

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 994

Washington County Commissioners
Washington, Pennsylvania, June 4, 2015

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi and Diana Irey Vaughan. Also being present: Pastor Marty Bausman, First Church of the Nazarene, Washington, Pa.; American Legion Post 391 representative Fred Cecchine; Solicitor J. Lynn DeHaven; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff and Randi Marodi; Planning Department representative Abbey Rugola; Director of Administration Scott Fergus; Human Resources Director Kathleen Bali; Human Resources Wellness Coordinator Pat Maxon; summer intern Lexie Myers; Monongahela Valley Hospital representative Corrine Laboon; WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; Lexi Myers; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:05 a.m.

The Pastor Marty Bausman led the meeting with a prayer.

Mr. Cecchine led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 993 dated May 21, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving Minute No. 993, as written.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a proclamation proclaiming Sunday, June 7, 2015, as Cancer Survivors Day.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving Sunday, June 7, 2015, as Cancer Survivors Day.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Accepting the proclamation is Corrine Laboon, vice president of Marketing & Community Relations of Mon Valley Hospital. She thanked the Commissioners for the proclamation. She invited everyone to join 425 people that will be attending their picnic at the hospital on Sunday, June 7, from 1 to 4 p.m.

(RECESS FOR PHOTOS)

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PUBLIC COMMENTS

None.

OLD BUSINESSBID CONTRACT EXTENSION

Solicitor DeHaven recommended the Board, on behalf of the Correctional Facility, to approve a month to month extension of the bid contract with Keefe Supply Company, Strongsville, Ohio for the purpose of providing commissary items to the inmates. The current contract date expires on July 18, 2015.

Moved by Mrs. Vaughan, seconded by Mr. Maggi, approving the contract extension with Keefe Supply Company.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID REJECTION

Solicitor DeHaven recommended the Board, on behalf of Aging Services, reject all bid submissions for the replacement of the furnace at the Canonsburg Senior Center. Purchasing will advertise for new bid submissions once Canonsburg Borough determines viability of the building.

Moved by Mrs. Vaughan, seconded by Mr. Maggi, approving the rejection of all bids for the replacement of the furnace at the Canonsburg Senior Center.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of a resolution adopting an amendment to the Articles of Incorporation of Washington County Transportation Authority decreasing the number of Board members to 7 with staggered terms. This is contingent upon the City of Washington authorizing a payment for local operating funds.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of a lease amendment of McDonough E Unit Division Order with Range Resources effective July 1, 2014 for the Washington County Airport. The amendment encompasses 636.3174 acres in Buffalo Township.

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Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the lease amendment of the McDonough E Unit Division Order with Range Resources.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Tax Revenue, of travel for Raffaele Casale and Christopher Jursa to travel to San Diego, California to attend a GIS conference and workshop sponsored by ESRI from July 19, 2015 through July 24, 2015. Charges are estimated to be \$4,800 and funds will be paid from the Recorder of Deeds Records Improvement Fund and General Fund.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving travel to California for Raffaele Casale and Christoper Jursa.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2014-2015 provider service agreements with the list of following providers.

Gwenda L. Kasser, Beaver Falls, Pa. Deiasha L. Whitaker, Fredericktown, Pa.

Kristina Crooks, Hookstown, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the 2014-2015 new provider agreements listed.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement with the Department of Housing and Urban Development (HUD) for the Shelter Plus Care program. This agreement will be effective May 1, 2015 through April 30, 2016. The contract authorization amount is \$190,435 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the agreement with the Department of Housing and Urban Development (HUD).

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement with Residential Recovery Services for the Shelter Plus Care program. This agreement will be effective May 1, 2015 through April 30, 2016. The contract authorization amount is \$184,330 and funds will be paid by Housing and Urban Development (HUD). No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the agreement with Residential Recovery Services.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement with Try Again Homes for the Can Do program. This agreement will be effective May 1, 2015 through June 30, 2015. The contract authorization amount is \$25,573 and funds will be paid by Housing and Urban Development (HUD). No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the agreement with Try Again Homes.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a purchase of a service agreement addendum with the Washington County Transit Authority to provide transportation services for the period of July 1, 2014 through June 30, 2015. The contract authorization amount will increase to \$23,400. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the addendum with the Washington County Transportation Authority.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement with the Department of Agriculture for the State Food Program to allow the Food Bank to receive funding to purchase food. This agreement will be effective July 1, 2015 through June 30, 2020. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the agreement with the Department of Agriculture for the State Food Program.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of a service agreement with Taylor Diversion Program, Inc. for the provision of independent living services for the period of May 28, 2015 through May 27, 2016. The contract authorization amount is 250,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the purchase of a service agreement with Taylor Diversion Program, Inc..

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of a service agreement addendum with Bethesda Children's Home for the provision of foster care and group home services. The contract authorization amount will increase from \$175,000 to \$225,000. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the addendum with Bethesda Children's Home.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Probation Services, to authorize advertising to lease vehicles with the option to purchase.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the authorization to advertise for lease vehicles.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of an amendment to the 2015 fee schedule for Post Mortem Laboratory Services with NMS Labs, Willow Grove, Pa. to allow for the inclusion of basic to expand upgrade, (forensic) blood at the rate of \$133.00.

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Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the amendment with NMS Labs.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of ratification of payment of \$45,163.83 to Sungard Public Sector, Inc. for software support and maintenance for our entire Financial System including our Fund Accounting System. This agreement will be effective June 1, 2015 through May 31, 2016. Total costs will be charged to the Information Technology budget.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, ratification of payment to Sungard Public Sector, Inc..

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of an agreement with Xpedite Systems, LLC for open text cloud based faxing capabilities. This agreement will be effective June 4, 2015 through June 3, 2017 and fees will average \$600.00/month. Costs will be paid from the Health Center operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the agreement with Xpedite Systems, LLC.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of a lease addendum for Magisterial District 27-2-01 (DJ Mark) to relocate his office from the ground floor to the second floor of the Canonsburg Borough building. Office space will increase by 300 square feet and monthly rent will increase to \$380.00.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the lease addendum for office space for District Judge Mark.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Recorder of Deeds, of an agreement with Washington Greene County Job Training Agency, Inc., Washington, Pa. for 2,833 square feet of office space to be utilized for reassessment purposes. This agreement will be effective January 1, 2016 through October 31, 2016 at a rate of \$1,744.66. Costs will be paid from the Reassessment Operating Budget and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the agreement with Washington Greene County Job Training Agency.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the purchase of one iPhone from AT & T to be utilized by the Assistant Director Erin Dinch. The cost of the phone will be \$199.00 and the monthly service cost will be \$50/month to be paid from the department operating fund. This purchase is being made from the PA State Contract and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the purchase of a cell phone for Erin Dinch.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Public Safety, authorize the renewal of VMWare Software Support effective through June 15, 2016. The total cost is \$21,552.49 which will be paid between Public Safety operating budget and PEMA funds. This purchase is being made from CDW-G of Vernon Hills, Illinois on the PA COSTARS 6 contract and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Maggi, approving the renewal of VM Software Support from CDW-G.

Roll call vote taken:

Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. on Wednesday, June 3, 2015, following the agenda meeting to discuss personnel and real estate. The regularly scheduled Salary Board meeting for today has been cancelled.

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SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:22 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

June 17, 2015
ATTEST: Mary E Helicke
CHIEF CLERK