

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 976

Washington County Commissioners

Washington, Pennsylvania, September 4, 2014

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Father Mark Swoger, Holy Trinity National Catholic Church, Washington, Pa.; American Legion Post 949 Representative Al Hupchick; President Judge Debbie O-Dell-Seneca; Veterans Affairs Director Barry Grimm; Director of Administration Scott Fergus; Solicitor J. Lynn DeHaven; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Melanie Thomas-Finney; Human Resources Director Kathleen Bali; Treasurer Francis King; Controller Mike Namie; WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10 a.m.

The Father Mark Swoger led the meeting with a prayer.

Mr. Hupchick led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 975 dated August 14, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 975, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None

OLD BUSINESSBID AWARDS

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid award for envelopes and stationary, printing services and printed forms to the following vendors for the period of September 4, 2014 through August 31, 2015, with the option to extend for two additional one-year periods to the following vendors:

Ad Forms, Donora, Pa.

Blanc Printing Co., Bridgeville, Pa.

Cane Print Solutions & Grahics, Triadelphia, W.Va.

Efficiency Solutions, Pittsburgh, Pa.

Five Thousand Forms, Fogelsville, Pa.

Harper Printer Service, Pittsburgh, Pa.

Masters Ink Corp., Canonsburg, Pa.

Pegasus Printing, Inc., d/b/a Quality Quick Printing & Copy, Washington, Pa.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

This bid has been awarded to the lowest most responsive and responsible bidders meeting specifications. The approximate total yearly cost is \$76,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid award for the envelopes and stationary, printing services and printed forms to above listed companies.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid award for elevator modernization for both the Courthouse (one elevator) and Courthouse Square (three elevators) to Otis Elevator Co., Pittsburgh, Pa. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications. The total cost including base plus alternates 1 and 2 for Courthouse Square and base plus alternate 2 for the Courthouse is \$992,370. This amount has been approved for Act 13 Funding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid award for elevator modernization for the Courthouse and Courthouse Square.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve to extend the current contract for preventative maintenance for the HVAC temperature control system for the Family Court Center with Building Control Systems Inc. This contract extension will be effective August 1, 2014 through July 31, 2015, with an option to extend year-to-year at a yearly cost of \$3,700. All repairs will be done as needed at the rate of \$125/hr. regular time. This contract extension is under the same terms and conditions as the original contract.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the current contract for preventative maintenance for the HVAC temperature control system for the Family Court Center.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Purchasing Department, approve the bid extension for heat pumps to Allegheny Engineering Co., McMurray Pa., for the period of October 1, 2014 to September 30, 2015, with the option to extend for one additional year.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid extension for heat pumps.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf the Purchasing Department and the Washington County Airport, ratify the following three Lindy Paving, Inc., change orders resulting in a (decrease) in the amounts of (-\$7,525.00), (-\$64,173.90), (-\$4,500.54), LR Kimball, engineer, Scott Gray, airport and purchasing have recommended this change order. This will decrease the amount of their contract, including prior change orders, from \$1,510,236.45, to \$1,457,770.74.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to ratify the change orders resulting in decreases.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf the Purchasing Department and the Washington County Airport approve the following Lone Pine Construction change order (decrease) in the amount of (-\$6,731.14). This amount represents the new, of additional work and as bid vs as built quantities. LR Kimball, engineer, Scott Gray, airport and purchasing has recommended this change order. This change order will decrease the amount of their contract, from \$175,354.00, to \$168,622.86.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to ratify the change order resulting in a decrease.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the Hazardous Material Emergency Response Preparedness Report for 2013, which allows fees collected by the County to be expended.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Hazardous Material Emergency Response Preparedness Report for 2013.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the 2014 FFY Emergency Management Performance Grant Agreement effective October 1, 2013 through December 31, 2014, in the total amount of \$284,084.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2014 FFY Emergency Management Performance Grant Agreement

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Courts, to ratify an agreement with James Weaver, Esquire, as a conflict attorney at the rate of not to exceed \$25,000 per year effective September 2, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to ratify an agreement with James Weaver, Esquire, as a conflict attorney.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of the utilization agreement with Range Resources for the Avella Land Ventures 3H unit outside Cross Creek Park at a decimal interest of .03329161.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the utilization agreement with Range Resources for the Avella Land Ventures 3H unit.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a deed of easement with John R. Nakutis and payment in the amount of \$5,500 for a permanent and temporary easement on his property for the construction of Pike No. 11, Daisytown bridge. Costs will be paid 80% state and 20% county liquid fuels.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the deed of easement with John R. Nakutis.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a deed of easement with Josph D. and Dara D. Glagola and payment in the amount of \$500 for a permanent and temporary easement on their property for the construction of Pike No. 11, Daisytown bridge. Costs will be paid 80% state and 20% county liquid fuels.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the deed of easement with Josph D. and Dara D. Glagola.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the following 2014-2015, new provider agreements:

RoxAnn Marie Savka, Baden, Pa.

Rebecca L. Washington, Aliquippa, Pa.

Dona Smith, Aliquippa, Pa.

Little Learner's Preschool Academy, LLC, Monaca, Pa.

Beliva White, Beaver Falls, Pa.

Anika Wilson, Beaver Falls, Pa.

Julie K. Hairston, New Brighton, Pa.

Mishelle Price, Washington, Pa.

Heather Johnston, Rochester, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2014-2015, new provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a provider agreement with Barker Adoption Foundation to provide a pre-adoptive foster home for the period of July 1, 2014 through June 30, 2015. The contract authorization amount is \$25,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Barker Adoption Foundation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Children & Youth Services is requesting approval of the following provider agreements for the period July 1, 2014 through June 30, 2015. No additional county funds are required.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

<u>PROVIDER</u>	<u>FROM</u>
Washington Hospital Teen Outreach	\$75,000
CASA for Kids, Inc.	25,000
Try Again Homes	125,000
Adelphoi Village MST	40,000
Try Again Homes Afterschool	125,000
Try Again Homes	575,000
Justice Works Youth care	164,000
Justice Works Youth Care	625,000
Justice Works Youth Care	100,000
Try Again Homes	225,000
The Bair Foundation of Pennsylvania	<u>150,000</u>
Total	<u>\$2,229,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a provider agreement with Pressley Ridge Crisis Stabilization and Family Preservation Services for the Pennsylvania Promising Practice program for the period of July 1, 2014 through September 30, 2014. The contract authorization amount is \$105,000 to be paid \$35,000 per month and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with Pressley Ridge Crisis Stabilization and Family Preservation Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, to ratify a provider agreement with Twin Pines Family Services, LLC, to provide a foster home for two special needs children for the period of July 1, 2014 through June 30, 2015. The contract authorization amount is \$50,000 and no additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to ratify the provider agreement with Twin Pines Family Services, LLC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for the period July 1, 2014 through June 30, 2015. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Monarch Springs LTSR Mercy Life Center Corp. d/b/a Mercy Behavioral Health	\$30,652
Sprout Center for Emotional Growth and Development, LLC	200
Washington Drug and Alcohol Commission	375,809
Total	<u>\$406,661</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into agreements with the following providers to provide homeless assistance services for the period of July 1, 2014 through June 30, 2016. The funds are provided by the U.S. Department of Housing and Urban Development (HUD) through the Emergency Shelter Grant Program. No county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	
Emergency Shelter Services	\$57,835
Transitional Housing	48,847
Domestic Violence Services of Southwestern PA	
Transitional Housing	12,131
Emergency Shelter Services	36,604
Community Action Southwest	
Emergency Shelter Services	94,230
Total	<u>\$249,647</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following allocation adjustment for the period of July 1, 2013 through June 30, 2014. No county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Community Action Southwest		
Emergency Shelter	\$6,000	\$6,163.148

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above allocation adjustment.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of the following allocation adjustment for the period of July 1, 2012 through August 13, 2014. The funds are provided by the U.S. Department of Housing and Urban Development (HUD) through the Emergency Shelter Grant Program. No county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Community Action Southwest	\$131,297.57	\$133,299.92

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above allocation adjustment.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into an agreement with Connect, Inc. for the provision of permanent supportive housing services to homeless disabled mental health individuals and veterans in Washington County. The contract authorization amount is \$96,455 and will run from May 1, 2014 through April 30, 2015. No county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Connect, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Health Center, to enter into a member agreement with Sonorous Enterprises, Inc., for the purpose of promoting the services provided at the health center at a minimum of 12 vendor opportunities within a 20-mile radius of the facility. The term of this agreement will be for six months, beginning October 1, 2014, at a cost of \$200 per month. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Sonorous Enterprises, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Health Center, of a consulting agreement with Audiology Doctors of Pennsylvania to provide audiology services for facility residents. This agreement shall be effective from September 4, 2014 through December 31, 2014, and shall renew automatically for additional one-year terms unless terminated by either party. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the consulting agreement Audiology Doctors of Pennsylvania.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Recorder of Deeds Office, of a yearly maintenance agreement with Canon Business Solutions Inc. for an Oce TDS450 scanner printer. The yearly cost is \$2687.76 plus \$0.06335 per copy over the 2000 per month allotted copy amount. This agreement includes maintenance.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the yearly maintenance agreement with Canon Business Solutions Inc. for an Oce TDS450 scanner printer.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Building and Grounds Department, of a yearly preventive maintenance service agreement with Combustion Service & Equipment Company (CS&E) for services related to the automatic temperature controls in Courthouse Square, Family Court Center and the Courthouse. Services would be performed on a monthly basis, commencing on September 1, 2014, and continuing for a period of five years on a year-to-year basis. The yearly cost is \$12,720 to be funded from the Building and Grounds Department operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the yearly preventive maintenance service with CS&E.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of a one year maintenance agreement for the CAD System from Intergraph Corp, of Madison, Ala. This maintenance agreement will be effective October 1, 2014 through September 30, 2015, at a total amount of \$204,980.00. The equipment and software were purchased in 2006 at a cost of approximately \$1.8 million.

The purpose of this maintenance is to keep the system up-to-date. The total cost of this maintenance will be paid at 63.20% from the wireless fund and 36.8% from the 911 fund.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the one year maintenance agreement for the CAD System from Intergraph Corp.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Purchasing Department, of a revised Purchasing Policy & Procedures Manual. This booklet was developed and approved in 1994 and revised in 2003 on Minute No. 728. There have been updates and changes in the purchasing procedures that need to be incorporated into the book. We have explained the Capital Expenditure Process, Formal Bid Amounts, Office Supplies, Petty Cash and the Credit Card Program. We have also automated many of our processes such as entering and approving of requisitions, receiving of merchandise online and the advertising of formal and informal bids on our website.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the revised Purchasing Policy & Procedures Manual.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, to ratify the purchase of a Playworld Systems play ground to be installed at Cross Creek Park, at a total cost of \$325,915.00. The proposed vendor is Pete Jeffrey & Associates, of Indianola, Pa. The proposed purchase would be placed via CoStars 14, and therefore does not require bidding. The proposed expenditure would be paid via oil and gas funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to ratify the purchase of a Playworld Systems play ground to be installed at Cross Creek Park.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Domestic Relations, of the purchase of one iPhone to be utilized by the DRS investigator Jamie Miller. A portion of his position requires that he travel throughout Washington County completing personal service and occasionally serving warrants. This will enable swift communication as well as the ability to address issues in real time. The cost of the iPhone 5s is \$199.00. The monthly cost of the smart phone will be \$50.00/month which

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

includes unlimited text and data and 400 anytime minutes. This purchase will be paid from the department operating fund. As this purchase is being made from the PA State Contract, it does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one iPhone to be utilized by the DRS investigator.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Sheriff's Office, of the purchase of a regular cell phone through Verizon. This phone is for Robert Vaughan, Sheriff Deputy. The phone will be free with activation. The monthly cost of the monthly service will be approximately \$26.00/month which includes 200 shared anytime minutes. This purchase will be paid from the department operating fund.

Moved by Mr. Maggi; seconded by Mr. Shober, approving the purchase of a regular cell phone through Verizon.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Abstain; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information and Technology, of the purchase of Cisco IP telephone equipment, from Presidio, of Conshohocken, Pa. The purchase would be made via PA State Contract/COSTARS 3, and therefore does not require bidding. Total cost of the proposed equipment is \$25,425.72. The purchase would be made via capital funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase Cisco IP telephone equipment.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, of an amended lease agreement between the County of Washington and Aero National, Inc. to include apron and office space. The 7.5 year lease is effective through December 31, 2019, with the option to extend for an additional 30-month period at the following rates:

\$1,373.80 through December 31, 2015; \$1,672.35 through December 31, 2016;

\$1,970.90 through December 31, 2017; \$2,269.45 through December 31, 2018; and

\$2,568.70 through December 31, 2019.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to amend the lease agreement between the County of Washington and Aero National, Inc. to include apron and office space.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, of an amended lease agreement between the County of Washington and Aero National, Inc. to expand the premises to include an adjacent parcel of unimproved land and expand the available aircraft parking apron. The lease is effective July 1, 2014 through June 28, 2020, in the amount of \$6,937.56 per year. All other provisions in the original lease dated June 28, 1990, and previous addendums shall remain in effect.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to amend the lease agreement between the County of Washington and Aero National, Inc. to expand the premises to include an adjacent parcel of unimproved land and expand the available aircraft parking apron.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held Wednesday, September 3, 2014, immediately following the Agenda Meeting, as an information session to discuss personnel.

The regularly scheduled Salary Board and Retirement Board meetings will follow today's meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$611.66.

MACK CHARLES W & GAIL J
103 ACADEMY ROAD
BROWNSVILLE, PA 15417
Tax 2013
District FALLOWFIELD
Parcel 320-011-03-02-0020-00
Amount \$198.04

RESCHICK CHARLES S & LINDA T
418 TIMBER LAKE DRIVE
VENETIA, PA 15367
Tax 2013
District PETERS TOWNSHIP
Parcel 540-005-15-00-0007-00
Amount \$58.36

BRENNEMAN GLENN A JR &
DEBORAH
161 SCENIC RIDGE ROAD
VENETIA, PA 15367
Tax 2013
District PETERS TOWNSHIP
Parcel 540-005-08-00-0014-00
Amount \$34.03

KOMER LOUIS M & VIDA K
103 SOFT SHADOW LANE
VENETIA, PA 15367
Tax 2013
District PETERS TOWNSHIP
Parcel 540-002-19-00-0015-00
Amount \$38.59

SEPICH, LISA M
118 SPRINGBROOK DRIVE
VENETIA, PA 15367
Tax 2013
District PETERS TOWNSHIP
Parcel 540-002-20-00-0011-00
Amount \$45.98

MCCALL BRYAN D & MEREDITH R
631 SCENIC RIDGE DRIVE
VENETIA, PA 15367
Tax 2013
District PETERS TOWNSHIP
Parcel 540-005-30-00-0020-00
Amount \$236.66

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:20 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

September 16, 2014
ATTEST: Mary E Helucke
CHIEF CLERK