

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED E00718327LD

Minute No. 973

Washington County Commissioners

Washington, Pennsylvania, June 19, 2014

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: The Rev. Emily Miller of The Church of the Covenant, Washington, Pa.; American Legion Post 391 representative Fred Cecchine, Jr.; Veterans Affairs Director Barry Grimm; Director of Administration Scott Fergus; Solicitor Lynn DeHaven; Human Resources Director Kathleen Bali; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman and Randi Marodi; Planning Department representative Jason Theakston; Recorder of Deeds Deborah Bardella and Recorder of Deeds representatives Jim Fazzoni; Voters Registration representative Wes Parry; Children & Youth Services representatives Gina Zacios, Carrie LaVecchia, Jane Zupancic, Kristen Kalamaras, Jennifer Schilken, Ashley Blake, Ashley Beck, Brittani Berkeley, Jody Saint Rhome, Jennifer Lytton, Linda Kowalewski, Marie Higgins and Deborah Brock-Chapman; WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller and intern, Joelle Smith; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10:05 a.m.

The Rev. Emily Miller led the meeting with a prayer.

Mr. Cecchine led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 972 dated June 5, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 972, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Harlan G. Shober, Jr., read and presented a retirement plaque of recognition for Gloria Schmalz of the Recorder of Deeds office, serving for 20 years.

Recorder of Deeds Debbie Bardella thanked Mrs. Schmalz for her dedication to her job and to the service she gave to the office.

Mrs. Schmalz thanked the Commissioners and Ms. Bardella. She stated it has been a pleasure working for this county.

Mrs. Irey Vaughan read and presented a retirement plaque of recognition for Gina Zacios of Children & Youth Services, serving for 20 years.

Children & Youth Services' program specialist Jane Zupancic thanked Mrs. Zacios for her complete dedication to such a demanding job.

Mrs. Zacios thanked the Commissioners for the fond memories she will always have while serving the office and the county.

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(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board approve, on behalf of the Planning Department, to award the bid for the Cross Creek electrical improvements to Energy Independent Solutions, McKees Rocks, Pa., in the amount of \$49,000. Energy Independent Solutions is the lowest most responsive and responsible bidder meeting the specifications. The funding source has been confirmed as oil and gas funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid award for the Cross Creek electrical improvements to Energy Independent Solutions.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve, on behalf of the Washington County Health Center, approve the extension of the bid contract for the coffee and equipment for the health center to J.D. Marra Hotel & Restaurant Service, Washington, Pa. This extension will be effective through June 30, 2015, with an option to extend for one additional one-year period at a total yearly cost of app extension is in accordance with the original bid specifications.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the extension of the bid contract for the coffee and equipment for the health center to J.D. Marra Hotel & Restaurant Service.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of Public Safety, of travel for Jonathan Madaras and Michael Jurick to attend the Highway Emergency Response Specialist Course in Pueblo, Colo. from August 4 through August 9, 2014. Costs are estimated to be approximately \$5,200.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the travel request for Jonathan Madaras and Michael Jurick

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Court Administration, of agreements for David Rundquist and Elena Duronio as Child Custody Conference Officers for the Court of Common Pleas at the rate of \$200 per case, not to exceed \$21,500 per calendar year. The agreements are effective June 2, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreements for David Rundquist and Elena Duronio.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Elections Office, of the reimbursement for mileage for out-of-district poll workers to and from the assigned polling sites.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the reimbursement for mileage for out-of-district poll workers to and from the assigned polling sites.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner's Office, of a forensic services agreement with Scott E. Learn, DMD, as follows: \$250 – dental identification; \$250 – court appearance; and \$0.56/mile. The agreement will not exceed \$5,000/calendar year.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the forensic services agreement with Scott E. Learn, DMD.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, two division orders with Range Resources for Avella Land Ventures (well pad off county property) as follows: Unit 6H decimal interest .06410644 and Unit 2H decimal interest .05813474.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving two division orders with Range Resources for Avella Land Ventures (well pad off county property).

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a contract supplement in the amount of \$11,332.64 with HRG, Inc. for the design and relocation of a sanitary sewer line impacted by the bridge replacement project. The revised contract total of \$323,142.57 will be paid 80% state, 20% county liquid fuels.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract supplement in the amount of \$11,332.64 with HRG, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a supplemental reimbursement agreement with PADOT for the Chartiers No. 61 bridge replacement project. The agreement adjusts the costs to a total amount of \$1,564,600. The agreement further authorizes the chairman commissioner to execute the agreement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the supplemental reimbursement agreement with PADOT for the Chartiers No. 61 bridge replacement project.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, approval and adoption, on behalf of the Planning Department, of a resolution for a grant application in the amount of \$980,737 to DCED for funding through PADOT for improvements to the trolley platform and pedestrian bridge at the Washington County Fairgrounds per the master plan. A cash match of \$220,000 from the fair gas lease funds is required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the adoption of a resolution for a grant application in the amount of \$980,737 to DCED.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the 2013-2014 provider service agreements with the list of previously approved providers as follows:

Nikki Wilfong, Aliquippa, Pa.

Deborah Lewis, Beaver Falls, Pa.

Theresa Tyson, Aliquippa, Pa.

Kathleen Glew, Aliquippa, Pa.

Bonni Matson, Washington, Pa.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the 2013-2014, new provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following allocation adjustments effective July 1, 2013 through June 30, 2014:

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
ARC Human Services	\$147,833	\$282,156
Washington Drug and Alcohol Commission	211,400	426,745

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above allocation adjustments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, agreements for the period of July 1, 2014 through June 30, 2015, in the total amount of \$1,120,799 with the list of previously approved providers. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Academy for Adolescent Health, Inc.	\$27,000
Keystone Community Resources, Inc.	102,800
Karry C. Riddell Consulting Services, L.L.C.	27,000
The Early Learning Institute	24,000
Washington Communities Human Services	<u>939,999</u>
<u>TOTAL</u>	<u>\$1,120,799</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above agreement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, of a provider agreement with Southwestern Pennsylvania Area Agency on Aging, Inc., for the Aging Waiver Home Delivered Meal Program. The services provided shall be paid at a rate of \$2.60 per unit. This agreement will run from July 1, 2014 through June 30, 2015. No additional county funds are required.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above agreement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a Resolution and Statement of Assurances associated with the Department of Community and Economic Development Emergency Solutions Grant application for the period of July 1, 2014 through June 30, 2016. No county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the Resolution and Statement of Assurances associated with DCED Emergency Solutions Grant application.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a provider agreement with the Greater Washington County Food Bank for the receipt and distribution of food under The Emergency Food Assistance Program (TEFAP) for the period of October 1, 2013 through September 30, 2016, for an estimated annual sum of \$37,000. No county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreement with the Greater Washington County Food Bank.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of the following allocation adjustments for the period of July 1, 2013 through June 30, 2014. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
George Junior Republic	\$475,000	\$490,000
Comell Abraxas, Inc.	575,000	595,000

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed allocation adjustments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement with Avanco International, Inc. to provide access to the

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Child Accounting and Profile System (CAPS). This agreement will run from July 1, 2014 through June 30, 2015 for a sum not to exceed \$34,505. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Avanco International, Inc., not to exceed \$34,505.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children & Youth Services, of a purchase of service agreement with Avanco International, Inc. to provide consulting and ad hoc IT services and support. This agreement will run from July 1, 2014 through June 30, 2015, for a sum not to exceed \$40,000. No additional county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of service agreement with Avanco International, Inc., not to exceed \$40,000.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held Wednesday, June 4, 2014, immediately following the Agenda Meeting, to discuss personnel and real estate.

The regularly scheduled Salary Board meeting will immediately follow today's meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$336.89.

Stella Cherenko
1255 Cross Creek Road
Burgettstown, PA 15021
Tax Year: 2009
District: Cross Creek
Parcel: 210-001-00-00-0017-00
\$7.54

Stella Cherenko
1255 Cross Creek Road
Burgettstown, PA 15021
Tax Year: 2010
District: Cross Creek
Parcel: 210-001-00-00-0017-00
\$8.76

Stella Cherenko
1255 Cross Creek Road
Burgettstown, PA 15021
Tax Year: 2011
District: Cross Creek
Parcel: 210-001-00-00-0017-00
\$8.76

Stella Cherenko
1255 Cross Creek Road
Burgettstown, PA 15021
Tax Year: 2012
District: Cross Creek
Parcel: 210-001-00-00-0017-00
\$8.76
William S & Judy C McDougall
726 Crosswinds Drive, Unit 34
McMurray, PA 15317
Tax Year: 2013
District: Peters Township
Parcel: 540-010-00-00-0060-01C
\$52.93

Stella Cherenko
1255 Cross Creek Road
Burgettstown, PA 15021
Tax Year: 2013
District: Cross Creek
Parcel: 210-001-00-00-0017-00
\$8.76

Richard L. Martin Jr.
757 Route 40
West Alexander, PA 15376
Tax Year: 2013
District: Donegal
Parcel: 230-010-00-00-0018-00
\$66.34
John Wayne & Kathleen D Cale
361 Booth School Road
Graysville, PA 15337
Tax Year: 2013
District: Canton
Parcel: 120-011-11-07-0001-00

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the tax refunds in the amount of \$336.89.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:42 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Mary E. Helicke, 2014
CHIEF CLERK