

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1316649LD

Minute No. 995

Washington County Commissioners

Washington, Pennsylvania, June 18, 2015

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober. Also being present: Pastor Rick Croyle, Allegheny Wesleyan Methodist Church, Waynesburg, Pa.; Disabled American Veterans Post 123 representative Harry Wilson; Veterans Affairs Director Barry Grimm; Solicitor J. Lynn DeHaven; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Secretary Paula Jansante; Planning Department representative Abbey Rugola; Human Resources Director Kathleen Bali; Washington Amateur Communications President Bill Steffey; Director of Behavioral Health and Developmental Services Jan Taper; Behavioral Health and Developmental Services retiree Tom Jones; employees of Behavioral Health and Developmental Services; Child Care Information Services Director Tracy Holsopple; Child Care Information Services retiree Deb Puskarich; employees of Child Care Information Services; members and coaches of dance teams champions Blackout, Perfect Pink and Eminence; WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:00 a.m.

The Pastor Rick Croyle led the meeting with a prayer.

Mr. Wilson led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 994 dated June 4, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 994, as written.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read the proclamation declaring the week of June 23 through June 20, 2015, as Amateur Radio Week. Washington Amateur Communications President Bill Steffey accepted the proclamation. He thanked the Commissioners for their continued support.

Mr. Maggi read certificates of congratulations to dance champions Blackout, Perfect Pink and Eminence.

Dana Russell, Nique Shuster and Leigh Marcischak, all thanked the Commissioners for recognizing the accomplishments of all the dancers. The audience was entertained by watching videos of the dancers.

Mr. Shober read a retirement certificate for Tom Jones of Behavioral Health and Developmental Services. The Commissioners thanked Mr. Jones for his years of dedicated service. Director of Behavioral Health and Developmental Services Jan Taper also thanked Mr. Jones for his tireless efforts in her office.

Mrs. Vaughan read a retirement certificate for Deb Puskarich of Child Care Information Services. The Commissioners thanked Mrs. Puskarich for her years of dedicated service. Director of Child Care Information Services Tracy Holsopple also thanked Mrs. Puskarich for her tireless efforts in her office.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESS

BID AWARD

Solicitor DeHaven recommended the Board, on behalf of Building & Grounds, to approve and ratify the bid contract for roof replacement of the Washington County Health Center Annex Building to G & W Roofing & Construction, Eighty Four, Pa. The contract authorization amount is \$69,000 and has been approved for Bond Funds. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with G & W Roofing & Construction.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of Purchasing, of a bid contract for Industrial Commodities to the following vendors at their percent discount from their catalog:

W.W. Grainger, Lake Forest, IL Fairmont Supply, Canonsburg, PA
(through local Pittsburgh office)

MSC Industrial Supply Co., Pittsburgh, PA

The contract will be effective date of agreement, 2015 through May 31, 2016 with the option to extend for five additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with the following vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of Aging Services, of a bid contract for kitchen and housekeeping supplies to the following vendors based on their per unit cost as submitted:

AGF Company, McKees Rocks, PA	A-Z Janitorial Services, Washington, PA
Calico Industries, Inc., Annapolis Junction, MD	Central Poly Bag Corp., Linden, NJ
Interboro Packaging, Montgomery, NY	Jack Frye Sales & Service, Clairton, PA
Janitors Supply Co., Erie, PA	Trimark/SS Kemp, Pittsburgh, PA

The contract will be effective July 1, 2015 through June 30, 2016 at a total yearly cost of \$70,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with the following vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Health Center, of a bid contract for engineering services for the Health Center's Canopy Project to HMT Engineering, Canonsburg, Pa. The contract authorization amount is \$10,300. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid award with HMT Engineering.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID CONTRACT EXTENSION

Solicitor DeHaven recommended the Board, on behalf of Building & Grounds, of an extension of the bid contract with Building Control Systems, Inc. for preventative maintenance for the HVAC Temperature Control System for the Family Court Center. The contract extension will be effective August 1, 2015 through July 31, 2016 with the option to extend year to year at a cost of \$3,700. All repairs will be done "as needed" at the rate of \$125/hr. regular time. This contract extension is under the same terms and conditions as the original contract.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Building Control Systems, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of ordinance 2015-1 authorizing Washington County to enter into an intergovernmental Cooperation agreement for the purpose of creating a collaborative consisting of the counties of Armstrong, Butler, Indiana, Lawrence, Washington and Westmoreland, to enter into a binding contractual agreement with Southwest Behavioral Health Management, Inc., a PA non-profit corporation, for the purpose of certain management and oversight responsibilities required under the HealthChoices Agreement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving ordinance 2015-1.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for the purchase of a prefabricated bridge to replace the Miller 7 bridge on Galati Road in Cecil Township. Costs will be paid with Act 89 funds and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the authorization to bid for a replacement of Miller 7 bridge in Cecil Township.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to advertise through PADOT ECMS for the design of Pigeon 26 bridge in Bentleyville Borough in lieu of the design of the Buffalo 29 bridge in Blaine Township. Funding for the design will be paid 80% state, 20% county liquid fuels. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the authorization to advertise for the design on Pigeon 26 bridge in Bentleyville Borough.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for the reconstruction of the Kings Creek 2 bridge in Hanover Township and Raccoon 20 bridge in Smith Township. Costs will be paid through Act 13 funds and no additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the authorization to bid for a reconstruction of Kings Creek 2 bridge in Hanover Township and Raccoon 20 bridge in Smith Township.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a reimbursement agreement with PADOT for the NBIS inspections. The contract authorization amount of \$1,158,630.04 will be paid 80% federal (\$926,904.03) and 20% county (\$231,736.01). The approval also authorizes the Chairman to execute the agreement as well as designates the Chairman as the authorized signature on the agreement. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the reimbursement agreement with PADOT for NBIS inspections.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a grant offer from PA Parks and Recreation Society in the amount of \$2,100 and requires a match of \$2,100 from the County for the purchase of archery and snowshoeing equipment for use in Parks programs. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the grant offer from PA Parks and Recreation Society.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2014-2015 provider service agreements with Tracy Tharp, Monaca, Pa. and Destiny Humphries, Beaver, Pa.

Tracy Tharp, Monaca, Pa.

Destiny Humphries, Beaver, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2014-2015 new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following allocation adjustments for the period of July 1, 2014 through June 30, 2015.

No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Connect, Inc. <i>Emergency Shelter</i>	\$85,077.00	\$103,915.09
Domestic Violence Services of Southwestern PA		
<i>Bridge Housing</i>	15,372.00	26,872.00
<i>Emergency Shelter</i>	18,480.00	26,980.00

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the above allocation adjustments.

Roll call vote taken:

Mr. Shoher - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of agreements with the Department of Housing and Urban Development (HUD) to provide housing and supportive services to homeless individuals and families. These 12 month agreements will be effective May 1, 2015 through December 31, 2016. The contract authorization amount is \$1,005,385 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the agreements with the Department of Housing and Urban Development (HUD).

Roll call vote taken:

Mr. Shoher - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following provider agreements for housing and supportive services to homeless individuals and families. No additional county funds are required.

<u>AGENCY</u>	<u>AMOUNT</u>	<u>GRANT YEAR</u>
Domestic Violence Services	\$212,133.00	12/1/2015 – 11/30/2016
Connect, Inc.	\$193,891.00	6/1/2015 – 5/31/2016
Connect, Inc.	87,756.00	6/1/2015 – 5/31/2016
TOTAL	<u>\$493,780.00</u>	

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the above provider agreements.

Roll call vote taken:

Mr. Shoher – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of ratification of an agreement addendum with the Department of Housing and Urban

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Development (HUD) to provide emergency shelter services to homeless individuals and families. The contract authorization amount will decrease from \$235,294 to \$235,293.40. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with the Department of Housing and Urban Development (HUD).

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of a service agreement with Public Catalyst, Inc. for the provision of intensive training for direct practice staff for the period of July 1, 2014 through June 30, 2015. The contract authorization amount is \$204,400. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Public Catalyst, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of a service agreement addendum with Bethesda Children's Home for the provision of foster care and group home services. The contract authorization amount will increase from \$225,000 to \$300,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Bethesda Children's Home.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of an agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. to provide program funded services for individuals sixty years of age or older. This agreement will be effective July 1, 2015 through June 30, 2016 for a sum not to exceed \$1,999,692 and a county match of \$324,650 is required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Southwestern Pennsylvania Area Agency on Aging.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement with Medical Decision Logic, Inc. for provision of the Behavioral Health Works Program for the period of July 1, 2015 through June 30, 2016. The contract authorization amount is 6,300 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Medical Decision Logic, Inc.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an assurance of compliance associated with the Human Services Development Fund Block Grant Program application for the period of July 1, 2015 through June 30, 2016. Funds are provided by the Pennsylvania Department of Public Welfare and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Human Services Development Fund Block Grant.

Roll call vote taken:

Mr. Shober – Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval on behalf of Children & Youth Services, of travel for contracted employee Faye Boland to travel to Lancaster, Pennsylvania to attend the Pennsylvania Children & Youth Administrators spring meeting on June 24 and 25, 2015. Charges are estimated to be \$325.00 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Pennsylvania for Faye Boland.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of a renewal agreement for professional services with Center for Hearing and Deaf Services, Pittsburgh, Pa. to provide hearing and deaf interpreting services for court-related requests. This agreement is effective July 1, 2015 through June 30, 2016 at the following rates: \$60.00/hour 7:00 a.m. to 7:00 p.m. each day for state registered interpreters and \$50.00/hour 7:00 a.m. to 7:00 p.m. each day for non-state registered interpreters. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Center for hearing and Deaf Services.

Roll call vote taken:

Mr. Shober -- Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the purchase of one air card for remote access for IT support to be utilized by Rodney Jones. Costs are estimated at \$39.99 per month through Verizon Wireless. This card is free with activation.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one air card for Rodney Jones.

Roll call vote taken:

Mr. Shober -- Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 1:30 p.m., Wednesday, June 17, 2015, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting will be held immediately following today's meeting. All county offices will be closed on Friday, July 3, 2015, in observance of the 4th of July holiday.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:13 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Mary E. Helucke *July 15*, 2015
CHIEF CLERK

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