

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 988

Washington County Commissioners
Washington, Pennsylvania, March 5, 2015

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Veterans Affairs Director Barry Grimm; Director of Administration Scott Fergus; Solicitor J. Lynn DeHaven; Human Resources Director Kathleen Bali and Assistant Director Barbie Castrucci; Chief Clerk Mary Helicke; Secretary Paula Jansante; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representatives Abbey Rugola; Tax Revenue representative Brad Boni; Tyler Technology representative Wes Graham; Melanie White and Cub Scout C.J. White; WJPA representatives Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:03 a.m.

Commissioner Irey Vaughan led the meeting with a prayer.

C.J. White led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 987 dated February 19, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 987, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Maggi read a certificate of recognition and presented it to C.J. White, Cub Scout Troop 1138, for his action in checking all smoke detectors in his home that proved to be a life-saving act.

Melanie White, C.J.'s mother, indicated that a fund was set up with Canton Township Fire Company and the Cub Scouts. The goal with the Fire Company is to expand the educational program for Trinity School and to provide each student with a 2-pack of batteries and a smoke detector during Fire Safety Week.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None

OLD BUSINESSBID AWARDS

Solicitor DeHaven recommended the Board, to approve the bid contracts for the provision of repair and maintenance of commercial hot water heaters, to Scalise Industries Corporation, Lawrence, Pa. and W.G.

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Tomko, Inc., Finleyville, Pa. for work to be done on a time and material basis. This contract will be effective DOA through December 31, 2015 with the option to extend for three additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract with Scalise Industries Corporation and W.G. Tomko, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID CONTRACT EXTENSION

Solicitor DeHaven recommended the Board, on behalf of Purchasing, authorize the extension for food supplements for Washington County to Abbott Laboratories, Inc., Columbus, Ohio. This contract extension is through March 31, 2016 under the same terms and conditions of the current agreement. The contract is based upon their per unit costs plus a 10% increase as allowed by the terms and conditions.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving the contract extension for food supplements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve, on behalf of Planning, to ratify the rejection of all proposals for the Panhandle Trail Resurfacing Project. All bids exceeded the budget and specifications will need to be revised prior to requesting a re-bid.

Moved by Mrs. Vaughan, seconded by Mr. Shober, approving to ratify the rejection of all bids for the Panhandle Trail Resurfacing Project.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval on behalf of Tax Revenue, of travel for Raffaele Casale to travel to Fredericksburg, Virginia to attend IAAO Certification. Charges are estimated to be \$800. All costs will be paid from the Recorder of Deeds Records Improvement Fund.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving travel to Virginia for Raffaele Casale.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of the appointment of John Robert O'Brien to the Farmland Preservation Board and the appointment of Joe Manning to the Washington County Planning Commission.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the board appointments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a memorandum of understanding with the PA Resource Council to conduct a Household Hazardous Waste Collection for the 2015 calendar year. The PA Resource Council will obtain grant funds, hire a contractor and administer the grant. The County will provide a collection site, advertise the event, provide volunteers and pay \$6,500 toward the event as budgeted in the Planning budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding with the PA Resource Council.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with Carmen Paliotta Contracting in the amount of \$719,442.69 for the construction of the Pike 11 Bridge as bid and recommended by PADOT. Cost will be paid 100 % state Act 26. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Carmen Paliotta Contracting.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with Independent Enterprises, Inc., in the amount of \$953,217.52 for the construction of Chartiers 61 Bridge as bid and recommended by PADOT. Costs will be paid 80% federal, 15% state, and 5% county liquid fuels funds. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Independent Enterprises, Inc.

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Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with the following fire companies for safety inspections at County Parks for 2015-2016. The rate of \$1,000 will be paid per company per year. No county funds are required.

East Bethlehem Fire Company

Valley Inn Fire Company

Avella Fire Company

West Middleton Fire Company

Mount Pleasant Township Fire Company

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a \$5,000 supplemental appropriation to transfer the maintenance costs of the courthouse X-ray machines from the courts budget to the sheriff's department budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the supplemental appropriation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a renewal with Pelican Insurance for general and professional liability insurance coverage for the Health Center. The annual premium is \$91,991. Last year's premium was \$100,575.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Pelican Insurance.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2014-2015 provider service agreements with the list of following providers.

Miss Chris Family Day Care Home,
Beaver Falls, Pa.

Belinda Jones, Beaver Falls, Pa.

Krystal Austin, Beaver Falls, PA

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2014-2015 new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of the following provider agreements for the period of July 1, 2014 through June 30, 2015. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Forensic Counseling Services	\$ 5,000
Washington Drug & Alcohol Commission	60,000
Allan Zuckoff, Ph.D.	20,750
TOTAL	<u>\$85,750</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a provider agreement with Mercy Life Center Corporation to provide a full-time Case Coordinator/Community Liaison at A Child's Place in Washington for the period January 1, 2015 through December 31, 2015. The contract authorization amount is \$50,000 and will be funded by the PCCD Grant. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Mercy Life Center Corporation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement with Community Specialist Corporation to correct the per diem rate for FY 13-14. The contract amount will remain unchanged. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with Community Specialist Corporation.

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Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement with Keystone Adolescent Center to provide placement services for the period of July 1, 2014 through June 30, 2015. The contract amount will increase from \$50,000 to \$120,000. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with Keystone Adolescent Center.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Voter Registration, of a software license agreement with Dominion Voting, Denver, Colorado, for the TSX voting system at an annual cost of \$58,660. This expense will be charged to the Election Office Operating Budget. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the software license agreement with Dominion Voting.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of an addendum to the lease with VJS Enterprises, Inc., Venetia, Pa., for an additional 25 x 35 storage room for the purpose of file storage. This agreement will be effective DOA through February 29, 2019. The contract amount will increase \$200 per month raising our rate to \$28.12/month with a 3% annual increase. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the lease addendum with VJS Enterprises, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of an addendum to the agreement with Cloud 5 Solutions, LLC, for support and consulting services on the CAD system. This agreement will be effective February 1, 2015 through January 31, 2016. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with Cloud 5 Solutions, LLC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of an addendum to the agreement with Service Express, Inc., Grand Rapids, Michigan, for providing maintenance on our HP hardware components. The contract amount will increase the bi-yearly amount by \$5,000 to be paid from the Public Safety operating budget. Our current agreement is \$57,791.00 per year and all terms and conditions of the current agreement remain. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum with Service Express, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Correctional Facility, of an agreement with Greene County for the provision of housing each other's inmates on an as needed basis. The contract amount is \$50.00 per inmate, per day plus medical expenses to be paid from their operating budget but not to exceed \$50,000. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Greene County.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, of a resolution approving the plan amendments and revisions to the Community Development Block Grant and Home Improvement Partnership Programs.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the resolution for the Community Development Block Grant and Home Improvement Partnership Programs.

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Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held at 10 a.m. on Wednesday, March 4, 2015, following the agenda meeting to discuss personnel and potential litigation. The regularly scheduled Salary Board meeting will be held immediately following today's meeting.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:21 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 10, _____, 2015

ATTEST: Mary E Helicke
CHIEF CLERK