

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 963

Washington County Commissioners

Washington, Pennsylvania, January 23, 2014

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: The Rev. William P. Feeney of Immaculate Conception Roman Catholic Church, Washington, Pa.; Veterans Affairs Director Barry Grimm; Washington County Farm Bureau representative Donald M. Carter; Catholic schools representative Kathy Costantino; Director of Administration Scott Fergus; Solicitor Lynn DeHaven; Finance Director Roger Metcalfe; Director of Human Resources Chuck Nicholls; Recorder of Deeds Debbie Bardella; Director of Behavioral Health and Developmental Services Janice M. Taper; Behavioral Health and Developmental Services representative Scott Berry; Sheriff Sam Romano; Chief Clerk Mary Helicke; Administrative Assistant Joyce Thornburg; Commissioner Administrative Assistants Joy Orndoff, Sue Orrick and Marie Trossman; Planning Department representative Melanie Thomas-Finney; WJPA representative Jim Jefferson; Observer-Reporter Publishing Co. representative Barbara Miller; St. Patrick School representatives Rita Polanski and Kristie Hammell and Claire Hammell; Principal of Madonna Catholic Regional School Don Militzer; Madonna Catholic Regional School representatives including faculty member Leslie Kozel, Anthony Kozel, Lindsay Kozel and Aislyn Lee; JFK Catholic School representatives including middle school science teacher Rebecca Papson and president of the student council Delaney Bird; Washington County Communication Foundation allocation and program coordinator Jackie Winkel; and concerned citizen Frank Byrd.

Mr. Maggi called the meeting to order at approximately 10 a.m.

The Rev. William P. Feeney led the meeting with a prayer.

Mr. Grimm led the Pledge of Allegiance.

Mr. Maggi entertained a motion approving Minute No. 962 dated January 9, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Minute No. 962, as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read a proclamation proclaiming the week of January 26, 2014 - February 1, 2014, as Catholic Schools Week in Washington County, mindful of their theme, Communities of Faith, Knowledge and Service.

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the proclamation for Catholic Schools Week from January 26 through February 1, 2014.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Kathy Costantino accepted the proclamation on behalf of Catholic schools. Ms. Costantino thanked the Commissioners for the proclamation and their ongoing support of Catholic schools. She stated that Catholic schools provide an outstanding environment for academic excellence and have these children reach their highest potential. They are taught to give back to the community and their county and they do this through service.

Allocation and program coordinator for Washington County Communication Foundation Jackie Winkel Palko explained the functions of the foundation. She stated the foundation has awarded over \$4 million in grants in different areas. A significant amount has been awarded through the Educational Improvement Tax Credit Program. The EITC program enables corporations to make a donation to an approved organization such as WCCF and this enables corporations to receive an attractive tax credit towards certain state taxes. Scholarships have been awarded to Catholic schools such as Bishop Canevin High School, John F. Kennedy Catholic School, St. Patrick Catholic School, Madonna Catholic Regional School, Central Catholic Regional School, and St. Louise de Marillac.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None.

OLD BUSINESS

BID AWARDS

Solicitor DeHaven recommended the Board, on behalf of Washington County Health Center, approve the ratification of the award for a wireless networking system including hosted services for five years to ASCC, Cranberry Township, Pa., in the amount of \$34,993.00. The funding source is from Act 13 Impact Funds. The new system is needed to replace the current wireless network system at the health center. The current system has reached its end of support and useful life. Replacement parts cost more than a total replacement.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the ratification of the award for a wireless networking system including hosted services to ASCC.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board, on behalf of the Washington County Health Center, approve the ratification of the award for a network storage solution which includes connectivity to our existing network, including Nimble installation and VMware migration for the health center to SynergIT, Inc., Pittsburgh, Pa., in the amount of \$24,500.00. The funding source is from Act 13 Impact Funds.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the ratification of the award for a network storage solution to SynergIT, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, on behalf of the Planning Department, approve the rejection of all bids for the Cross Creek electrical improvement project and approve rebidding as changes need to be made to the bid specs.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the rejection of all bids for the Cross Creek electrical improvement project.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Office of Recorder of Deeds, of an addendum to the agreement between the Office of the Recorder of Deeds and the Pennsylvania Historical and Museum Commission for storage of archival security services. This addendum increases the storage fees from \$2.00 per roll to \$2.50 per roll for lifetime storage.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum to the agreement between the Office of the Recorder of Deeds and the Pennsylvania Historical and Museum Commission.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Office of Recorder of Deeds, of an agreement for archival storage services with IMR for the conversion of digital images to microfilm at a cost of \$.035 per image. The contract will not exceed \$25,000.00.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement for archival storage services with IMR.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Office of Recorder of Deeds, for Brad Boni to obtain professional certification at a cost of approximately \$12,000, which includes travel. This certification will give the county an expert which will be used in court for general appeals. All costs will be paid by the Recorder of Deeds Record Improvement Fund and no county funds are required.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving Brad Boni to obtain professional certification.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of an agreement with the PA Trolley Museum for tours of the Washington County Courthouse at a cost not to exceed \$4,000 during the period January 1, 2014 to December 31, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the PA Trolley Museum for tours of the Washington County Courthouse.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of the authorization to solicit proposals from qualified land surveyors for the Farmland Preservation Program application process.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with the PA Trolley Museum for tours of the Washington County Courthouse.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Department, of the clean and green rollback taxes to be utilized in 2014 toward easement purchases in the amount of \$21,207 as recommended by the Controller.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the clean and green rollback taxes.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Finance Department, of a supplemental appropriation for the Court of Common Pleas and an appropriation for the 2014 payment to the Legal Aid Society in the total amount of \$448,315.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the supplemental appropriation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a contract as negotiated between the County of Washington and Teamsters 205, Correctional Officers, effective January 1, 2014 through December 31, 2017. This is a four-year contract that calls for a 3% annual raise in 2014; 2.5% annual raise in 2015; 3% annual raise in 2016; and 2.5% increase in 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the contract as negotiated between the County of Washington and Teamsters 205, Correctional Officers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Child Care Information Services, of the following 2013-2014 new provider agreements:

Sheila Groomes, Donora, Pa.

Traci Brooks, Washington, Pa.

Connie Douds, Rochester, Pa.

Bruce Gumbert, Darlington, Pa.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above new provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following purchase of service agreements for the period of July 1, 2013 through June 30, 2014. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village	\$10,000
MHY Family Services	10,000
TOTAL	<u>\$20,000</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above purchase of service agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for the period July 1, 2013 through June 30, 2014. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Blair County NAMI	\$3,805
Drylie, James, Ph.D.	\$1,630
Manderscheid, Ron	\$8,000
Psychiatric Care Systems	\$70,200
TOTAL	<u>\$83,635</u>

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the provider agreements.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following allocation adjustments for the period of July 1, 2013 through June 30, 2014. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Mental Health Association	\$1,667,647	\$1,703,647
Transitional Employment Consultants	\$141,533	\$143,072

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above allocation adjustments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of an addendum to the agreement with Washington Hospital Physician Organization, Inc. to include the updated Exhibit A 2014 price list. This addendum provides Non-Workers' Compensation services for employees.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the addendum to the agreement with Washington Hospital Physician Organization, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the District Attorney, of the renewal of the agreement with the PA District Attorneys Institute (PDAI) for the maintenance and continuance of the PA Statewide Automated Victim Information & Notification (SAVIN) program. PCCD will pay 50% of the maintenance and service fees for 2013 and Washington County's share for 2014 is approximately \$4,286.55 effective January 1, 2014 through December 31, 2014, with the option to renew annually. A new renewal contract will be issued yearly with a change on the maintenance fee page. This renewal agreement was approved at the Prison Board meeting held January 22, 2014, Minute No. PB-1-22-14.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the renewal of the agreement with PDAI for the maintenance and continuance of SAVIN.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, of a lease agreement extension between Washington County and Washington County Redevelopment Authority for office space in Courthouse Square effective March 1, 2014 through February 28, 2015, at the rate of \$14.50/sq. ft. plus 19 parking spaces at \$22/month. The total monthly rent is \$10,064.75.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the lease agreement extension between Washington County and Washington County Redevelopment Authority.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of agreements with the following for physical therapy for the Washington County Panel Treatment: Bradley Physical Therapy Clinic, Inc., Canonsburg, Pa. and Washington, Pa. and NovaCare Outpatient Rehabilitation East, Inc., Canonsburg, Pa. Each will be added to the outpatient rehabilitation panel offering a 20% discount for all services at a rate of \$125.00 per visit effective through January 23, 2014 December 31, 2015, and shall be automatically renewed on a year-to-year basis.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the above agreements for physical therapy for Washington County Panel Treatment.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Health Center and the Washington County Correctional Facility, of a three-year agreement for infectious waste removal to Stericycle, Northbrook, Ill., at the monthly cost of \$247.86 effective April 1, 2014 through March 31, 2017.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement for infectious waste removal.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Washington County Correctional Facility, of an agreement with Progressive Medical Specialists, Houston, Pa., for the provision of providing narcotic addiction treatment to pregnant opioid dependent inmates at the correctional facility. The weekly fee for methadone treatment is \$95.00 per week. This contract will be effective January 23, 2014 through December 31, 2014, with the option to renew on a yearly basis. This renewal agreement was approved at the Prison Board meeting held January 22, 2014, Minute No. PB-1-22-14.

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Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement Progressive Medical Specialists for providing narcotic addiction treatment to pregnant opioid dependent inmates.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Court Administration, to enter into an agreement with Pitney Bowes for the lease of 11 postage machines for the District Justices. This is a 60-month lease at \$45.10 per month per location (11 locations) and is in accordance with the PA State Contract and therefore does not require bidding. Our current leases expire on January 31, 2014.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the agreement with Pitney Bowes for the lease of 11 postage machines for 11 locations for the District Justices.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the District Attorney, of the purchase of a 2014 Ford Interceptor Sedan for \$24,227.00 from Day Ford, Inc., Monroeville Pa. The requested purchase would be made via PA State Contract/COSTARS 13, and therefore does not require bidding.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of the 2014 Ford Interceptor.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Sheriff's Office, of the purchase of a 2014 Ford Interceptor Model P2M AWD for #33,336.50 and a 2014 Ford Interceptor Utility Model K8A AWD for \$35,138.00 from Day Ford, Inc., Monroeville Pa., via the PA State Contract/COSTARS 13, and therefore does not require bidding. This purchase will be for the replacement of their two oldest fleet vehicles.

Moved by Mrs. Vaughan; seconded by Mr. Shober, approving the purchase of the two 2014 Ford Interceptors, listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority and Washington County Airport, of the retention of a professional services agreement between RACW as agent for the Washington County Airport and L.R. Kimball, as engineer for all airport related projects.

ANNOUNCEMENTS

An executive session was held on Wednesday, January 22, 2014, immediately following the Agenda Meeting, as an information session to discuss personnel. The Salary Board and annual Sinking Fund meeting will follow today's meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval of tax refunds in the amount of \$1,102.56.

William Matsko
244 Temperance Way
California, PA 15419
Tax Year: 2013
District: California
Parcel: 080-016-01-00-0003-00
Amount: \$17.64

William Matsko
244 Temperance Way
California, PA 15419
Tax Year: 2013
District: California
Parcel: 080-016-01-00-0002-00
Amount: \$1,084.62

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the tax refunds in the amount of \$6,036.97.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:45 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

ATTEST: Mary E Pellicke February 4, 2014
CHIEF CLERK