Amount \$5.69

ORAVEC WILLIAM M & PAMELA J
53 HOBBITT LN
FINLEYVILLE, PA 15332
Tax Year: 2010
District UNION
Parcel 640-010-09-00-0011-00
Amount \$110.86

PENNSYLVANIA AMERICAN WATER
CO GENERAL TAX DEPT.
PO BOX 5627
CHERRY HILL, NJ 08034
Tax Year: 2015
District NORTH FRANKLIN
Parcel 510-005-00-00-0006-02
Amount \$7.77

WYLIE DAVID J
1018 SHERIFFS CT
MCMURRAY, PA 15317
Tax Year: 2015
District NORTH STRABANE
Parcel 520-002-00-00-0012-00
Amount \$8.91

DEEGAN JOSEPH E & SUSANNE H
315 BRAEBURN DRIVE
MCMURRAY, PA 15317
Tax Year: 2015
District PETERS TOWNSHIP
Parcel 540-010-30-00-0021-02
Amount \$336.4

PANIAHA DEBORAH M
345 SECOND AVE
JOFFRE, PA 15053
Tax Year: 2015
District SMITH
Parcel 570-011-01-03-0004-00
Amount \$49.98

WACHOVIA BK COMMONWEALTH PA
HFA
211 N FRONT ST
HARRISBURGH, PA 17101
Tax Year: 2015
District SPEERS
Parcel 610-019-00-00-0007-00
Amount \$112.2

MARRY CHRISTIAN A
621 BEECH STREET
WASHINGTON, PA 15301
Tax Year: 2015
District WASHINGTON 6TH W
Parcel 760-015-00-01-0011-00
Amount \$9.4

JACOBS ROGER W & JO A
863 E WHEELING ST
WASHINGTON, PA 15301
Tax Year: 2011
District WASHINGTON 5TH W
Parcel 750-038-00-01-0020-00
Amount \$5.69

JACOBS ROGER W & JO A
863 E WHEELING ST
WASHINGTON, PA 15301
Tax Year: 2014
District WASHINGTON 5TH W
Parcel 750-038-00-01-0020-00
Amount \$5.69

ORAVEC WILLIAM M & PAMELA J
53 HOBBITT LN
FINLEYVILLE, PA 15332
Tax Year: 2011
District UNION
Parcel 640-010-09-00-0011-00
Amount \$110.86

SCHAEFER KIMBERLY A
109 CANTERBURY RD
CANONSBURG, PA 15317
Tax Year: 2015
District NORTH STRABANE
Parcel 520-003-02-00-0001-00
Amount \$23.38

LENIK GARY
1096 SUGAR RUN RD
VENETIA, PA 15367
Tax Year: 2015
District PETERS TOWNSHIP
Parcel 540-004-00-00-0073-00
Amount \$5.25

BISH JOHN E & LINDA
PO BOX 609
MIDWAY, PA 15060
Tax Year: 2015
District ROBINSON
Parcel 550-016-00-00-0020-00
Amount \$120.79

BABIRAD JAMES E & CARRIE A
115 HIXON RD
EIGHTY FOUR, PA 15330
Tax Year: 2015
District SOMERSET
Parcel 580-006-00-00-0023-02
Amount \$83.82

ORAVEC WILLIAM M & PAMELA J
53 HOBBITT LN
FINLEYVILLE, PA 15332
Tax Year: 2015
District UNION
Parcel 640-010-09-00-0011-00
Amount \$110.86

BABIRAD JAMES E & CARRIE A
115 HIXON ROAD
EIGHTY FOUR, PA 15330
Tax Year: 2014
District SOMERSET
Parcel 580-006-00-00-0023-02
Amount \$70.54

JACOBS ROGER W & JO A
863 E WHEELING ST
WASHINGTON, PA 15301
Tax Year: 2012
District WASHINGTON 5TH W
Parcel 750-038-00-01-0020-00
Amount \$5.69

ORAVEC WILLIAM M & PAMELA J
53 HOBBITT LN
FINLEYVILLE, PA 15332
Tax Year: 2009
District UNION
Parcel 640-010-09-00-0011-00
Amount \$95.28

ORAVEC WILLIAM M & PAMELA J
53 HOBBITT LN
FINLEYVILLE, PA 15332
Tax Year: 2012
District UNION
Parcel 640-010-09-00-0011-00
Amount \$110.86

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

ORAVEC WILLIAM M & PAMELA J
 53 HOBBITT LN
 FINLEYVILLE, PA 15332
 Tax Year: 2013
 District UNION
 Parcel 640-010-09-00-0011-00
 Amount \$110.86

ORAVEC WILLIAM M & PAMELA J
 53 HOBBITT LN
 FINLEYVILLE, PA 15332
 Tax Year: 2014
 District UNION
 Parcel 640-010-09-00-0011-00
 Amount \$110.85

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:47 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

August 12, 2015

ATTEST: Mary E Helicke
 CHIEF CLERK