

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 970

Washington County Commissioners

Washington, Pennsylvania, May 1, 2014

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: the Rev. Robert Neal of Glenn Street Free Methodist Church, Washington, Pa.; American Legion Post 744 representative Gerald Kerr; Veterans Affairs Director Barry Grimm; Director of Administration Scott Fergus; Solicitor Lynn DeHaven; Human Resources Directors Chuck Nicholls and Kathleen Bali; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Marie Trossman, Sue Orrick and Randi Marodi; Planning Department representative Melanie Thomas-Finney; District Director of Pennsylvania State Cooperative Extension Joseph Conklin and employees Lee Stivers, Sharon Dunmire and Diana Bissett; Cooperative Extension representative Justin Tatar; 4-H representatives Alice and Autumn Harris; Burgettstown Senior Center representatives Nancy Prenkosky, Jack Davis and Betty Zelenko; Aging Services representatives Susan Steratore and Halle Stolze; Behavioral Health and Developmental Services Director Jan Taper; Cross Creek Valley Senior Center representative Monica Parker-Farrell; McGuffey Senior Citizens Center representatives Shirley Plant, Peggy Thompson, Margaret McAnany, Nancy Jacko, Dorothy Meyers and Helene Hughes; Washington Area Senior Citizens Center representative Cheri Randall and Patricia Cherry; Monongahela Senior Center representatives Deborah Ritts and Gertrude Gray; other senior citizen representatives Gay Massey, Dorothy Thomas, Rozella Beegle, Alice Calabro, Thelma Gall, Marion Hull, Charles Lange, Donna Strapazon, Norm Smith, Jean Mounts, Dorothy Myers, Elsie Pataski, Alice Magayna and Arlene Ludwin; Executive Director of Southwestern Pennsylvania Area Agency on Aging Leslie Grenfell; Southwestern Pennsylvania Area Agency on Aging representative Kathy Costantino; Aging Services Assistant Director Jerri Dire; Coordinator for Canonsburg and McDonald Senior Centers Brenda Whacker; Riverside Place representatives Karen Jurczak, Linda Angelo, Barbara Cochran, Marsha L. Gibson and Linda Gail Benni; Washington County Correctional Facility employees Chris Cain and others, WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10 a.m.

The Rev. Robert Neal led the meeting with a prayer.

Mr. Kerr led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 969 dated April 17, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 969, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Shober read a proclamation declaring May 8, 2014, as Children's Mental Health Awareness Day.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation declaring May 8 2014, as Children's Mental Health Awareness Day.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Executive Director of Behavioral Health and Developmental Services Jan Taper thanked the Commissioner. She stated their programs are devoted not only to the adults but to children also. Mrs. Taper introduced Children and Adolescent Director Perri Greco and Sara Sichi. On May 16, 2014, from 9 a.m. to 3 p.m., there will be a provider networking event where information-sharing will take place. This is a great way to find out information that is available to families in the county.

Mr. Maggi read a certificate and presented a proclamation, marking May 8, 2014, as the centennial of the signing of the Smith Lever Act which established Cooperative Extension.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation marking May 8, 2014, as the centennial of the signing of the Smith Lever Act which established Cooperative Extension.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Director Joseph Conklin spoke in regards to what his Cooperative Extension Office actually is involved with. He stated that there is a branch in every county in United States where people can go for information regarding health, food, agricultural education, plus a 70-page course catalog that can benefit society locally. This office is in partnership with the county, state and federal governments to insure the continuance of this office and these programs. Mr. Conklin introduced Alice and Autumn Harris of California, Pa., growers and farmer's market vendors; Diana Bissett, Lee Stivers, board members Wes Parry and Justin Tatar; and Sharon Dunmire. Mr. Conklin thanked Mrs. Dunmire for her guidance in his early days after being appointed as director.

Former Commissioner Bracken Burns read a proclamation declaring May 2014, as Older Americans Month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation declaring May 2014, as Older Americans Month.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Mrs. Vaughan commented on Mr. Burns serving on 28 different boards and thanked him for giving back to the community.

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Mary Lynn Spilak introduced Executive Director of Southwestern Pennsylvania Area Agency on Aging Leslie Grenfell and Southwestern Pennsylvania Area Agency on Aging District Supervisor Kathy Costantino. Ms. Spilak announced to the seniors in attendance that this was their day. Ms. Spilak stated not only do older residents volunteer more but they are also involved in just about everything that goes on in the county and their wisdom is respected. Ms. Spilak introduced the Aging Services Assistant Director Jerri Dire; Coordinator for Canonsburg and McDonald Senior Centers Brenda Whacker; Cross Creek Valley Senior Center representative Cross Creek Valley Senior Center representative Monica Parker-Farrell; Beth Center Senior Center Coordinator Jeraldine Drupp; McGuffey Senior Center Coordinator Angie Deal; Burgettstown Senior Center Coordinator Sandy Thompson; Ombudsman Care Manager Susan Sterator; Care Manager Halle Stolze; Executive Director of Washington Senior Citizens Center Sherry Randall; two coordinators of SPHS Aging Services Alice Grimes of Monongahela and of Riverside Place Missy Georgagis.

Ms. Spilak introduced Executive Director of Southwestern Pennsylvania Area Agency on Aging Leslie Grenfell. Mrs. Grenfell thanked the Commissioners, former Commissioner Burns and everyone in the audience. She also thanked the older Americans for performing many hours of volunteer services and contributes so much to society. Area Agency on Aging partner with other agencies, together, make sure older Americans receive the highest quality of care and services that are available. The Area Agency on Aging also serves Fayette and Greene Counties. Mrs. Grenfell thanked the Commissioners for the financial contributions they have made. Mrs. Grenfell introduced Wilma Decker, vice president of AAA Washington County Advisory Council. Ms. Decker accepted the proclamation and thanked the Commissioners. She asked that everyone continue to support the Commissioners.

Mrs. Vaughan read a proclamation declaring May 4 through 10, 2014, as Corrections Employee Week.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the proclamation declaring May 4 through 10, 2014, as Corrections Employee Week.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Mrs. Vaughan stated that Washington County Correction Facility has the third lowest cost of incarcerating an inmate in the state of Pennsylvania.

Warden John Temas thanked the Commissioners for recognizing the important role the correction officers have. Warden Temas stated that it takes a special person to work in this environment willing to have patience and understanding and to give of themselves. They must have the ability to react in a time of emergency, possibly life and death situations. The correctional staff is a group of dedicated people deserving of this recognition.

Mr. Maggi read certificates of recognition congratulating correction officers for attempting to save lives.

Captain Mark Ochkie presented certificates to Officer Wendy Harris, Officer Matthew Henderson, Nurse Kevin Spraggs, Officer James Emler, Officer Karen Goetz, Officer Joe Miller, Officer Laura Radcliffe, Officer Greg Bagay and Officer Matthew Bodnar.

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Mrs. Vaughan read a certificate for Dr. Tom Drewitz, retiring after more than 22 years as a forensic odontologist in the Coroner's Office. Washington County Coroner Tim Warco stated he was informed of Dr. Drewitz's retirement. Mr. Warco stated Dr. Drewitz has dedicated his outstanding services in forensic sciences to this county when called upon.

Dr. Drewitz thanked Mr. Warco and the Commissioners for this honor and opportunity. Dr. Drewitz introduced his staff and thanked them for also affording him the time to perform his forensic sciences work with the Coroner's Office. He stated it was his honor to serve Washington County in this unusual position.

Mr. Maggi read a certificate for Human Resources Director, Charles Nicholls, retiring after more than five years as Director of Human Resources. Director of Administration Scott Fergus congratulated Mr. Nicholls. He complimented Mr. Nicholls on being a fine upstanding and true gentleman.

Mr. Nicholls thanked the Commissioners for allowing him the opportunities that he was given in Washington County. He stated this was privilege and an honor. Mr. Nicholls introduced part of his staff, Regina Osko, Carrie Taylor, Mike Edgar and Pat Maxon and the new Human Resources Director, Kathleen Bali, and thanked them for their hard work.

Mr. Shober read a plaque for administrative assistant Sue Orrick from Commissioner Shober's office, retiring after more than 25 years of dedicated service.

Mr. Shober stated he and former Commissioner Burns spoke about the election process. Mr. Shober said he needed someone to work with him, if he were to be elected, and it was decided then that it would be Mrs. Orrick. He stated she has been with him for the last two years and she helped guide him and the transition went smoothly because of the guidance of Mrs. Orrick. Mr. Shober stated it has been a pleasure working with her and he could not have asked for anyone better.

Former Commissioner Bracken Burns stated that it was a great and sad day in Washington County. He said he and Mrs. Orrick had a great partnership and team. He stated she gave years of service to the county and, on a personal level, years of service to him.

Mrs. Orrick accepted the plaque with gratitude and thanked Mr. Shober for keeping her in that position. She stated she has made wonderful friends in the county and she will miss everyone.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board approve the bid award for the furnishing and delivering of landscaping supplies for all county buildings to Federouch Landscape Supply, Canonsburg, Pa., and New Look Landscaping & Design, Inc., Washington, Pa., based on the per unit cost submitted in their bid proposal. This contract will be effective May 1, 2014 through December 31, 2014. This bid is being awarded to the lowest most responsive and responsible bidders meeting the specifications.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid award for the furnishing and delivering of landscaping supplies for all county buildings to Federouch Landscape Supply and New look Landscaping & Design, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve the bid award for law enforcement uniforms to Trapuzzano's Uniforms, Washington Pa. This contract will be effective May 1, 2014 through April 30, 2016, with the option to extend for two additional one-year terms. The bids were reviewed and recommended for award by the Correctional Facility, Coroner, APO/JPO, Sheriff Department and Purchasing. This contract is being awarded to the lowest most responsive and responsible bidder meeting the specifications. The bid award for law enforcement uniforms was approved in the Prison Board meeting PB-4-30-14, dated April 30, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid award for law enforcement uniforms to Trapuzzano's Uniforms.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve to extend the contract for the Unified Payment System to Govolution, Arlington, Va. This contract extension will be effective through May 14, 2017. There is no charge to the County. All credit card payments to the Treasurer, at the counter or over the internet will have a 2.5% convenience fee added to the payee's total amount owed. All electronic checks will have a \$1.49 charge added to the payee's total. This contract extension is under the same terms and conditions as the original contract.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract extension for Unified Payment System to Govolution.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve to extend the bid for data and telephone wiring based on a time and material and as needed basis, to North Star Communications, Inc., Cecil Pa. This contract will be effective through June 30, 2015. This contract extension is under the same terms and conditions as the original contract.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid extension for data and telephone wiring based on a time and material and as needed basis, to North Star Communications, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve the extension of the completion date to December 31, 2015, for the 911 radio narrowband compliance project with MRA, Washington Pa. The amount spent, \$284,365 of the original approved amount of \$433,098 (Minute No. 928), leaving a balance of \$148,733 to be funded from public safety capital.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the bid extension of the completion date to December 31, 2015, for the 911 radio narrowband compliance project with MRA.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve to extend our current contract for the furnishing, delivery and installation or repair of flooring for all Washington County facilities with Don Greer's Fashion Floors, Washington, Pa., through May 31, 2015. All other terms and conditions of the current agreement remain in full force.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving to extend the current contract for the furnishing, delivery and installation or repair of flooring for all Washington County facilities with Don Greer's Fashion Floors.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf the Elections Office, of the renewal of software licenses from Dominion Voting for the period June 1, 2014 through May 31, 2015. The total price for the licenses is \$26,910.00.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the renewal of software licenses from Dominion Voting.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of an agreement with Washington Hospital to relocate and remodel the morgue space at the Washington Hospital in the amount up to, but not to exceed, \$174,000. In consideration, the Coroner shall have a right to use the morgue facility for 16 years from the date of completion of the remodeled facility.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Washington Hospital to relocate and remodel the morgue space at the Washington Hospital.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Parks and Recreation, of an addendum to the contract with McDonald Land Services, LLC, for seismic testing at Mingo Park. The addendum outlines the parameters for equipment, personnel and scheduling.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum to the contract with McDonald Land Services, LLC, for seismic testing at Mingo Park.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Tax Revenue, of an agreement with Resource Technologies Corporation for the mineral account deed research and mapping, as well as, the annual maintenance of Washington County's mineral parcels at the rate of \$250,000 for calendar year 2014-2015. The annual maintenance fee is \$60,000 for 2016-2018, and the invoice amount will be \$2,000 per month.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Resource Technologies Corporation for the mineral account deed research and mapping, as well as, the annual maintenance of Washington County's mineral parcels.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Correctional Facility, of an agreement between the Washington County Booking Center and the Washington County Correctional Facility's Interim Booking Center outlining the operation and responsibilities. Approval is contingent upon the approval of CJAB and the Court through an administrative order by the Court of Common Pleas adopting said agreement.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement between the Washington County Booking Center and the Washington County Correctional Facility's Interim Booking Center contingent upon the approval of CJAB and administrative order by the Court of Common Pleas.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of a municipal reimbursement agreement with Cross Creek Township in the amount of \$17,400 for work to be completed by the township to facility the bridge replacement projects. No County funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the municipal reimbursement agreement with Cross Creek.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Finance Department, of the renewal of the Offender Day Partial Treatment Grant with the Pennsylvania Commission on Crime and Delinquency. This state grant, in the amount of \$283,108, is for the period July 1, 2014 through June 30, 2015.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the renewal of the Offender Day Partial Treatment Grant with the Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the following 2013-2014 provider service agreements with the list of previously approved providers:

Ashley Barton, Aliquippa, pa.

Robin Harris, Baden, Pa.

Misty Griffin, Charleroi, Pa.

Sara Grimm, Georgetown, Pa.

Sheree Green, Beaver Falls, pa.

Shelley Davis, Conway, Pa.

Kayla Avery, New Brighton, Pa.

Latreda Harrison, Aliquippa, Pa.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above listed 2013-2014 provider service agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of an amendment to the HealthChoices Agreement with the state to reflect the removal of Plan B from the agreement and to clarify that holdback dollars for care management and incentive dollars be classified as administrative funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the amendment to the HealthChoices Agreement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of an amendment to the Behavioral Health Management, Inc. administrative services agreement per OMHSAS requirements regarding the designation of funding to be retained in the event the County should withdraw from the SW-6 Counties.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the amendment to the Behavioral Health Management, Inc. administrative services agreement per OMHSAS requirements regarding the designation of funding to be retained in the event the County should withdraw from the SW-6 Counties.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of an amendment to the HealthChoices agreement per OMHSAS requirements with respect to holdback funds and obligations upon termination of the agreement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the amendment to the HealthChoices agreement per OMHSAS requirements with respect to holdback funds and obligations upon termination of the agreement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of a payment for \$42,631.98 to Sungard Public Sector, Inc., Chicago, Ill., for the renewal agreement for software support and maintenance for our entire Financial System, including our Fund Accounting System effective June 1, 2014 through May 31, 2015. The total amount will be charged to the Information Technology budget.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the payment to Sungard Public Sector, Inc. for the renewal agreement for software support and maintenance for the entire financial system.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the District Attorney, of the purchase of a previously owned vehicle for use by the District Attorney/Drug Task Force. The proposed vehicle would replace a vehicle that is no longer available for service. Fair market value for the prospective vehicle has been established.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of a previously owned vehicle for use by the District Attorney/Drug Task Force.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a purchase of a 2014 Ford Escape AWD for \$23,002, which will replace a 2005 Chevy Equinox that has many documented mechanical issues and high mileage, from Hertrich Fleet Services, Inc. of Milford, Del. The funding source has been confirmed as Department of Public Welfare funding 80% of the total vehicle cost, with the additional 20% coming from the Children & Youth Services operating budget. This purchase will be made via PA State Contract/COSTARS 13, and therefore does not require bidding:

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of a 2014 Ford Escape AWD.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Information Technology, of the purchase of Cisco and Hewlett Packard equipment to update the network storage capacity in Public Safety. The total cost is \$126,067.02, and the vendor is SynergIT of Pittsburgh, Pa. The funding source would be Act 13 funds. The equipment is covered under the Costars 3 contract, and therefore does not require bidding.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of Cisco and Hewlett Packard equipment to update the network storage capacity in Public Safety.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Elections Office, of the purchase of a mobile filing system. The unit would provide much needed storage space for equipment and election supplies. The purchase would be made via DGS State Contract 4400009748, at a total cost of \$28,488.45, and therefore does not require bidding. The vendor would be O'Brien Business Systems, c/o Penn Records Systems, of Pittsburgh, Pa. The purchase would be made via capital funds, and has been reviewed and recommended for approval by the Capital Committee.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of a mobile filing system.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Elections Office, of the purchase of office furniture from The Hon Company, c/o PEMCO of Bethel Park, Pa. The purchase would be made via PA State Contract/COSTARS 35, and therefore does not require bidding. Total cost of the furnishings, which include desks, chairs, panels and other related components, is \$23,846.58. The purchase would be made via capital funds, and has been reviewed and recommended for approval by the Capital Committee.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of office furniture.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held Wednesday, April 30, 2014, immediately following the Agenda Meeting, as an information session regarding personnel and real estate. The Salary Board meeting will follow today's meeting.

SOLICITOR

None.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:20 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Mary E. Helicke May 14, 2014
CHIEF CLERK

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