

## MINUTE BOOK

WASHINGTON COUNTY, PENNSYLVANIA

BOARD OF COMMISSIONERS

IMR LIMITED E1316649LD

Minute No. 975

Washington County Commissioners  
Washington, Pennsylvania, August 14, 2014

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Pastor Michael Lehman, Fairhill Manor Christian Church, Washington, Pa.; American Legion Post 907 representative Harry Thompson; Veterans Affairs Director Barry Grimm; Director of Administration Scott Fergus; Solicitor Mary Lyn Drewitz; Human Resources Director Kathleen Bali; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff and Marie Trossman; Planning Department representative Melanie Thomas-Finney; Nellie Chester; Ed Chester; Lisa Nuccetelli; Debbie Harter; Betsie Trew; Aliesha Walz; Debbie Takach; Terry Knetzer; Dave Talpas; WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizens Bob Gregg and Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:05 a.m.

Pastor Michael Lehman led the meeting with a prayer.

Mr. Thompson led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 974 dated July 17, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 974, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a certificate of appreciation presented to Nellie Chester to celebrate her unselfish kindness while feeding the hungry for over 30 years.

Representatives Rick Saccone and Brandon Neuman also presented Mrs. Chester with a citation commending her on her selflessness towards her community.

Mrs. Chester accepted the certificate and citation with heartfelt gratitude. She thanked the Commissioners and the Representatives. Mrs. Chester also thanked her volunteers because she couldn't have continued this with their help.

Mr. Shober read a proclamation declaring September 10, 2014, as Washington County Community Foundation Gives Day.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chairman of the Washington County Community Foundation, Debbie Takach, thanked the Commissioners for this proclamation. Ms. Takach stated that their inaugural event awarded over \$400,000 to charities and more than 110 charities have registered to participate in WCCF Gives Day 2014. These charities include arts and humanities, education, environment, animal welfare, health and fitness, human needs, religion and faith based program. The charities are able to received additional funds through the bonus match.

Mr. Shober read a retirement plague for David Talpas. Mr. Talpas is retiring after serving over 27 years with Washington County and currently in the Washington County Correctional Facility.

Mr. Talpas thanked the Commissioners for the honor of serving the County and its citizens.

Warden Temas stated that Mr. Talpas began his employment in Probation Services and then moved on to the jail. Warden Temas wished Mr. Talpas a wonderful retirement and thanked him for his many years of service.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Bob Gregg, a Pony Baseball fan also affiliated with WJPA, commented on the conclusion of the 2014 Pony Baseball World Series. Mr. Gregg thanked the Commissioners for their assistance in making it possible for thousands of people around the world to view the first ever video stream throughout the week. He also thanked the Commissioners for a Local Share grant to upgrade bleachers. He also stated that renovations have been made possible from continuous support of the Tourism Promotion Agency and the Chamber of Commerce, in addition to the Commissioners.

Representative Brandon Neuman honored both Mr. Maggi and Mrs. Vaughan. Mr. Maggi for being inducted into the WPIAL Hall of Fame for officiating in wrestling and Mrs. Vaughan for being selected as the recipient of the 2014 Athena Award.

Mr. Maggi and Mrs. Vaughan both thanked Representative Neuman for the acknowledgement

OLD BUSINESS

BID AWARDS

Solicitor Drewitz recommended the Board ratify the bid award for kitchen and housekeeping supplies for the health center, building maintenance and the correctional facility, to the following vendors:

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AGF Company, McKees Rocks, Pa.

A-Z Janitorial Services, Washington Pa.

Central Poly Corp., Linden N.J.

Interboro Packaging Corp, Montgomery N.Y.

Jack Frye Sales &amp; Service, Clairton Pa.

Janitor Supply, Smock Pa.

McKeag Maintenance Services, Wheeling W.Va.

Paper Products, Pittsburgh Pa.

All items have been awarded to the lowest most responsive and responsible bidders meeting the specifications. This contract will be effective August 1, 2014 through July 31, 2015, at a total yearly cost of approximately \$185,000. This bid extension was approved at the Prison Board meeting held August 13, 2014, Minute No. PB-8-13-14.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the ratification of the bid award for kitchen and housekeeping supplies for multiple departments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor Drewitz recommended the Board ratify the bid award for coffee services for the Washington County Health Center residents to AVI Food Systems, Warren, Ohio, at a total yearly cost of approximately \$13,631. The contract will be effective August 1, 2014 through July 31, 2016. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the ratification of the bid award for coffee services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor Drewitz recommended the Board approve, the authorization to purchase for paperboard food trays with film for Aging Services Meals on Wheels program through Oliver Packaging & Equipment Co. This contract will be effective through June 30, 2015, for an approximate yearly purchase of \$24,000. These items have been advertised for bid twice and no bids were received. Therefore, in accordance with 73 P.S. Section 1641, the county may make a direct purchase for these items.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the authorization to purchase for paperboard food trays with film.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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CHANGE ORDERS

Solicitor Drewitz recommended the Board approve to ratify the following East Coast Paving & Sealcoating, Inc., change order (decrease) in the amount of \$30,755.03, to (as per bid) adjust for lower quantities. This change order will decrease the total amount of their contract from \$303,357.00, to \$272,601.97.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order decreasing the airport runway project contract.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor Drewitz recommended the Board approve the following Miller-Thomas-Gyekis, Inc., change order (increase) in the amount of \$11,446.50 to replace wet/damaged insulation in the 911 Call Center. This change order will increase the total amount of their contract from \$378,590.00, to \$390,036.50.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the change order increasing the replacement of wet/damaged insulation in the 911 Call Center.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of the Radiation Emergency Response Fund Grant Agreement for the period July 1, 2014 through June 30, 2015. The grant amount is \$10,329 and no County funds are required. The money comes from the fees collected from nuclear power facilities in Pennsylvania and is to be used to improve emergency preparedness in case of a nuclear incident at the Beaver Valley Power Plant.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Radiation Emergency Response Fund Grant Agreement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the appointment of John Drake to the Washington County Veterans Advisory Council.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the appointment of John Drake to the Washington County Veterans Advisory Council.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of a professional service contract for a conflict attorney for the Courts. The contract will not exceed \$25,000. This contract will increase the number of conflict attorneys for the Courts from five to six.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the professional service contract for a conflict attorney for the Courts.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Hospital Authority, to adopt a resolution approving a \$25,000 grant for Canonsburg Hospital to assist in the purchase of an ambulance contingent upon receiving notice from the hospital that the purchase has been made. No county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the adoption of the resolution for \$25,000 for Canonsburg Hospital to assist in the purchase of an ambulance.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Probation Services, of an agreement with Alcohol Monitoring Systems, LLC, for house arrest monitoring devices for the period June 20, 2014 through July 31, 2015, at the rate of \$1.90 per monitor per day.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Alcohol Monitoring Systems, LLC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a unitization agreement with Range Resources for the 41H - 44H wells in Cross Creek Park at a decimal interest of .04385823.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the unitization agreement with Range Resources for the 41H – 44H wells in Cross Creek Park at a decimal interest of .04385823.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a lease with the Pennsylvania Trolley Museum effective for an additional 10 years commencing at the end of the existing term of November 1, 2015 and ending October 31, 2025.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the lease with the Pennsylvania Trolley Museum effective for an additional ten years commencing at the end of the existing term of November 1, 2015 and ending October 31, 2025.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of an agility agreement with PADOT for services between PADOT and the Washington County Fair Board at the Washington County Fairgrounds. The agreement will be for a term of five years commencing upon final execution of PADOT.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agility agreement with PADOT for services between PADOT and the Washington County Fair Board at the Washington County Fairgrounds.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a Deed of Easement with West Pike Run Township and payment to the Township of \$3,200 for a permanent easement and temporary easement on Township property for the construction of the Pike No. 11 Daisytown bridge. Costs will be paid 80% state and 20% county liquid fuels.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Deed of Easement with West Pike Run Township.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a revised supplemental reimbursement agreement with PADOT for the Chartiers No. 61,

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South Wade Avenue bridge. The revisions change the reimbursement for final design from 80% state, 15% federal, 5% county to 80% state, 20% county. Construction costs will remain, 80%state, 15% federal, 5% county.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the revised supplemental reimbursement agreement with PADOT for the Chartiers No. 61, South Wade Avenue bridge.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Finance Department, of a Rights and Services Act (RASA) grant with the Pennsylvania Commission on Crime and Delinquency. This state grant, in the amount of \$164,740 is for the period January 1, 2015 through December 31, 2016. All costs are covered in the grant except for the health insurance at an approximate cost of \$17,000.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Rights and Services Act (RASA) grant with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the following 2014-2015, new provider agreements:

Ursula Riggins, Aliquippa, Pa.	Erin Brown, Conway, Pa.
Jonica Smith-Young, Beaver Falls, Pa.	Arleen Ojeeda, Beaver Falls, Pa.
Patricia Patterson, Washington, Pa.	Andra Montero, Donora, Pa.
Shai Beckner, Washington, Pa.	John Leasha, Freedom, Pa.
Ivery Clark, Aliquippa, Pa.	Bradford ChildCare Services, Inc., Washington, Pa.
Patricia McPartland, Donora, Pa.	

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2014-2015 new provider agreements listed.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Equifax Information Services LLC. This agreement

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is effective for one year from execution and will automatically renew for one- year terms. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Equifax Information Services LLC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf Children and Youth Services, of an agreement with Ashley M. Blake and the University of Pittsburgh's School of Social Work for Ashley to become a full-time student at the University's graduate education program, CWEL. This agreement will commence on August 25, 2014, and will end upon Ashley's graduation or withdrawal from the program.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Ashley M. Blake and the University of Pittsburgh's School of Social Work.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following allocation adjustments for the period of July 1, 2013 through June 30, 2014. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Hermitage House	\$240,000	\$260,000
Cornell Abraxas, Inc.	595,000	602,000
Adelphoi Village MST	10,000	12,500
George Junior Republic	475,000	490,000

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the allocation adjustments listed above for the period of July 1, 2013 through June 30, 2014.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following two provider agreements: Lifespan Family Services to provide a medically needed foster home. The contract authorization amount is \$75,000. Approval is also requested of an agreement with Children's Home Society of West Virginia to provide a foster home. The contract authorization amount is \$25,000. Both contracts are for the period of July 1, 2014 through June 30, 2015.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the two provider agreements with Lifespan Family Services and Children's Home Society of West Virginia.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of provider agreements with the list of previously approved providers in the total amount of \$2,185,054 for the period of July 1, 2014 through June 30, 2015. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Pathways of Southwestern PA, Inc.	\$760,050
SPHS Southwest Behavioral Care, Inc.	\$1,359,463
Diana B. Schwab, M.Ed., LCSW	\$1,500
Triad Behavioral Support Services, LLC.	\$64,041
<b>TOTAL</b>	<b><u>\$2,185,054</u></b>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, approval and ratification, on behalf of the Washington County Health Center, of an addendum to the provider agreement with Highmark to allow the health center to provide healthcare services to enrollees who are eligible to participate in the Healthy Pennsylvania Private Coverage Option effective January 1, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum to the provider agreement with Highmark.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, approval and ratification, on behalf of Human Services, of a grant allocation agreement with the Department of Public Welfare for the Medical Assistance Transportation Program (MATP) for the period of July 1, 2014 through June 30, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the ratification of a grant allocation agreement with the Department of Public Welfare for the Medical Assistance Transportation Program (MATP).

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Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, approval and ratification, on behalf of Human Services, of an agreement with the Washington County Transportation Authority.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the ratification of the agreement with the Washington County Transportation Authority for management of the MATP program tentatively in the amount of \$2,342,280.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into an agreement with the Department of Housing and Urban Development (HUD) to provide housing and supportive services to homeless individuals and families in the amount of \$158,601. This agreement will run from May 1, 2014 through April 30, 2015. No county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to enter into the agreement with Department of Housing and Urban Development (HUD).

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into an agreement with Try-Again Homes for the provision of housing and supportive services to homeless individuals and families. The contract authorization amount is \$153,439 and will run from May 1, 2014 through April 30, 2015. No county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to enter into the agreement with Try-Again Homes.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of advertising for bids for minor and emergency roof repairs for all county buildings.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving advertising for bids for minor and emergency roof repairs for all county buildings.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of advertising for requests for proposals of a communications study.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to advertise for requests for proposals of a communications study.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the District Attorney, to ratify a Trauma Therapy and Consulting Services Agreement with Mary Volkar, M.Ed. N.C.C., Venetia Pa., with a not to exceed amount of \$19,618 per year. All work is done on an as needed basis and will be funded from the VOCA grant. This contract will be effective July 22, 2014 through June 30, 2015, and shall continue on a year-to year-basis unless cancelled by either party by giving 30 days written notice.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to ratify the Trauma Therapy and Consulting Services Agreement with Mary Volkar.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the updated price list with Business Records Management LLC for the storage of records for county departments through May 31, 2015. This is for records that are not being used on a regular basis. Our total yearly cost with updated price list is approximately \$21,000. Price increase request is in accordance with current service agreement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the updated price list with Business Records Management LLC for the storage of records.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Court Administrator's office, of the renewal of a professional services contract with Pittsburgh Hearing and Deaf Services, Inc., Pittsburgh, Pa. This contract provides hearing and deaf interpreting services for court related

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requests. The agreement would renew on October 1, 2014 and end on September 30, 2015. Rates are \$60/hour 7 a.m.-7 p.m. each day for state registered interpreters, and \$50/hour 7 a.m.-7 p.m. for non-state registered interpreters.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the renewal of a professional services contract with Pittsburgh Hearing and Deaf Services, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Sheriff, of an agreement for basic cable service with Comcast Business for a total monthly cost of \$24.95. The agreement will be effective 36 months with options to extend year-to-year and will be charged to their operating budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement for basic cable service with Comcast Business.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval for additional funds with our current agreement (Minute No. 947 dated April 18, 2013) with Florida Consulting for the additional cost of \$1,900 which covers the additional fee for an infrared survey of the Courthouse Square roof and for 12 samples of asbestos containing material. Original contract amount - \$27,500. This project has been approved for funding from Act 13 Funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the additional funds with Florida Consulting for the additional cost of \$1,900.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology and the Sheriff, to approve a software service agreement with Metro Technology Services, Inc. in the amount of \$1,314 for the period of August 1, 2014 to July 31, 2015. This agreement will cover annual licensing and maintenance for the Metro Alerts law enforcement software. It includes all state-mandated reporting capabilities. The system automatically pulls in information that has already been entered in the database by the sheriff's department to prepare key state reports and complete required forms. The total amount will be charged to the Sheriff's operating budget.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the software service agreement with Metro Technology Services, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, to authorize the purchase of one air card to operate an iridium-based satellite phone for use in emergency field situations. The cost of the service is \$43.75 per month, with a total yearly cost of \$525. The vendor is SatCom Global Inc., and the costs will be paid from their operating budget. The unit was originally purchased and provided by Region 13 and will be purchased from the PA State Contract and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of one air card to operate an iridium based satellite phone for use in emergency field situations.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the purchase of an iPhone through Verizon. This phone is for Kathleen Bali, Human Resources Director. The cost of the iPhone 5s is \$199.00. The monthly cost of the smart phone will be \$50.00/month which includes unlimited text and data and 400 anytime minutes. This purchase will be paid from the department operating fund.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of an iPhone 5s for the Human Resources Director.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of the purchase of an iPhone 5s through Verizon. This phone is for Patrick Grimm, Court Administrator, who will need access to e-mail and emergency alerts for continuity of Court operations. The cost of the iPhone 5s is \$199. The monthly cost of the smart phone will be \$50/month which includes unlimited text and data and 400 anytime minutes. This purchase will be paid from the department operating fund.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of an iPhone 5s for the Court Administrator.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority of Washington County of the purchase of two parcels of land (approximately 75 acres) located between Moore and Mounts roads in South Franklin Township, Washington County. The purchase price is \$588,000 and will be paid 90% federal, 5% Board of Aviation and 5% county funds. The properties have been identified as parcels necessary to be acquired by the Airport Master Plan.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of two parcels of land between Moore and Mounts roads in South Franklin Township.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following three grant applications for Southwestern PA Legal Services, Inc.: West Penn Rural Fair Housing Education and Outreach Initiative (\$325,000), West Penn Rural Fair Housing Protection and Enforcement Initiative (\$125,000) and West Penn Fair Housing Education and Outreach Initiative – AFFH (\$125,000). These grants will permit SPLAS and its partners to work closely with local housing stakeholders to further fair housing efforts and expand the provision of community education and outreach in the community.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the three grant applications for Southwestern PA Legal Services, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An executive session was held Wednesday, August 13, 2014, immediately following the Agenda Meeting, as an information session to discuss personnel. The regularly scheduled Salary Board meeting will be held immediately following today's meeting. All county offices will be closed Monday, September 1, 2014, in observance of Labor Day.

#### SOLICITOR

Solicitor Drewitz presented to the Board for their consideration and approval of tax refunds in the amount of \$4,032.75.

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DIGGANS WILLIAM J & NANCY ANNE  
CASCADE FINANCIAL SVCS ISAOA  
LOAN SERVICING  
3345 S VAL VISTA DRIVE  
SUITE 300  
GILBERT, AZ 85296  
Tax Year: 2014  
District BUFFALO  
Parcel 060-009-00-00-0008-02  
Amount \$382.02

PROCTOR BARBARA  
231 SPOSATO ROAD  
AMITY, PA 15311  
Tax Year: 2014  
District AMWELL  
Parcel 020-022-00-00-0001-00  
Amount \$38.6

ONE HUNDRED CHAMBER PLAZA LLC  
1000 JORIE BLVD STE 118  
OAKBROOK, IL 60523  
Tax Year: 2014  
District CHARLEROI  
Parcel 160-011-00-00-0006-05  
Amount \$300.37

AQUILINO MARK A  
113 SUNDIAL DRIVE  
CANONSBURG, PA 15317  
Tax Year: 2014  
District NORTH STRABANE  
Parcel 520-015-01-04-0015-00  
Amount \$38.84

RODGERS MILTON R & MARY JANE  
1587 CANDOR DRIVE  
BULGER, PA 15019  
Tax Year: 2014  
District ROBINSON  
Parcel 550-011-00-00-0003-02  
Amount \$180.58

BIRKEL FREDERICK J & KATHLEEN K  
812 REGENT STREET  
HOUSTON, PA 15342  
Tax Year: 2014  
District CHARTIERS  
Parcel 170-016-01-01-0007-00  
Amount \$364.3

WASHINGTON CROWN CENTER  
ASSOCIATION  
1500 W. CHESTNUT STREET  
WASHINGTON, PA 15301  
Tax Year: 2010  
District NORTH FRANKLIN  
Parcel 510-002-00-00-0008-00  
Amount \$12,272.27

BOCKSTOCE TIFFANY L &  
KENNETH H  
58 SPRING VALLEY DRIVE  
WASHINGTON, PA 15301  
Tax Year: 2014  
District AMWELL  
Parcel 020-003-00-00-0018-01  
Amount \$12.74

GLANISTER EUGENE & FRANCES  
118 ROUPE ROAD  
EIGHTY FOUR, PA 15330  
Tax Year: 2014  
District BUFFALO  
Parcel 060-006-00-00-0018-02  
Amount \$77.91

CHERENKO STELLA  
1255 CROSS CREEK ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2014  
District CROSS CREEK  
Parcel 210-001-00-00-0017-00  
Amount \$8.76

MCDUGALL WILLIAM S & JUDY C  
726 CROSSWINDS DRIVE UNIT 34  
MCMURRAY, PA 15317  
Tax Year: 2014  
District PETERS TOWNSHIP  
Parcel 540-010-00-00-0060-01C  
Amount \$52.93

VANDORA ALBERTA FRANCES &  
BRUCE VAN  
364 COVERED BRIDGE RD  
BURGETTSTOWN, PA 15021  
Tax Year: 2014  
District SMITH  
Parcel 570-028-00-00-0001-00  
Amount \$0.27

DELLORSO SAMUEL & ROCHELLE  
522 EUCLID AVENUE  
CANONSBURG, PA 15317  
Tax Year: 2014  
District CANONSBURG 1<sup>ST</sup> W  
Parcel 090-015-00-04-0025-00  
Amount \$7.91

IAMS WILLIAM I & JUDITH A  
70 IKES ROAD  
AMITY, PA 15311  
Tax Year: 2014  
District AMWELL  
Parcel 020-025-00-00-0024-00  
Amount \$102.69

PELC STEPHEN & MARGARET  
51 LAUREL HILL ROAD  
MCDONALD, PA 15057  
Tax Year: 2014  
District CECIL  
Parcel 140-001-00-00-0008-02  
Amount \$421.85

MARTIN RICHARD L JR  
757 ROUTE 40  
WEST ALEXANDER, PA 15376  
Tax Year: 2014  
District DONEGAL  
Parcel 230-010-00-00-0018-00  
Amount \$31.1

SAINT CLAIR MEMORIAL HOSPITAL  
1000 BOWER HILL ROAD  
PITTSBURGH, PA 15243  
Tax Year: 2014  
District PETERS TOWNSHIP  
Parcel 540-011-02-02-0010-00  
Amount \$17,497.86

CARLBERG ARTHUR J JR & PAMELA  
604 MCCOMBS ROAD  
VENETIA, PA 15367  
Tax Year: 2014  
District PETERS TOWNSHIP  
Parcel 540-005-01-01-0005-01  
Amount \$271.71

SHERNISKY CHERYL L  
68 CENTER AVENUE  
BURGETTSTOWN, PA 15021  
Tax Year: 2014  
District BURGETTSTOWN  
Parcel 070-009-00-00-0019-00  
Amount \$5.1

NEFF ANDREW W & NOMA L  
241 MINTON RUN ROAD  
PROSPERITY, PA 15329  
Tax Year: 2013  
District MORRIS  
Parcel 450-011-00-00-0014-02  
Amount \$68.56

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the tax refunds in the amount of \$4,032.75.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:07 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Mary E Helicke *September 3, 2014*  
CHIEF CLERK

# MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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