

## MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 993

Washington County Commissioners

Washington, Pennsylvania, May 21, 2015

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Pastor Donna Johnson, Laboratory Presbyterian Church, Washington, Pa.; American Legion Post 793 representative Tony Pasquerilla; Veterans Affairs Director Barry Grimm; Solicitor J. Lynn DeHaven; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff and Randi Marodi; Paula Jansante; Planning Department representative Abbey Rugola; Human Resources Director Kathleen Bali and Assistant Director Barbie Castrucci; Behavioral Health and Developmental Services Director Jan Taper; Behavioral Health and Development Services representative Mary Jo Patrick-Hatfield; Washington County Transportation Authority representative Sheila J. Gombita; Washington Health System Teen Outreach Director Mary Jo Podgurski; representative of Washington Health System Foundation John Mercer; Washington Health System Teen Outreach representatives Koron Harris; Kellie Mendicino; Daniel Pascoe; Angus Pinkerton; Serena Green; Jamie Barton; Rich Podgurski; Deborah Regets; Sasha Edwards; Toni Maurer; Jacob Engel; Amy Podgurski; Washington Drug and Alcohol Commission representative Ashley Potts; WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representatives Barbara Miller and Jim McNutt; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:02 a.m.

The Pastor Donna Johnson led the meeting with a prayer.

Mr. Pasquerilla led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 992 dated May 7, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 992, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mr. Shober presented a proclamation to the director of Behavioral Health and Developmental Services, Jan Taper, proclaiming May 22, 2015, as *Celebration of Recovery Day*, urging all citizens, agencies and organizations to commit to increased awareness of mental illness and substance use.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the proclamation declaring May 22, 2015, as *Celebration of Recovery Day*.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Director of Behavioral Health and Developmental Services, Mrs. Jan Taper thanked the Commissioners for the proclamation and their continued support. Mrs. Taper introduced Mary Jo Patrick-Hatfield of Behavioral Health and Developmental Services and Ashley Potts of the Drug and Alcohol Commission. Mrs. Patrick-Hatfield and Ms. Potts urged the community to attend their picnic, Prevention Fair in the Park on June 19, 2015.

Mrs. Vaughan read a proclamation proclaiming May as *National Teen Pregnancy Prevention Month*, and urged all residents and organizations to support the valuable work of Washington Hospital Teen Outreach program.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the proclamation declaring May as *National Teen Pregnancy Prevention Month*.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Accepting the proclamation is Director May Jo Podgurski. She thanked the Commissioners and urges all citizens to support the work of The Washington Hospital Teen Outreach Program.

Mr. Maggi read a certificate congratulating LCpl Ricky M. Howard and his dog Domino. April 2015, LCpl helped a young girl that was being attacked by a rabid fox. They both had to have a series of rabies shots and Domino had to be quarantined for a specified time. Representatives of the Young Marines Commanding Officer Keith Hagan and Executive Officer Don Bailey spoke highly of LCpl Howard and thanked him for his bravery and leadership.

Mr. Shober commented on the sticker of a red nose that he displayed. Red Nose Day is global and helps to support children in poverty. This was started in 1998 in the United Kingdom and is catching on in the United States. If you donate to Walgreens, you'll get a red nose sticker.

(RECESS FOR PHOTOS)

#### PUBLIC COMMENTS

Director of Transportation Authority Sheila Gombita stated how happy she is regarding the merger of Washington City Transit and Washington County Transportation Authority, in addition to the approval of local match funds for public transit.

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OLD BUSINESSBID AWARDS

Solicitor DeHaven recommended the Board approve, on behalf of Purchasing, the ratification of the bid contract for the furnishing, delivering and/or installation of landscaping supplies for all county buildings to the following vendors based on the per unit cost. This contract will be effective May 21, 2015, through December 31, 2015. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Federouch Landscape Supply  
Canonsburg, Pa.

New Look Landscaping & Design, Inc.  
Washington, Pa.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the ratification of the contract with the above listed vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, a resolution and elected representative relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving issuance by the Washington County Industrial Development Authority of its note in the principal amount of \$5,000,000 for Missionary Partners, Ltd., Beneficial Owner and W.G. Tomko Incorporated, Company/Occupant, for the construction of a 40,000 square foot manufacturing facility in Finleyville (Union Township) Washington County.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution and elected representative with Missionary Partners, Ltd., Beneficial Owner and W.G. Tomko, Incorporated.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a resolution authorizing the merger of Washington City Transit with Washington County Transportation Authority and a resolution certifying the provision of a local match in the amount of \$113,230 for the 2015-2016 fiscal year, for state operating financial assistance, to the Washington County Transportation Authority for local operating funds, contingent upon the City of Washington adopting a similar resolution authorizing a payment of \$85,000. Approval is also requested that the solicitor be authorized to issue an Opinion of Counsel that the Washington County Transportation Authority is authorized to be named as a grantee of federal transit funds.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolutions authorizing the merger of Washington City Transit with Washington County Transportation Authority and certifying the provision of a local match

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the purchase of service credit for James Michlucci, Jr. for unpaid leave in 2013 for the period of April 13, 2013 to July 31, 2013, in the amount of \$1,887.46. Mr. Michlucci is required to pay back both the County's contribution and his member contribution.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service credit for James Michlucci, Jr.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the Act 165 Hazardous Material Response Fund Grant Application for the period of July 1, 2015 through June 30, 2016. This grant is for potential eligible funding for 2014 activities. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the application of the Act 165 Hazardous Material Response Fund Grant.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to appoint the following individuals to the Canvass Board for the 2015 Primary Election: Leona Alexis, Paulie Chappel, Charlie Watts, Myrna Calabro, Patricia Davis, Carolyn Dunklin, David Kresh, Cathy Kresh and Margery McKinley.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above appointments to the Canvass Board for the 2015 Primary Election.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, to authorize bids from vendors for fabrication, delivery and installation of canoe and kayak docks and launch systems along the Monongahela River for the municipalities of Charleroi, E. Bethlehem and Monongahela. Costs will be reimbursed by the Commonwealth Finance Agency grant funds and municipal match. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for canoe/kayak docks and launch systems along the Monongahela River.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, the authorization to solicit letters of interest from potential vendors to provide food service in Cross Creek and Mingo Parks on weekends from May, 2015 through September, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving authorization to solicit letters of interest for food vendors for Cross Creek and Mingo Parks.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a contract with Mackin Engineering to complete the Riverfront Plan in West Brownsville. The contract authorization amount is \$25,000 to be paid with Commonwealth Finance Agency grant funds. This has been pre-approved by the Commonwealth.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Mackin Engineering.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a contract with GAI for the inspection of the NBIS bridges at a total cost of \$1,014,769.24 for three two-year cycles (\$323,799.63 in 2015; \$338,618.93 in 2017 and \$352,350.68 in 2019). Each cycle includes the inspection of 113 NBIS bridges and 15 panhandle bridges.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with GAI.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a revision to the Tobacco Use Policy for county employees, elected officials, contractors, visitors and managers.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the revision to the Tobacco Use Policy.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a revision to the Dress Code Policy for county employees.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the revision to the Dress Code Policy.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2014-2015 provider service agreements with the list of following providers.

Renee Covert, Georgetown, Pa.

Shannon Linn, Washington, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2014-2015 new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Health Center, of an agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. for the provision of Adult Day Center services. This agreement will be effective July 1, 2015 through June 30, 2016. The reimbursement rates will be \$58.39 for a full day and \$29.20 for a half day. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. for Adult Day Center services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of a provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. for the Aging Wavier Home Delivered Meal Program. This agreement will be effective July 1, 2015 through June 30, 2016. The service rate will be \$2.60 per unit and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. for Aging Wavier Home Delivered Meal Program.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a professional services agreement with Donnelly-Boland and Associates to place a qualified fiscal person in the agency and provide additional fiscal support to ensure all invoicing and fiscal processes of the agency are carried out. This contract will be effective May 20, 2015 through May 19, 2016 and costs will not exceed \$176,250. State funds will cover \$141,000 of this cost and the county will be responsible for \$35,250. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Donnelly-Boland and Associates.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a provider agreement with Pyramid Healthcare, Inc. for the provision of foster care placement services. This contract will be effective July 1, 2014 through June 30, 2015. The contract authorization amount is \$5,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Pyramid Healthcare, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval on behalf of Children & Youth Services, of travel for Kim Rogers to travel to New Jersey on June 9, 2015 through June 10, 2015 to observe a program "Data Fellows". Casey Family Programs will cover the cost of roundtrip airfare, car rental and meals estimated at approximately \$500. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to New Jersey for Kim Rogers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of a service agreement addendum with Bethesda Children's Home for the provision of foster care and group home services. The contract authorization amount is \$175,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with Bethesda Children's Home.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of a service agreement addendum with Bethany Christian Services for the provision of Service Class Level IV foster care. The contract authorization amount remains unchanged and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with Bethany Christian Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Washington County Health Center, to ratify the purchase of motion tablets and HP laptops, desktops and printers to replace aging equipment used with the electronic health records program. The contract authorization amount from Act 13 funds is \$115,573.55 and the proposed vendor is CDW-G, Inc. of Vernon Hills, Ill. This purchase is being made from the PA state contract and therefore, does not require bidding.



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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the ratification of motion tablets and laptops, desktops and printers for the Washington County Health Center.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. on Wednesday, May 20, 2015, following the agenda meeting to discuss personnel. The regularly scheduled Salary Board and Retirement Board meetings will be held immediately following today's meeting. All county offices will be closed on Monday, May 25, 2015 in observance of Memorial Day.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:47 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Mary E Helicko June 3, 2015  
CHIEF CLERK

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