

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 990

Washington County Commissioners

Washington, Pennsylvania, April 2, 2015

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Pastor Gary Gibson, North Buffalo Presbyterian Church, Washington, Pa.; American Legion Post 613 Representative Chuck Ringling; Veterans Affairs Director Barry Grimm; Director of Administration Scott Fergus; Solicitor J. Lynn DeHaven; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff and Marie Trossman; Planning Department representatives Abbey Rugola; SPHS Care Center representatives Joanna Dragan, Vicki Benko, Cheryl Emala and Matthew Tutay; Children & Youth Services Director Kim Rogers; Children & Youth Services representatives Elise Hinderliter, Julie McGee, Stephanie Rodgers, Deanna Yee, Taylor Welsh, Jenny Wilson, Ashley Beck, Kristen Kalamaras, Jolene Diethorn, Linda Kowalewski, Kate Grant, Julie Yusko, Nicole Decker, Katrina McBride, Brittany Brumfield, Brandi Lowe, Jenna Simmons, Sally Max, Marie Wolf-Hatalowich, Jane Zupancic, Dave Cincinnati, Julie Krafchek, Nadirah Josph, Frances Clark, Hilary Burchett, Tiffany Lindsay, Tamie Henry and Azure Hixenbaugh; Citizens Library representatives Jackie Wright and Kathy Pienkowski; Avella Library representative Janet Holmes; Monongahela Area Library representative Tiffany Jean Fleet; Peters Township Public Library representative Peter Stamoolis; Heritage Library representative Mary Duranti; Frank Sarris Public Library representative Jackie Zatawski; Washington Health System representative Michelle McIntyre; PSU Extension representative Joseph Conklin; Crime Victim Services representative Lisa Wood; WJPA representatives Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:02 a.m.

The Pastor Gary Gibson led the meeting with a prayer.

Mr. Ringling led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 989 dated March 19, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 989, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Shober read a proclamation declaring April 12 – 18, as National Library Week.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the proclamation, declaring April 12 -18, 2015 as National Library Week.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Diane Ambrose thanked the Board of Commissioners and stated libraries are still very well used. They provide many services and work to close the digital divide. They offer free access to internet and work closely with all groups to provide the needs of the community. Diane also thanked the Board of Commissioners for the recent Local Share Account award which will be used for a "wagon network" which will give the community mobile access to library services.

Mrs. Vaughan read a proclamation declaring April as Child Abuse Prevention Month.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the proclamation, Child Abuse Prevention Month.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Kim Rogers thanked the Board of Commissioners for the Child Abuse Prevention proclamation. She stated Children & Youth Services serves 3,000 children per year and thanked her staff for their personal sacrifices. She also thanked the library for being a resource that assists the agency with visitations.

Mr. Maggi read a proclamation declaring April 19 – 25, 2015 as National Crime Victims' Week.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the proclamation, declaring April 19 - 25, 2015 as National Crime Victims' Week.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Betsy Dane accepted the National Crime Victims' Week proclamation and announced that they received a grant from the Offices of Victims of Crime to offer something more ambitious this year in support of this program. She mentioned Crime Victims' Week is filled with activities to keep victim stories alive throughout the community.

Mrs. Vaughan read a proclamation declaring April as Sexual Assault Awareness Month.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the proclamation, Sexual Assault Awareness Month.

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Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

JoAnna Dragan accepted the proclamation and thanked the Board of Commissioners for their support. Staff passes out "NO MORE" decals to the audience and asked everyone to support and take stand against sexual violence.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the Planning Commission, to approve the bid contract for the furnishing and installation of the Cross Creek and Ten Mile Park Fencing Project, to Redrock Fence, Inc., White Oak, Pa. at a total cost of \$13,152 for Cross Creek and \$31,045 for Ten Mile. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Redrock Fence, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, to approve the bid contract for the Joint Municipal Purchasing Program to the following previously approved vendors. This agreement will be effective DOA through March 31, 2016 at a total yearly cost of approximately \$10,000. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Advanced Drainage Systems, Ludlow, Ma. Del Sir Supply, Inc., Meadowlands, Pa.
Authorized Distributor: Interstate Pipe,
Washington, Pa.

Hanson Aggregates BMC, Inc., Judson Wiley & Sons, Inc., Washington, Pa.
Connellsville, Pa.

Russell Standard, Pittsburgh, Pa.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the new vendor agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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BID CONTRACT EXTENSION

Solicitor DeHaven recommended the Board authorize the extension of our current agreement with Office Max, Cranberry, Pa. for office supplies to all county offices. This contract extension will be extended through April 30, 2016 and is under the same terms and conditions of the current agreement.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension with Office Max.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of a memorandum of understanding between the County, Court of Common Pleas of Washington County and the Drug and Alcohol Commission for the operation of a non-violent drug offenders' diversion program effective through December 31, 2015. A sum in the amount of \$75,000 from the Substance Abuse and Demand Reduction fund (Act 198) will be provided for the program.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding with the County, Court of Common Pleas of Washington County and the Drug and Alcohol Commission.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of a Criminal Conflict Attorney agreement with Camson Rigby, LLC (replacing John Puskar, Esquire). This agreement will not exceed \$25,000 per year. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Camson Rigby, LLC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk, respectfully requests the Commissioners adopt a resolution and applicable elected representative, relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving issuing by the Washington County Industrial Development Authority of its note in a principal amount not to exceed \$9,500,000 for Waynesburg University, Waynesburg, PA. The purpose of the bond is to finance a project consisting of the payment of a portion of the costs of the renovation of the third and fourth floors of Stewart Science Hall, the refinancing of the 1998 and 2004 bonds issued by the Pennsylvania Higher Education Facilities Authority for the University, and payment of the cost of issuance of the Authority's note.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the adoption of the resolution and applicable elected representation for Waynesburg University, Waynesburg, Pa.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of an agreement with MariAnn Hathaway, Esquire to provide Guardian Ad Litem services for Children & Youth Services. The term of the agreement is April 1, 2015 through June 30, 2015 at the rate of \$8,749.98. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with MariAnn Hathaway.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Correctional Facility, the addition of the Pennsylvania Pretrial Services Association to the approved list of county associations.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above addition to the approved list of county associations.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Airport, of Change Order #5 with Lindy Paving in the amount of \$42,666.54 for the parking lot rehabilitation project. Costs will be funded by Board of Aviation 50% and Local Share Grants 50%. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order with Lindy Paving.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Airport, of Change Order #1 with Abel Fence, LLC in the amount of \$53,275 for the ornamental fence project. Costs will be funded by Board of Aviation 50% and Local Share Grants 50%. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order with Abel Fence, LLC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Juvenile Probation, of a contract addendum between Washington County Children & Youth Services, Washington County Juvenile Probation and Jefferson County Juvenile Detention Center for placement services for the period of January 1, 2014 through December 31, 2014. The contract authorization amount will increase by \$17,640. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum between Washington County Children & Youth Services, Washington County Juvenile Probation and Jefferson County Juvenile Detention Center.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a contract with Southwestern Pennsylvania Commission (SPC) for coordinated planning services between Southwestern Pennsylvania Commission and the County of Washington. The total amount of pass through funds is \$35,568 (\$17,784 for 2014-2015 and \$17,784 for 2015-2016) requiring an in-kind county match of \$4,446 each year.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract with Southwestern Pennsylvania Commission.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a division order with Range Resources for the Christman Unit #13H drilled off County property but having a lateral under portion of Cross Creek County Park. The decimal interest is .05508440.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the division order with Range Resources.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of an addendum to the agreement with Peirce Park Group to perform consulting services for the County's Other

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Post-Employment Benefits (OPEB) Trust. This addendum will increase the annual fees by ten basis points (approximately \$11,000).

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum for consulting services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2014-2015 provider service agreements with the list of following providers.

April Rank, Aliquippa, Pa.

Lillian C. Monroe, Rochester, Pa.

Jessica Jackson, Aliquippa, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2014-2015 new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a provider agreement with Fox Run for the provision of placement services for the period July 1, 2014 through June 30, 2015. The contract authorization amount is \$10,000. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Fox Run.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of travel for Jennifer Johnson and Jason Bercini to travel to Denver, Colorado for the National Human Services Data Consortium on April 14, 2015 through April 18, 2015. Charges are estimated to be \$2,500 which includes registration, travel, meals and lodging. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Colorado for Jennifer Johnson and Jason Bercini Commissioners.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Health Center, of a professional service agreement with Dr. Julie W. Wilcox, M.D. to function as the medical director of rehabilitation services for the period of April 1, 2015 through March 31, 2016. The contract authorization amount is \$1,500 per month. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the service agreement with Dr. Julie W. Wilcox, M.D.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Building and Grounds, to authorize advertising for the roof replacement of the Tyler Building. In addition, approval is requested for professional services fees to Florida Consulting in the amount of \$4,000 for developing bid specifications, construction administration and site visits. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for roof replacement of the Tyler Building and the professional services fees with Florida Consulting.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of the purchase of a cell phone through Verizon for the Public Safety IT Support Specialist. The phone is free with activation and the monthly service cost is \$50 per month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of a cell phone for the Public Safety IT Support Specialist.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Health Center, of a contract extension with Patricia L. Gould to operate the snack shop at the Washington County Health Center. This agreement is effective through February 28, 2016.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract extension with Patricia L. Gould.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, of a resolution approving the proposed amendment to the Community Development Block Grant (CDBG) which is part of the County's Consolidated Action Plan.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution for the Community Development Block Grant.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. on Wednesday, April 1, 2015, following the agenda meeting to discuss real estate and personnel. The regularly scheduled Salary Board meeting will be held immediately following today's meeting. All County offices will be closed on Friday, April 3, 2015, in observance of Good Friday.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

April 7, 2015

ATTEST: Mary E Helicke

CHIEF CLERK

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