

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 977

Washington County Commissioners

Washington, Pennsylvania, September 17, 2014

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Rev. Robert Hedges, Resurrection Power, Washington, Pa.; American Legion Post 907 Representative Roy Wise; Veterans Affairs Director Barry Grimm; Director of Administration Scott Fergus; Solicitor J. Lynn DeHaven; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Melanie Thomas-Finney; Human Resources Director Kathleen Bali; Treasurer Francis King; Controller Mike Namie; Observer-Reporter Publishing Co. representative Barbara Miller; Charlene L. Atkins; Greg Atkins; Dennis Koman; David H. Kelley; Ken Randolph; David Beighle; Vicki Knupp; John R. Ward; WashArts representative William Faust; Southwestern PA Area Agency on Agency Job Developer Matt Uram; Alan Hupchick; Ray Parkinson; Thomas E. Moore; Julie White; Steve Kouklakis; Tom Shumaker; Deb Riley; United Mine Workers Association representative Clemmy Allen; various other members of posts 927 and 175 of the American Legion; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 2 p.m.

The Rev. Robert Hedges led the meeting with a prayer.

Mr. Wise led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 976 dated September 4, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 976, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a proclamation proclaiming September 21 through September 27, 2014, as Employ the Older Workers Week.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to proclaim September 21 through September 27, 2014, as Employ the Older Workers Week.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

The proclamation was presented to Matt Uram, job developer for Southwestern Area Agency on Aging. Mr. Uram thanked the Commissioners for the ongoing support.

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Mr. William Faust, WashArts representative spoke about how he mentors mentally challenged senior citizens, in addition to young adults. Mr. Faust also thanked the Commissioners for always supporting senior citizens and how thankful he is to be able to give back to the community.

Mr. Maggi presented the 2014 Pennsylvania American Legion John C. "Ace" Mann Blue Cap of the Year award to David I. Blose, a member of the American Legion Edwin Scott Linton Post 175. Mr. Maggi stated that Mr. Blose works tirelessly for the good of his legion, his church and his community. Mr. Blose thanked the Commissioners for acknowledging his recent honor and he thanked the 25th district, Post 175, honor guard, Veterans of Foreign Wars and the 40 and 8, all of which he is a member.

Mr. Shoher read a resolution calling on the U.S. Environmental Protection Agency to schedule local public hearings regarding the Clean Power Plan, in the coalfields when it considers emissions standards for coal-fired power plants. The Clean Power Plan could result in the closure of coal-burning power plants throughout the United States, resulting in the loss of more than 52,000 jobs in the coal, utility and railroad industries by 2020. The Environmental Protection Agency is being asked to withdraw the proposed rule or revise it to eliminate the economic shocks that will occur to critical coalfield communities throughout the United States. Some power plants are unable to meet their new standards.

Moved by Mrs. Vaughan; seconded by Mr. Shoher, approving the resolution calling upon the U.S. EPA to schedule public hearings in the coalfields.

Roll call vote taken:

Mr. Shoher - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Executive Director, United Mine Workers Association Career Center, Inc. spoke on behalf of the coal industry as their advocate. He thanked the Commissioners for taking a stand and taking action regarding the Clean Power Plan.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None

OLD BUSINESS

BID CONTRACT EXTENSIONS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, to approve the extension on the current contract with food and staples through September 30, 2015, to the following vendors based on the per unit cost submitted in their original bid proposals:

Bimbo Foods, Inc., Harrisburg, Pa.

OHI Ice Cream Dist., Washington, Pa.

Schneider's Dairy, Inc., Washington, Pa.

OHI will include a 10 percent increase as per the bid documents. This bid extension is in accordance with the original proposal documents.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the bid contract for food and staples to above listed companies.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the extension on the current contract with Curtis Pharmacy Long Term Care Services, Washington, Pa., for the Washington County Health Center. This bid extension will be effective through October 31, 2015, with the option to extend for an additional one-year period through October 31, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid extension with Curtis Pharmacy Long Term Care Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve a three-year extension of the current contract with Business Records Management for document destruction for various offices based on their per unit costs. The yearly cost is approximately \$3,000. This contract extension will expire May 31, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the current contract for document destruction with Business Records Management.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, to appoint Cathi Kresh and Beth Cross – Children and Youth Services Advisory Board and Regina Davin to the Behavioral Health and Developmental Services Board.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above appointments to the CYS and BH and DS boards.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Court Administration, of an agreement with Robert Perkins, as a criminal conflict attorney at the rate of not to

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exceed \$25,000 per year effective September 17, 2014. This contract is effective for one year and will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving an agreement with Robert Perkins, as a criminal conflict attorney.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department and Parks and Recreation, of a change order with Energy Independent Solutions in the amount of \$3,500 to construct a closet in the shelter to house the equipment for the solar panel inverter and wiring. The total cost of \$52,500 is paid from oil and gas funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order with Energy Independent Solutions.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a right-of-way agreement with South Strabane Township Sanitary Authority for the Manifold Road force main upgrade. The permanent and temporary easement includes property within the fair grounds and trolley museum. Coordination with both groups has been satisfied.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the right-of-way agreement with South Strabane Sanitary Authority.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of the authorization to solicit proposals to design the pedestrian bridge replacement and entrance improvements to the Washington County Fairgrounds. Costs will be paid with fair gas lease funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the authorization to solicit proposals for improvements to the Washington County Fairgrounds.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of the authorization to solicit proposals from qualified engineering firms through the PADOT ECMS system and process for the design of Buffalo No. 29 bridge in Buffalo Township and Chartiers No. 12 bridge in North Strabane Township.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the authorization to solicit proposals through PADOT ECMS system for Buffalo No. 29 and Chartiers No. 12 bridges.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources to approve advertising proposals for a new workers compensation provider and third party administrator. The current contract is due at the end of the year.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising for a new workers compensation provider and third party administrator.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Finance Department, to enter into an agreement with the Hay Group to perform actuarial services for the County's other post-employment benefits plan. The annual cost is \$10,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the Hay Group.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of the following provider agreements for the period July 1, 2014 through June 30, 2015. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>
Southwestern PA Legal Services	\$80,000
Dr. Terry O'Hara, Ph.D.	30,000
Three Rivers Adoption Council	<u>55,000</u>
Total	<u>\$165,000</u>

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a memorandum of understanding with the Administrative Office of Pennsylvania Courts to provide one educational forum that emphasizes the philosophy of and supports the Permanency Practice Initiative on or before December 1, 2014, at a cost not to exceed \$4,000. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the memorandum of understanding with the Administrative Office of Pennsylvania Courts.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with the following providers to provide homeless assistance services for the period of July 1, 2014 through June 30, 2015. No county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	
Emergency Shelter Services	\$85,077.00
Domestic Violence Services of Southwestern PA	
Bridge Housing for Domestic Violence Victims	15,372.00
Emergency Shelter Services	18,480.00
Community Action Southwest	
Rental Assistance	46,311.85
Washington City Mission	
Case Management	6,087.00
Total	<u>\$171,327.85</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval and ratification, on behalf of Washington County Health Center, for Danielle Patterson to attend the Nursing Home Administrator Program at Community College, Allegheny County. The total cost will be \$4,000, and no county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the training with Community College.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, approval and ratification, on behalf of the District Attorney's Office, for advertising request for proposals for a trauma therapist/consultant for the Office of Victims Services.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising proposals for a trauma therapist/consultant for the Office of Victims Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Courts, to advertise for RFP's for space for District Justice Havelka whose current lease with Kwik Stop, Inc. expires on December 31, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the advertising of space for District Justice Havelka.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Elections Office, of a month-to-month agreement with Career USA, Inc., Boca Raton, Fla., for temporary technical staffing services.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the month-to-month agreement with Career USA, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, to enter into an agreement with Michael Crabtree, PH.D, Licensed Psychologist for the purpose of providing pre-employment psychological evaluations for probation officers to carry firearms. The term of the agreement will be November 1, 2014 through October 31, 2017. The cost of service is \$157.50/per applicant and is currently a requirement for all Sheriff's deputies prior to employment.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Michael Crabtree, Ph.D.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held Wednesday, September 17, 2014, immediately following the agenda meeting to discuss personnel, real estate and potential litigation. The regularly scheduled Salary Board meeting will follow today's meeting.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 2:43 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Mary E Helucke October 1, 2014
CHIEF CLERK