

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 979

Washington County Commissioners

Washington, Pennsylvania, October 16, 2014

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: The Rev. Keith Simmons, 1st United Methodist Church, Washington, Pa.; American Legion Post 391 representative Fred Cecchine; Veterans Affairs Director Barry Grimm; Director of Administration Scott Fergus; Solicitor Lynn DeHaven; Administrative Assistants Joyce Thornburg and Paula Jansante; Commissioner Administrative Assistants Joy Orndoff and Marie Trossman; Planning Department representative Melanie Thomas-Finney; Senator Tim Solobay's representative Debbie Bachinski; Representative Pete Daley; Claysville Recreation Association board members Reneé Milligan and Diane Zollar; SmartKids Child Care & Learning Center Persident Donna Shriver and representative Robin Richards; Business and Professional Women's Foundation representatives Tina Mazurik and Jasmine Blussick; Building and Grounds Director Gary Bertosh; Building and Grounds staff Robert Crothers, Adam Betzler and Pete Lorenzo; WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:00 a.m.

The Rev. Keith Simmons led the meeting with a prayer.

Mr. Cecchine led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 978 dated October 2, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 978, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Maggi read a retirement plague congratulating Robert Crothers for his more than 34 years of loyal and public service.

Building and Grounds director Gary Bertosh thanked Mr. Crothers for his dedication and long career with Washington County.

Redevelopment Authority representative Nathan Voytek announced that the Commissioners will present a \$50,000 check to the Claysville Community Recreation Association for the Claysville Community Center Project as part of the Washington County Local Share Account Program. Mr. Voytek announced that the funds will be utilized for renovation of the Claysville Community Center kitchen which includes the installation of cabinets, appliances, plumbing, electrical upgrades, a new ceiling and flooring. Claysville Recreation Association board members Reneé Milligan and Diane Zollar were present to accept the check. Ms. Zollar thanked the Commissioners for the opportunity to update their facilities.

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Mrs. Vaughan read a proclamation proclaiming October 20 through October 24, 2014, as National Business Women's Week, in Washington County and presented the proclamation to local president Tina Mazurik.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation for National Business Women's Week.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Mazurik thanked the Commissioners for acknowledging this special week. She stated this is a salute to working women to encourage and promote the celebration of the achievements of all business and professional women.

Mr. Shober read a proclamation proclaiming the month of October as Pennsylvania's Promise for Children month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation for Pennsylvania's Promise for Children.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Donna Shriver, President of SmartKids, thanked the Commissioners for the opportunity to celebrate. She thanked the County of Washington and Child Care Information Services of Washington County, the Washington Family Center, and all those agencies and child care providers offering early care and education services. She also stated that these organizations are working to help children reach their promise through quality early learning opportunities in Washington County and throughout Pennsylvania. She introduced some students from SmartKids who sang and performed for the Commissioners.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Pastor Joseph Wheeler announced that he wants to purchase the former Apostolic Faith Chapel, 1395 Allison Avenue, for use by Pathway to Christ Church. He is seeking a sanctuary for his congregation and a place from which to reach out to the community asked the Commissioners for aid in acquiring a vacant church building. He was told that help would have to come not only from the county but also the city of Washington and, potentially, the law firm that collects delinquent real estate taxes on behalf of the city and Washington School District. He was directed to speak to Washington County Tax Claim Office, Solicitor DeHaven and Director of Administration Scott Fergus.

OLD BUSINESS

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BID AWARDS

Solicitor DeHaven recommended the Board, on behalf of Public Safety, award the contract for a Public Safety Communications Study to Elert & Associates, Stillwater, Minnesota, who is the lowest most responsive and responsible bidder meeting specifications. The total cost of this project is \$19,900 and will be funded from their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid award to Elert & Associates, for a Public Safety Communications Study.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve the purchase of carpet for President Judge's offices from Don Greer's Fashion Floors of Washington, Pa. This purchase would be made via bid contract and therefore does not require bidding. The total purchase is \$12,287.81.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of carpet from Don Greer's Fashion Floors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board extend the award of electrical supplies for all Washington County facilities to the following vendors through December 31, 2016:

The Hite Company, Washington, Pa.

Tri-State Supply Co., Washington, Pa.

W.W. Grainger Inc., Lake Forest, Ill.

This extension is in accordance with the original proposal documents.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the award of electrical supplies for all Washington County facilities to the above listed companies.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the contracts for the Alcohol Monitoring Program to the following vendors from January 1, 2015 through December 31, 2015:

Advanced Alcohol Monitoring programs, LLC,

Keystone Smart Start LLC

Moon Township, Pa.

Harrisburg, Pa.

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This is a remote alcohol monitoring system for the Adult Probation Department. Funding comes from the PCCD Treatment Court grant, or the Judge can order an offender to the monitor and order the defendant to pay the vendor up front. This extension is in accordance with the original proposal documents.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the contracts for the Alcohol Monitoring Program to the above listed vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the contracts for flags and markers for veterans to the following vendors:

Crowther & Porter, LLC, Guys Mills, Pa. Metro Flag Co., Dover, N.J.

This contract will be effective January 1, 2015 through December 31, 2015, with the option to extend for one additional one-year period at a total yearly cost of approximately \$30,000. This extension is in accordance with the original proposal documents.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the contracts for flags and markers to the above vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the bid contract for electrical service for the period January 1, 2015 through December 31, 2015, to Schultheis Electric, Latrobe, Pa. This extension is in accordance with the original proposal documents.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the bid contract for electrical service to Schultheis Electric, Latrobe, Pa.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the bid for the rental, inspection and repair of oxygen concentrators plus the provision of medical gases for the health center to Eastern Medical, Poland, Ohio. This extension is in accordance with the original proposal documents and will be effective from September 6, 2014 thru December 31, 2016.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the bid for rental, inspection and repair of oxygen concentrators and medical gases for the health center to Eastern Medical, Poland, Ohio.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the bid contract for promotional items to Authentic Promotions, Carmichael, Calif., at the across the board discount of 30% from the vendor's website for (pens, magnets, cups, etc.) and at the across the board discount of 35% from the vendor's website for (clothing items), plus cost of decoration. This extension will be effective January 1, 2015 through December 31, 2015, with the option to extend for two additional one-year periods. This extension is in accordance with the original proposal documents.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the bid contract for promotional items to Authentic Promotions, Carmichael, Calif.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the contract for the rental of medical equipment for the health center to the following vendors:

Continental Health Equipment, Inc., Kittanning, Pa. KCI USA Inc., San Antonio, Texas

UHS, Minneapolis, Minn.

This extension will be effective January 1, 2015 through December 31, 2015, with the option to extend for one additional year. This extension is in accordance with the original proposal documents.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the contract for the rental of medical equipment for the health center to the above listed vendors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the airport and Redevelopment Authority of Washington County, of a lease assignment for the fuel farm and terminal building presently existing between the county and Aeronational to Skyward Aviation. Skyward will remain bound to the county and will assume all the terms and conditions of the original lease.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the lease agreement for the fuel farm and terminal building presently existing between the county and Aeronational to skyward Aviation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the airport and Redevelopment Authority of Washington County, of a construction and permanent easement for the construction and maintenance of a fence across property owned by Tom Yohe, which abuts the airport, for the consideration of \$1. The purpose of the fence is for security and wildlife control.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the construction and permanent easement for the construction and maintenance of a fence across property owned by Tom Yohe.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the airport and Redevelopment Authority of Washington County, of the assignment of a ground lease currently between the County and Key Environmental, to Brian and Christy Crile. The lease is for a small hangar and the Criles will assume all the terms and conditions of the original lease.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the assignment of a ground lease currently between the County and Key Environmental to Brian and Christy Crile.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to appoint the following to the Canvass Board for the 2014 General Election: Myrna Calabro, Patricia A. Davis, Carolyn Dunklin, Margery McKinley, David Kresh, Cathi Kresh, Leona Alexis, Paulie Chappel and Charlie Watts.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above appointments to the Canvass Board for the 2014 General Election.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of the following inspection costs with GAI per their contract for construction inspection on PADOT projects:

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Chartiers #61 - \$73,258.24 (80% federal, 15% state, 5% county liquid fuels)

Pike #11 - \$77,496.32 (80% state, 20% county liquid fuels).

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed inspection costs with GAI.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a time extension with General Industries for the completion of the Thompson Hill Boat Launch project from October 31, 2014 to December 10, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the time extension with General Industries for the completion of the Thompson Hill Boat Launch.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2014-2015 new provider agreements with the list of previously approved providers.

- | | |
|-------------------------------------|-----------------------------------|
| Josie Strauss, Marianna, Pa. | Beverly Lytle, New Eagle, Pa. |
| Joyclyn Kirkland, Beaver Falls, Pa. | Sarah Crute, Rochester, Pa. |
| Kyle Bogolea, Beaver Falls, Pa. | Therese Walker, Beaver Falls, Pa. |
| Madelaine Marshall, Washington, Pa. | Leslie Rae, Beaver Falls, Pa. |

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed new provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the allocation adjustments for the period of July 1, 2013 through June 30, 2014. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Arc Human Services	\$ 282,156	\$ 322,288
Academy for Adolescent Health, Inc.	27,000	30,030
Mental Health Association	1,706,347	1,719,114

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed allocation adjustments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the provider agreement with Life's Work of Western PA for prevocational services for the period of July 1, 2014 through June 30, 2015. The contract authorization amount is \$21,964 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Life's Work of Western Pa.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of provider agreements for the period of July 1, 2014 through June 30, 2015. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Try Again Homes	\$311,559
Dr. Neil Rosenblum, Ph.D.	\$30,000
Alternative Living Solutions	\$300,000
George Junior Republic	\$500,000
TOTAL	<u>\$1,141,559</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement addendum with Auberle to remove the completion of Evidence Based Assessment Tools from the contract for the period of July 1, 2014 through June 30, 2015. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of the service agreement addendum with Auberle.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of a service agreement addendum with Justice Works Youth Care to add the completion of Evidence Based Assessment Tools to the contract for the period of July 1, 2014 through June 30, 2015. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of the service agreement addendum with Justice Works Youth Care.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Health Center, of an addendum to the professional services agreement with Dr. Julie W. Wilcox, M.D. to function as the Medical Director of Rehabilitation Services. This addendum is a six-month extension of the original contract at a rate of \$1,500 per month. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum to the professional services agreement with Dr. Julie W. Wilcox, M.D.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of the advertising for requests for proposals for morgue equipment.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for requests for proposals for morgue equipment.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the advertising for bids for construction of a climate controlled storage room on B-Level (for the purpose of storing a cache of replacement parts for the 911 center and sensitive electronics and computers that could be damaged by temperature and humidity fluctuations) and a storage room on D-Level for Building & Grounds to facilitate storage, clean painting and working area.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for bids for construction of a climate-controlled storage room on B-level and D-level of the county's parking garage.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of an addendum to our existing professional services agreement with Service Express, Inc., Grand Rapids, Mich., to include an updated item and price list for the purpose of providing maintenance on our HP hardware components. All other terms and conditions of the current agreement remain in full force.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum to our existing professional services agreement with Service Express, Inc., Grand Rapids, Mich.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of an addendum to our technical service support agreement from Physio-Control of Redmond, Wash. The proposed addendum would additionally cover two AED units not included under the previously approved contract, at a cost of \$1,480 per year. The proposed agreement cost would be paid from the general fund.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum to the technical service support agreement from Physio-Control of Redmond, Wash.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf the Washington County Correctional Facility, of a three-year maintenance agreement for the COM-TEC Security System. The purpose of this maintenance agreement is to keep the system up to date. This maintenance agreement will be effective January 1, 2015 through December 31, 2017, at a total cost of \$9,856 for year one and \$14,598 for years two and three and will be paid from their operating budget. This agreement was approved at the Prison Board meeting held October 15, 2014, Minute No. PB-10-15-14.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the three-year maintenance agreement for the COM-TEC Security System.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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ANNOUNCEMENTS

An executive session was held at 10 a.m. Wednesday, October 15, 2014, following the agenda meeting, to discuss litigation, personnel and real estate. The regularly scheduled Salary Board Meeting for today is cancelled. The Election Board meeting will be held immediately following today's meeting.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

November 4, 2014
ATTEST: Mary E Delucke
CHIEF CLERK

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