

CHIEF CLERK'S AGENDA

June 4, 2024

SPECIAL ORDER OF BUSINESS:

No special order of business.

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners authorize the County Solicitor to issue a Letter of Interest, from the County to the City of Washington, to purchase the City's parking garage located on Franklin Street for the appraised value determined by Owen Appraisal Service, LLC dated April 25, 2024. If accepted, the Solicitor is further authorized to enter into a purchase agreement with the City.

Chief Clerk respectfully requests the Commissioners approve a Pipeline Right of Way Agreement with Mark West Liberty Mid-Stream & Resources for property, owned by the County, in North Franklin, South Franklin, and Buffalo Townships to the Range Resources VanKirk well pad that includes a temporary and permanent access road subject to the terms and conditions negotiated by the County Solicitor.

Chief Clerk respectfully requests the Commissioners enter into an Intergovernmental Cooperation Agreement (IGA) and a Memorandum of Understanding (MOU) between the Washington County Land Bank, the County of Washington, Fallowfield Township and Charleroi School District for the purpose of participating in the County Land Bank.

Chief Clerk respectfully requests the Commissioners enter into an Intergovernmental Cooperation Agreement (IGA) and a Memorandum of Understanding (MOU) between the Washington County Land Bank, the County of Washington, Chartiers Township and the Chartiers-Houston School District for the purpose of participating in the County Land Bank.

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners approve the Local Government Academy Blight Mitigation Program Funding request, in the amount of \$65,000, for the Local Government Academy Code Enforcement Training program. Costs will be paid via American Rescue Plan Act (ARPA) funds designated for the Washington County Blight Mitigation Program.

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners approve the Mon Valley Alliance Foundation Blight Mitigation Program Funding request, in the amount of \$125,000, for the Washington County Blight Mitigation program. Costs will be paid via American Rescue Plan Act (ARPA) funds designated for the Washington County Blight Mitigation program.

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners adopt a resolution approving the Washington County FY 2024 Annual Action Plan and required Subrecipient Agreements for the Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) Programs.

Griffin, Cindy

From: Theakston, Jason
Sent: Friday, May 31, 2024 12:38 PM
To: Griffin, Cindy; Corson, Debbie
Subject: Agenda Meeting

Hello Cindy and Debbie:

I have no agenda items for the June 4th meeting. Thank you!

Sincerely,

Jason E. Theakston
Planning Director
Washington County Planning Commission
95 W. Beau St. Suite 115
Washington, PA 15301
(724)228-6811
Fax: (724)250-4110
theakstj@co.washington.pa.us



BOARD OF COMMISSIONERS
NICK SHERMAN
CHAIR
ELECTRA JANIS
VICE CHAIR
LARRY MAGGI
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



Adam G. Petris
Finance Director

PHONE: 724-228-6894
FAX: 724-228-6941

FINANCE AGENDA

June 4, 2024

1. Finance, on behalf of Adult Probation, respectfully requests the Commissioners approve a renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency (PCCD) for the Intermediate Punishment Treatment program. The grant is in the amount of \$282,007 and will be for the period of July 1, 2024 through June 30, 2025.
2. Finance, on behalf of Elections, respectfully requests the Commissioners approve an application and agreement with the Commonwealth of Pennsylvania, Department of State for the 2024 Election Security grant program. The application and agreement is in the amount of \$7,303.90 and is for the period of March 24, 2024 through December 31, 2025.

HUMAN RESOURCES
INTEROFFICE MEMORANDUM

TO: CINDY GRIFFIN
FROM: ANDREA JOHNSTON *and*
ASSISTANT DIRECTOR OF HUMAN RESOURCES
SUBJECT: AGENDA ITEMS FOR 6/4/24 MEETING
DATE: MAY 24, 2024

Human Resources respectfully requests the Board of Commissioners approve a professional services contract with Penn Highlands - Mon Valley Hospital. The purpose of this contract is to provide multiphasic blood screening services for employees and spouses. The rates are as follows and will be effective January 1, 2024 through December 31, 2024:

- Screening Rate – Multiphasic (37) Blood Testing per person is \$35.00

MEMORANDUM

TO: Commissioner Nick Sherman, Chairman
Commissioner Electra S. Janis, Vice Chair
Commissioner Larry Maggi

FROM: Department of Human Services

SUBJECT: Agenda Meeting June 4, 2024

- 1. Children and Youth Services – Provider Agreement**
Children and Youth Services is requesting approval of the following provider agreement with FamilyLinks, Inc. to provide residential shelter care for at-risk youth, for the period of May 1, 2024 – June 30, 2025. The contract authorization amount is \$310,000.00 and no additional county funds are required. Indemnification included on page 38 of the contract.
- 2. Children and Youth Services – Provider Agreement**
Children and Youth Services is requesting approval of the following provider agreement with Human Services Administration Organization (HSAO) to provide direct and indirect Drug and Alcohol Specialist services for the period of June 1, 2024 – June 30, 2025. The contract authorization amount is \$93,151.00 and no additional county funds are required. Indemnification included on page 14 of the contract.
- 3. Children and Youth Services – Provider Agreement**
Children and Youth Services is requesting approval of the following provider agreements for the period of July 1, 2024 – June 30, 2025. No additional county funds are required. Indemnification included on page 16 of the Blueprints contracts. Indemnification included on page 2 of the Community Family Advocates contract.

| <u>PROVIDER</u> | <u>AMOUNT</u> |
|---|------------------------|
| Blueprints – Consolidated | \$ 900,000.00 |
| Blueprints – FGDM | \$ 200,000.00 |
| Blueprints – Independent Living Non-Adjudicated Youth | \$ 150,000.00 |
| Blueprints – Independent Living | \$ 550,000.00 |
| Blueprints – Parents as Teachers | \$ 25,000.00 |
| Blueprints – Team Dad | \$ 10,000.00 |
| Blueprints – Transitional Living | \$ 125,000.00 |
| Blueprints – Triple P | \$ 195,000.00 |
| Blueprints – Visitation | \$ 320,000.00 |
| Community Family Advocates | \$ 400,000.00 |
| Total | \$ 2,875,000.00 |

4. **Children and Youth Services – Addendum to Provider Agreement**
Children and Youth Services is requesting approval of a provider agreement addendum with Jefferson County Detention Services for the period of January 1, 2023 – December 31, 2023. Jefferson County Detention Services is contracted for JPO Detention services. The allocation was increased due to medical expenses being paid. The contract authorization amount will be increased by \$1,000.00 to \$293,000.00. No additional county funds are required.
5. **Children and Youth Services – Addendum to Provider Agreement**
Children and Youth Services is requesting approval of a provider agreement addendum with Summit School, Inc. d/b/a Summit Academy for the period of July 1, 2023 – June 30, 2024. The request for allocation increase is due to the increase in service usage by Juvenile Probation. The contract authorization amount will be increased by \$120,000.00 to \$300,000.00. No additional county funds are required.
6. **Children and Youth Services – Addendum to Provider Agreement**
Children and Youth Services is requesting approval of a provider agreement addendum with Pressley Ridge – FBT to provide an additional therapist to meet the increase in service utilization for the period of July 1, 2023 – June 30, 2024. The contract authorization amount will be increased by \$12,000.00 to \$362,000.00. No additional county funds are required.
7. **Children and Youth Services – School District Memorandum of Understanding**
Children and Youth Services is requesting approval to enter into memorandums of understanding with the following Local Education Agencies to assure educational stability of youth placed in out-of-home care. This is required under the Every Student Succeeds Act.

Local Education Agencies

Canon-McMillan School District
Charleroi School District
Chartiers-Houston School District
Ringgold School District
Washington School District

8. **Behavioral Health and Developmental Services – Addendum to Provider Agreement:**
Behavioral Health and Developmental Services is requesting approval of a provider agreement addendum with Merakey Pennsylvania for the period of July 1, 2023 – June 30, 2024. The addendum is to add language specific to the unit rate for the service of Assertive Community Treatment Team Services to the existing provider agreement. No additional county funds are required.
9. **Human Services – Purchase of Service Agreement**
Human Services is requesting the approval of a purchase of service agreement with Alliance for Nonprofit Resources, Inc. for the licensing and maintenance of their E-System software for the period of July 1, 2024, through June 30, 2025. The contract authorization amount is based on the number of users but will not exceed \$23,900 and no additional county funds are required. Cyber Insurance Liability included on pages 6-7.

WASHINGTON COUNTY COMMISSIONERS:
NICK SHERMAN, CHAIRMAN
ELECTRA JANIS, VICE CHAIR
LARRY MAGGI
(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING
DATE: MAY 30, 2024
SUBJECT: AGENDA ITEMS FOR JUNE 04, 2024 - MIN#1187

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Awards

1. Bid Award - Portable Toilet Rentals and Vault Pumping – Contract #041624-Johns-Pumping

Purchasing, on behalf of **Planning and Parks**, respectfully requests the Board of County Commissioners award the bid for **Portable Toilet Rentals and Vault Pumping Services** to **Johnny on the Spot LLC d/b/a United Site Services, Inc.** of Westborough MA, the lowest most responsive and responsible bidder meeting specifications. The costs associated with this bid award are on an **as needed, as requested** basis with the following rates:

- Portable Toilet Rental - \$100.00/unit/month
- ADA Toilet Rental - \$140.00/unit/month
- Vault Pumping - \$0.29/gallon
- Fresh Water, Vault Cleaning - \$0.50/gallon
- Cleaning Chemicals, Truck and Operator Fees Included

If approved, this contract will be effective **June 1, 2024, through May 31, 2025**, with the option to extend for two additional one-year periods unless otherwise terminated pursuant to the agreement.

2. Broadband Services- Contract #032624-Broadband to Unserved – RFP

The Purchasing Department respectfully requests the Board of County Commissioners reverse the cancellation of the **Washington County Broadband Phase IV Proposals**. They were inadvertently canceled and are still under review.

B. Reject Bids

1. Reject Bids – Contract #050724-Hall 1 Bid

Purchasing, on behalf of **Planning**, respectfully requests the Board of County Commissioners **reject all bids for the Fairgrounds Exhibit Hall 1 Bid** and authorize rebidding.

II. AGREEMENTS & CONTRACTS

A. Professional Service Agreements

1. ALLDATA Automotive Intelligence Upgrade

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners approve an upgrade to our **agreement with ALLDATA® Automotive Intelligence** in the prorated amount of **\$1,900.00**. This agreement is for **Vehicle Diagnostics Testing**.

If approved, this Agreement will be effective, **through Feb 3, 2025**. The total amount will be charged to the B&G budget.

2. Professional Services - KB Strategies, LLC. – Human Services

Purchasing, respectfully requests the Board of County Commissioners approve a **Professional Services Consulting Agreement with KB Strategies, LLC., Pittsburgh, PA**, for the purpose of performing a **Childcare Study** within Washington County.

MIN #1187, Dated 06/06/2024.



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301

PHONE 724-228-6875
TOLL FREE 1-888-731-2154
FAX 724-228-6829

www.racw.net
redevelopment@racw.net

ROBERT C. GRIFFIN
EXECUTIVE DIRECTOR



STEPHEN T. JOHNSON
DARYL W. PRICE
LAURAL ZIEMBA
PAUL SCARMAZZI
JEFFREY JONES

COUNTY COMMISSIONERS
NICK SHERMAN, CHAIRMAN
ELECTRA S. JANIS, VICE CHAIR
LARRY MAGGI

PROJECT ACTIVITY REPORT

DATE: June 4, 2024
TO: Washington County Board of Commissioners
FROM: Redevelopment Authority of the County of Washington

Fiscal Year 2024 Action Plan

RACW requests that the Board of Commissioners adopt a resolution to approve the Washington County FY 2024 Annual Action Plan and required Subrecipient Agreements. The Plan serves as a funding application that is submitted to the U.S. Department of Housing and Urban Development for three formula grant programs including the Community Development Block Grant (CDBG) Program at \$3,412,152, the Home Investment Partnerships (HOME) Program at \$530,780, and the Emergency Solutions Grant (ESG) Program at \$304,971.

The Plan was on public display from May 1-30 and a public hearing was held on May 21. No comments were received during the public comment period. RACW administers the CDBG and HOME Programs while the County Department of Human Services administers the ESG Program. The overall goal of the community planning and development programs covered by the Action Plan is to develop viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for low- and moderate-income persons.

FY 2024 Action Plan Resolution attached

Hanover and Long Branch Street Reconstruction Project Nos. CD 23-08 & CD 23-11

This project involves the following improvements:

Hanover Township

Reconstruction of Maxwell Road from State Route 18 to Meadow Road (approximately 2,000 lf)

Long Branch Borough

Reconstruction of Lower Crow Street from intersection with Walnut Street and Crow Street to terminus (approximately 700 lf) including storm sewer improvements as needed.

Estimated Project Cost: \$149,500
 Funding: \$ 74,750 Hanover Community Development Block Grant Funds
 \$ 74,750 Long Branch Community Development Block Grant Funds
 Bid Opening: June 4, 2024

Chartiers, Independence, Robinson and Smith Demolition Project Nos. CD 21-05, CD 23-10, CD 23-15 & CD 23-16

This project involves the demolition and site clearance of the following blighted residential structures located in Chartiers, Independence, Robinson and Smith Townships.

Chartiers Township
 351 Sprowls Avenue

Independence Township
 9 Deer Lane

Robinson Township
 1425 Robinson Highway

Smith Township
 673 Joffre-Bulger Road

Contractor: J.R. Moran Contracting, Inc.
 Contract Award: \$31,000
 Funding: \$ 3,750 Chartiers Community Development Block Grant Funds
 \$ 9,750 Independence Community Development Block Grant Funds
 \$ 9,000 Robinson Community Development Block Grant Funds
 \$ 8,500 Smith Community Development Block Grant Funds
 Award Date: June 12, 2024



Signature

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF
WASHINGTON APPROVING THE FY 2024 ACTION PLAN FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM,
HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM, AND
EMERGENCY SOLUTIONS GRANTS (ESG) PROGRAM**

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities in the elimination or prevention of slums or urban blight, or activities which will benefit low- and moderate-income persons or other urgent community development needs; and

WHEREAS, under the Home Investment Partnerships Program created by the National Affordable Housing Act of 1990 (NAHA) as amended by the Housing and Community Development Act of 1992, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to participating jurisdictions to expand the supply of decent, safe, sanitary and affordable housing; and

WHEREAS, under the Emergency Solutions Grants Program (ESG) contained in the Stewart B. McKinney Homeless Assistance Act of 1988, as amended through the Homeless Emergency Assistance and Rapid Transition to Housing Act of 2009 (HEARTH Act), the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to grantees and non-profit agencies which provide essential services, operations, street outreach, homeless prevention, rapid re-housing, and shelter rehabilitation for homeless persons and persons at-risk of becoming homeless; and

WHEREAS, the U.S. Department of Housing and Urban Development has advised the County that for FY 2024 it is eligible to receive the following entitlement amounts: \$3,412,152 for the CDBG Program; \$530,780 for the HOME Program; and \$304,971 for the ESG Program; and

WHEREAS, in addition to the entitlement funds, the County anticipates receiving \$30,000 in program income; and

WHEREAS, the Redevelopment Authority of the County of Washington has prepared an Annual Action Plan for FY 2024 which addresses the housing and community development needs of County residents, especially extremely low- and low-income households, homeless families and individuals, and others with special needs; and

WHEREAS, a draft of the County's FY 2024 Action Plan was on display from May 1 – 30, 2024, and the County has held public hearings on said Action Plan and the comments of various agencies, groups and citizens were taken into consideration in the preparation of the final document.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF WASHINGTON:

1. That the FY 2024 Annual Action Plan for the CDBG, HOME, and ESG Programs are hereby in all respects approved and the Chief Clerk is hereby directed to file a copy of said Annual Action Plan with the minutes of this meeting.
2. That it is cognizant of the conditions that are imposed in the undertaking and carrying out of community development, affordable housing, and emergency homeless activities with federal financial assistance, including those relating to (a) the relocation of site occupants and, (b) the prohibition of discrimination because of race, color, age, religion, sex, disability, familial status, or national origin, and other assurances as set forth under the certifications.
3. That the Chairman of the Board of Commissioners of the County of Washington, on behalf of the Board of Commissioners, is authorized to file an application for financial assistance with the U.S. Department of Housing and Urban Development which has indicated its willingness to make available a \$3,412,152 grant to carry out the CDBG Program; a \$530,780 grant to carry out the HOME Program; and a \$304,971 grant to carry out the ESG Program.
4. That the Chairman of the Board of Commissioners of the County of Washington, on behalf of the Board of Commissioners, is hereby authorized to provide such assurances and/or certifications as required by the Housing and Community Development Act of 1974, as Amended, the National Affordable Housing Act of 1990, and the Stewart B. McKinney Homeless Assistance Act of 1988, as amended, and also any supplemental or revised data which HUD may request in connection with the review of this Application.
5. That the Chairman of the Board of Commissioners is authorized to execute on behalf of the County the formal grant contracts and other documents relating to the County's FY 2024 CDBG Program, FY 2024 HOME Program, and FY 2024 ESG Program.
6. That the County Department of Human Services will administer the ESG Program.
7. That the County hereby designates the Redevelopment Authority of the County of Washington as its agent for administration of the CDBG and HOME Programs and authorizes execution of Subrecipient Agreements for both programs.
8. That the Redevelopment Authority of the County of Washington is authorized to execute all required environmental review documents as the responsible entity agency on behalf of the County.

Resolved and adopted this 6th day of June 2024.

Nick Sherman, Chairman

Electra S. Janis, Vice Chair

Larry Maggi, Commissioner

Cynthia B. Griffin, Chief Clerk

Legality and Form:
Sweat Law Offices

Per minute # _____

Gary Sweat, Esq.
Washington County Solicitor

Dated _____